

## Peterborough

## To: Members of the General Committee

From: $\quad$ Richard Freymond, Commissioner, Finance \& Corporate Support Services

Meeting Date: April 22, 2024
Report: 2023 Investment Report, Report FCSFS24-007

## Subject

A report to present the 2023 Investment Report, as required under the provisions of the Municipal Act, 2001, as amended, and Ontario Regulation 438/97(8).

## Recommendation

That Council approve the recommendation outlined in Report FCSFS24-007, dated April 22, 2024 of the Commissioner of Finance and Corporate Support Services as follows:

That the 2023 Investment Report, outlined in report FCSFS24-007, dated April 22, 2024, of the Commissioner of Finance and Corporate Support Services, be received for information.

## Executive Summary

- $\quad$ This report is presented to meet the Municipal Act requirement to provide Council with an investment report each year
- In 2023 the City earned $\$ 2.05$ million in investment income on General Investments ( $\$ 1.97$ million budget)
- In 2023 the City earned $\$ 2.61$ million in investment income on investments held in the Legacy Fund ( $\$ 1.52$ million budget)
- $\quad$ Schedule A, B, C and Chart 1 in the Appendix of this report provide details about the General Investments of the City throughout 2023 and at December 31, 2023
- $\quad$ Schedule $D$ in the Appendix of this report provides details about the investments held in the Legacy Fund
- All investments were made in accordance with the City's investment policies


## Background

Ontario Regulation 438/97(8) to the Municipal Act, 2001, as amended, stipulates the Council of the municipality shall require the Treasurer of the municipality to prepare and provide to the Council, each year or more frequently, as specified by Council, an investment report which includes a number of information items, including a statement by the Treasurer as to whether or not, in his or her opinion, all investments were made in accordance with the investment policies and goals adopted by the municipality.

The City's 2023 Investment Report is presented in this report and in the attached Schedules.

## Strategic Plan

Strategic Pillar: Governance \& Fiscal Sustainability
Strategic Priority: Pursue service excellence in governance to support long-term fiscal sustainability of the City while respecting the impact of decisions on taxpayers

Investment income provides non-property tax revenue used in the operating budget, with income earned on general investments, and the capital budget, with income earned on the Legacy Fund investments.

## Budget and Financial Implications

There are no budget and financial implications to receiving this report.
Interest earned on investments, bank accounts and in the Legacy Fund in 2023 was $\$ 8.32$ million. This is an important source of revenue, and was used as follows:
a) $\$ 2.05$ million is general revenue which helps reduce tax requirements through the Operating Budget (budget $\$ 1.97$ million), and
b) $\$ 3.66$ million is directed to various individual reserves in which the funds reside (2022-\$1.76 million).
c) $\$ 2.61$ million is interest earned on the Legacy Fund (budget $\$ 1.52$ million).

## General Investments

- Schedule A provides a summary of key investment data by month for the year;
- Schedule B lists all investments made or held as part of the City's investment portfolio during the year; and
- Schedule C lists all investments outstanding at December 31, 2023.

Schedule A shows that during 2023 the average cash and investment balance was $\$ 157.31$ million (2022 - $\$ 149.1$ million), and that 5 separate investments were made.

Total interest earned, was $\$ 5.71$ million (2022 - $\$ 3.77$ million). The City's overall rate of return for 2023 was $2.92 \%$ ( $2022-2.22 \%$ ). The average Prime Interest Rate was 4.77\% (2022 average Prime rate - 4.24\%).

Chart 1, also attached to this report, shows the average monthly cash and investment balances ranged from a low of $\$ 126.9$ million to a high of $\$ 194.9$ million (2022-\$114.6 million to $\$ 181.3$ million).

More interest was earned on the Reserves in 2023 than in 2022 due to an increase in reserve balances and increased market interest rates.

The City earned an average rate of $5.32 \%$ on its bank account balances with CIBC from January to December 2023. Cash balances throughout the year remained healthy. Financial experts recommended investing in short term products due to the volatility with interest rates in 2023. The investments made in 2023 were short term which have proved to maintain solid interest rates when investment rates fell over the last several months of 2023.

## Legacy Fund Investments

Schedule D provides a summary of key investment data by month for the year and lists all investments outstanding at December 31, 2023.

Council approved Report CLSFS21-020 dated May 10, 2021, establishing a Legacy Fund with the amounts available from the sale of PDI assets.

The funds are held in ONE Fund in a combination of Government Bond, Corporate Bond and Equity portfolios, as well as a High Investment Savings Account (HISA). Table 1 in this report details the investments held in the Legacy Fund at the end of 2023.

With approval of Report CLSFS21-020, Council also approved this recommendation:
e) That up to $50 \%$ of the proceeds from the sale of assets of Peterborough Distribution Inc. be held in a High Investment Savings Account, or other
highly liquid investment, until a Council decision about investing in City of Peterborough Holdings Inc. has been made.

As a result, 50\% of the Legacy Fund principal is held in the ONE Fund High Interest Savings Account (HISA) until Council provides further direction about those funds.

Table 1
Investments Held in Legacy Fund at December 31, 2023

| ONE Fund HISA | $\$$ | $30,162,103$ |
| :--- | :--- | ---: |
| ONE Fund Government Bond | $\$$ | $7,876,354$ |
| ONE Fund Corporate Bond | $\$$ | $7,935,610$ |
| ONE Fund Equity | $\$$ | $17,179,166$ |
|  | $\$$ | $63,153,233$ |

The HISA is a fully liquid account that earns high interest calculated daily, with no service charges or fees.

The Government Bond portfolio consists of conservatively managed short-term bonds where preservation of capital is the prime concern. This portfolio is ideal for an investment horizon of 18 months to 3 years.

The Corporate Bond portfolio provides higher rates of return with corporate and government bonds, debentures, and/or promissory notes. This portfolio is ideal for an investment horizon of more than 4 years.

The Equity portfolio consists of equity securities issued by Canadian corporations and provides long-term investment returns through capital growth and dividend yield. This portfolio is ideal for long-term investments.

Throughout 2023, the Legacy Fund investments earned $\$ 2.61$ million. The investment income is held in a Reserve. The effective overall rate of return on the Legacy Fund for 2023 was $3.51 \%$

## Conclusion

Overall, the City earned more investment income in 2023 than in 2022 and more than was budgeted for in 2023, primarily due to the increase in interest rates throughout the market.

All of the investments listed in this Report have been made in accordance with the City's investment policies.

## Attachments

Appendix:
Schedule A - General Investments - 2023 Monthly Investment Report
Schedule B - General Investments - List of Investments for 2023
Schedule C - General Investments - Long Term Investments Outstanding at December 31, 2023
Chart 1 - General Investments - Average Month End Cash \& Investment Balances
Schedule D - Legacy Fund - 2023 Monthly Investment Report and List of Investments Outstanding at December 31, 2023

Submitted by,

Richard Freymond
Commissioner, Finance and Corporate Support Services

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City of Peterborough
Details of Investments Held in 2023

## Schedule B

| Purchase Date | Investment Institution Code | Investment Vehicle | Principal \$ | Maturity Amount \$ | Maturity Date | Rate | Terms (days) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 24-Nov-15 | CIBC | TD Bank | 452,088 | 600,000 | 26-May-25 | 3.023\% | 3471 |
| 11-Apr-17 | ONE FUND | ONE FUND- Bond Fund | 5,000,000 | 5,000,000 |  |  |  |
| 12-Jun-17 | ONE FUND | ONE FUND- EQUITY | 2,000,000 | 2,000,000 |  |  |  |
| 03-Aug-17 | CIBC | Bank of Nova Scotia | 3,953,500 | 5,000,000 | 20-Jun-25 | 3.003\% | 2878 |
| 03-Apr-18 | CIBC | Bank of Nova Scotia | 1,590,600 | 2,000,000 | 20-Jun-25 | 3.200\% | 2635 |
| 08-Jun-18 | CIBC | Royal Bank | 1,944,800 | 2,000,000 | 05-Dec-23 | 2.880\% | 2006 |
| 06-Dec-19 | CIBC | CIBC | 4,999,999 | 6,049,972 | 15-Nov-26 | 2.764\% | 2536 |
| 28-Jul-20 | CIBC | CIBC | 2,000,000 | 2,000,000 | 27-Jul-25 | 3.650\% | 1825 |
| 31-Aug-20 | CIBC | CIBC | 5,000,000 | 5,000,000 | 31-Aug-30 | 2.450\% | 3652 |
| 03-Sep-20 | National Bank | Bank of Montreal | 5,000,000 | 5,000,000 | 03-Sep-30 | 1.840\% | 3652 |
| 21-Sep-20 | CIBC | CIBC | 5,000,000 | 5,000,000 | 21-Sep-30 | 1.750\% | 3652 |
| 21-Sep-20 | CIBC | CIBC | 5,000,000 | 5,000,000 | 21-Sep-30 | 2.600\% | 3652 |
| 23-Oct-20 | CIBC | CIBC | 5,000,000 | 5,000,000 | 23-Oct-30 | 1.760\% | 3652 |
| 23-Oct-20 | CIBC | Toronto Dominion Bank | 4,537,000 | 4,999,145 | 26-Jan-32 | 1.480\% | 4112 |
| 04-Nov-20 | National Bank | Bank of Montreal | 5,000,000 | 5,000,000 | 02-Nov-30 | 1.700\% | 3650 |
| 12-May-21 | National Bank | Van City Credit Union | 5,000,000 | 5,000,000 | 11-May-23 | 1.150\% | 729 |
| 12-May-21 | CIBC | Manulife Bank | 2,000,000 | 2,000,000 | 11-May-23 | 1.050\% | 729 |
| 12-May-21 | CIBC | Laurentian Bank | 3,000,000 | 3,000,000 | 11-May-23 | 1.180\% | 729 |
| 25-Aug-21 | CIBC | Laurentian Bank | 5,000,000 | 5,000,000 | 25-Aug-23 | 1.250\% | 730 |
| 25-Aug-21 | CIBC | CIBC | 4,905,000 | 4,905,000 | 21-Apr-31 | 1.960\% | 3526 |
| 25-Aug-21 | CIBC | Bank of Montreal | 4,944,000 | 4,944,000 | 22-Jul-31 | 1.930\% | 3618 |
| 22-Jul-22 | CIBC | CIBC | 15,000,000 | 15,000,000 | 8-Jan-23 | 4.339\% | 170 |
| 22-Jul-22 | CIBC | CIBC | 5,000,000 | 5,000,000 | 22-Jul-23 | 5.000\% | 365 |
| 11-Aug-22 | CIBC | CIBC | 20,000,000 | 20,000,000 | 11-Aug-23 | 5.116\% | 365 |
| 24-Apr-23 | CIBC | CIBC | 5,000,000 | 5,000,000 | 25-Apr-28 | 5.260\% | 1828 |
| 7-Jun-23 | National Bank | Bank of Montreal | 5,000,000 | 5,000,000 | 7-Dec-24 | 5.650\% | 549 |
| 27-Jun-23 | National Bank | Van City Credit Union | 5,000,000 | 5,000,000 | 27-Dec-23 | 5.600\% | 183 |
| 1-Aug-23 | National Bank | Bank of Montreal | 10,000,000 | 10,000,000 | 1-Feb-25 | 6.010\% | 550 |
| 9-Aug-23 | National Bank | Bank of Montreal | 10,000,000 | 10,000,000 | 8-Aug-24 | 6.000\% | 365 |

NOTE: These figures do not include Legacy Fund

## City of Peterborough

Long Term Investments Outstanding at December 31, 2023
Schedule C

|  | Principal \$ | Product | Date of Purchase | $\begin{gathered} \text { Date } \\ \text { of } \\ \text { Maturity } \end{gathered}$ | Effective Rate | Term | Interest <br> Rate Set | Investment Type | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | Average |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | 10,000,000.00 | BMO | 09-Aug-23 | 08-Aug-24 | 6.000\% | 365 | Maturity | Sch 1 Bank | 6.00\% |  |  |  |  |  |  |  |  | 6.000\% |
| 2 | 5,000,000.00 | BMO | 07-Jun-23 | 07-Dec-24 | 5.650\% | 548 | Maturity | Sch 1 Bank | 5.65\% |  |  |  |  |  |  |  |  | 5.650\% |
| 3 | 10,000,000.00 | BMO | 01-Aug-23 | 01-Feb-25 | 6.010\% | 548 | Maturity | Sch 1 Bank | 6.01\% | 6.01\% |  |  |  |  |  |  |  | 6.010\% |
| 4 | 452,088.00 | TD Bank | 24-Nov-15 | 26-May-25 | 3.023\% | 3471 | On Maturity | Sch 1 Bank | 3.023\% | 3.023\% |  |  |  |  |  |  |  | 3.023\% |
| 5 | 3,953,500.00 | Bank of Nova Scotia | 03-Aug-17 | 20-Jun-25 | 3.003\% | 2878 | On Maturity | Sch 1 Bank | 3.003\% | 3.003\% |  |  |  |  |  |  |  | 3.003\% |
| 6 | 1,590,600.00 | Bank of Nova Scotia | 03-Apr-18 | 20-Jun-25 | 3.200\% | 2635 | On Maturity | Sch 1 Bank | 3.200\% | 3.200\% |  |  |  |  |  |  |  | 3.200\% |
| 7 | 2,000,000.00 | CIBC | 28-Jul-20 | 27-Jul-25 | 2.700\% | 1825 | Quarterly | Sch 1 Bank | 3.650\% | 3.650\% |  |  |  |  |  |  |  | 3.650\% |
| 8 | 4,999,999.36 | CIBC | 06-Dec-19 | 15-Nov-26 | 2.764\% | 2536 | On Maturity | Sch 1 Bank | 2.764\% | 2.764\% | 2.764\% |  |  |  |  |  |  | 2.764\% |
| 9 | 5,000,000.00 | CIBC | 24-Apr-23 | 25-Apr-28 | 5.260\% | 1825 | On Maturity | Sch 1 Bank | 5.650\% | 5.650\% | 5.650\% | 5.65\% | 5.65\% |  |  |  |  | 5.650\% |
| 10 | 5,000,000.00 | CIBC | 31-Aug-20 | 31-Aug-30 | 2.450\% | 3652 | Quarterly | Sch 1 Bank | 3.530\% | 3.530\% | 3.530\% | 3.530\% | 3.530\% | 3.530\% | 3.530\% |  |  | 3.530\% |
| 11 | 5,000,000.00 | Bank of Montreal | 03-Sep-20 | 03-Sep-30 | 1.840\% | 3652 | Annual | Sch 1 Bank | 1.840\% | 1.840\% | 1.840\% | 1.840\% | 1.840\% | 1.840\% | 1.840\% |  |  | 1.840\% |
| 12 | 5,000,000.00 | CIBC | 21-Sep-20 | 21-Sep-30 | 1.750\% | 3652 | Annual | Sch 1 Bank | 1.750\% | 1.750\% | 1.750\% | 1.750\% | 1.750\% | 1.750\% | 1.750\% |  |  | 1.750\% |
| 13 | 5,000,000.00 | CIBC | 21-Sep-20 | 21-Sep-30 | 2.600\% | 3652 | Quarterly | Sch 1 Bank | 2.600\% | 2.600\% | 2.600\% | 2.600\% | 2.600\% | 2.600\% | 2.600\% |  |  | 2.600\% |
| 14 | 5,000,000.00 | CIBC | 23-Oct-20 | 23-Oct-30 | 1.760\% | 3652 | Annual | Sch 1 Bank | 1.760\% | 1.760\% | 1.760\% | 1.760\% | 1.760\% | 1.760\% | 1.760\% |  |  | 1.760\% |
| 15 | 5,000,000.00 | Bank of Montreal | 04-Nov-20 | 02-Nov-30 | 1.700\% | 3650 | Annual | Sch 1 Bank | 1.700\% | 1.700\% | 1.700\% | 1.700\% | 1.700\% | 1.700\% | 1.700\% |  |  | 1.700\% |
| 16 | 4,905,000.00 | CIBC | 26-Aug-21 | 21-Apr-31 | 1.680\% | 3525 | Semi Annual | Sch 1 Bank | 1.680\% | 1.680\% | 1.680\% | 1.680\% | 1.680\% | 1.680\% | 1.680\% | 1.680\% |  | 1.680\% |
| 17 | 4,944,000.00 | Bank of Montreal | 26-Aug-21 | 22-Jul-31 | 1.730\% | 3617 | Semi Annual | Sch 1 Bank | 1.730\% | 1.730\% | 1.730\% | 1.730\% | 1.730\% | 1.730\% | 1.730\% | 1.730\% |  | 1.730\% |
| 18 | 4,537,000.00 | Toronto Dominion Bank | 23-Oct-20 | 26-Jan-32 | 1.480\% | 4112 | Semi Annual | Sch 1 Bank | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% | 1.480\% |
| 19 | 5,000,000.00 | ONE FUND- Bond Fund | 11-Apr-17 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20 | 2,000,000.00 | ONE FUND- EQUITY | 12-Jun-17 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

NOTE: These figures do not include Legacy Fund

# Chart 1 - Average Month End Cash \& Investment Balances 

for Years Ended 2022 \& 2023

| \$250,000,000 |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$200,000,000 |  |  |  |  |  |  |  |  |  |  |  |  |
| \$150,000,000 |  |  |  |  |  |  |  |  |  |  |  |  |
| \$100,000,000 |  |  |  |  |  |  |  |  |  |  |  |  |
| \$50,000,000 |  |  |  |  |  |  |  |  |  |  |  |  |
| \$- | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|  |  |  |  |  |  | 2022 |  |  |  |  |  |  |



Details of Investments Held as of December 31, 2023

| Investment | Principal \$ |  |
| :---: | :---: | :---: |
| ONE FUND HISA - CIBC | \$ | 2,872,316 |
| ONE FUND HISA - Scotiabank | \$ | 25,000,000 |
| ONE FUND Government Bond | \$ | 7,515,461 |
| ONE FUND Corporate Bond | \$ |  |
| ONE FUND Equity | \$ |  |
|  | s | 57,934,161 |

