



City of
Peterborough

To: Members of the Accessibility Advisory Committee

From: Mark Buffone, Accessibility Compliance Specialist

Meeting Date: May 1, 2024

Report: Access Fund Request 2024-002, Report AAC24-011

Subject

A report to seek approval for an Access Fund Request that will enhance accessible customer service at the Peterborough Museum and Archives (PMA).

Recommendations

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC24-011, dated May 1, 2024 of the Accessibility Compliance Specialist as follows:

- a) That a presentation by the Museum Director, regarding Access Fund Request 2024-002 for be received for information;
- b) That Access Fund Request 2024-002 in the amount of \$650.00 be approved to support accessibility training and a site evaluation at the PMA.

Executive Summary

- The AAC is asked to review and approve an Access Fund Request in the amount of \$650.00 for accessibility training and a site evaluation at the PMA delivered by the Council for Persons with Disabilities.
- The accessibility training and site evaluation will be completed in spring 2024.
- The accessibility training and site evaluation projects support initiatives planned in the PMA Accessibility Plan 2023 to 2027.

Background

The [PMA Accessibility Plan 2023 to 2027](#) includes an initiative to partner with the Council for Persons with Disabilities (CPD) to deliver Time in My Shoes (TiMS) training and a site evaluation through CPD's Community Accessibility Evaluation Program (CAEP).

TiMS Program

TiMS is a hands-on experiential learning program designed to educate local businesses and organizations on accessibility and inclusion. Led by volunteers with lived experience, the program helps to demystify disability and make positive changes by allowing people to experience first-hand the daily challenges many face through realistic simulations. It is broken into four distinct and valuable modules that focus on mobility, vision, hearing and inclusion.

The interactive learning opportunity will help stimulate meaningful discussions and highlight the importance of a barrier-free, accessible community for all.

Cost: \$350.00 for 10 PMA staff participants.

Scheduled Date: June 24, 2024.

CAEP Program

CAEP is a site evaluation program that provides a comprehensive perspective on how to make a building as accessible as possible, for as many people as possible. Using an experiential approach, the program is intended to enable a better understanding of challenges associated with accessibility in the built environment, and to identify and recommend simple, practical and cost-effective solutions.

A two-person team of lived experience experts will visit the PMA to perform a comprehensive walk-through to evaluate site and building accessibility, including access from transit routes, building entrance, stairways, elevators, ramps, washrooms, lighting and signage. The PMA will receive a full report that will identify simple, practical, cost-effective and easy-to-implement solutions to address the barriers identified.

Cost: \$300.00 for 5 hours.

Scheduled Date: May 14, 2024.

Strategic Plan

Strategic Pillar: Governance & Fiscal Sustainability

Strategic Initiative: “Support a culture of continuous improvement, safety, and innovation to enhance cost effective delivery of City programs and services.”

The intent of completing the TiMS training and a CAEP site evaluation is to improve customer service and determine how to enhance accessibility and safety at the Peterborough Museum & Archives.

Budget and Financial Implications

The PMA Access Fund request is in the amount of \$650.00. The balance available is \$91,690.75, excluding projects approved by the AAC that are not yet expensed. There is currently one approved project not yet expensed in the amount of \$8,137.70 for power door operators at the Peterborough Sport and Wellness Centre, which is expected to be completed in June 2024.

When accounting for the amount approved by the AAC for the Peterborough Sport and Wellness Centre project, the projected Access Fund balance is \$83,553.05. Approval of the \$650.00 PMA Access Fund request would result in a projected Access Fund balance of \$82,903.05.

Attachments

Appendix A: Access Fund Request 2024-002

Submitted by,

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Accessibility Compliance Specialist

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