



City of
Peterborough

TO: Members of the Budget Committee

FROM: Sandra Clancy, Director of Corporate Services

MEETING DATE: November 26, 2012

SUBJECT: Report CPFS12-090
2013 Budgets for Outside Agencies and Boards

PURPOSE

A Report to inform Council that the Wednesday, November 28, 2012, 5:00 pm Budget Committee Meeting has been reserved to review the 2013 Budget submissions of the Greater Peterborough Area Economic Development Corporation (GPAEDC), the County of Peterborough Emergency Management Services (EMS), the Otonabee Region Conservation Authority (ORCA), and the County City Health Unit (CCHU).

RECOMMENDATION

That Council approve the recommendation outlined in Report CPFS12-090, dated November 26, 2012, of the Director of Corporate Services as follows:

That presentations and budget details presented to the November 28, 2012 Budget Committee by the Greater Peterborough Area Economic Development Corporation, the County of Peterborough Emergency Management Services, the Otonabee Region Conservation Authority and the County City Health Unit be received.

BUDGET AND FINANCIAL IMPLICATIONS

There are no additional budget and financial implications of the recommendation.

BACKGROUND

The Budget Committee is scheduled to review the 2013 Draft Budget during the week of November 26, 2012.

Wednesday, November 28, 2012 has been set aside to review the GPAEDC, EMS, ORCA, and CCHU budgets. Representatives from each organization will attend to make a short presentation and to answer questions. After the presentations have been completed the Budget Committee will resume its review.

The 2013 Draft Budget includes high-level summaries of information presented by the boards and agencies. Chart 1 below summarizes the net budgets for each agency or board, for the 2012 and 2013 years, and provides page references to the various 2013 Budget documents.

Chart 1 2013 Operating Budget Submissions for Outside Agencies and Boards that will attend the November 28, 2012 Budget Committee review						
Service	2012 Request	2013 Request	\$ Difference	% Difference	Budget Document	Page
*EMS	\$3,815,920	\$4,068,612		6.6%	Highlights Book 2	162
City draw from reserve		(\$150,000)			2013 Operating Budget Detail	148
	\$3,815,920	\$3,918,612		2.7%		
ORCA	\$621,085	\$636,908		2.5%	Highlights Book 2	163
					2013 Operating Budget Detail	150
*County City Health Unit	\$1,005,009	\$1,053,484		4.8%	Highlights Book 2	163
					2013 Operating Budget Detail	152
*GPAEDC	\$818,285	\$881,155		7.7%	Highlights Book 2	164
					2013 Operating Budget Detail	154
Total	\$6,260,299	\$6,490,159		\$229,860		
* Note: The increases for these organizations are partially due to a shift in the population between the City and the County of Peterborough in the 2011 census compared to the 2006 census which was used in the 2012 Budget. For 2013, the City share is 58.32 (2012 - 56.28).						

Additional budget details for each organization are appended to this report. Further information will be provided by the representatives on November 28, 2012.

2013 Budget Request from GPAEDC

The \$881,155 provision for GPAEDC is an estimated CPI percentage increase of 2.0%, plus the impact of the effect of the population shift as required by the agreement between the GPAEDC and the City and County of Peterborough.

In addition, there is a further amount of \$130,000 in Special Funding that will be provided to GPAEDC as follows:

- \$100,000 - Airport Marketing, Capital Project 7-5.03 - Highlights Book page 144, Capital Budget Details, page 566;
- \$30,000 – Sustainability Peterborough Coordination, Capital Project 6-8.03 – Highlights Book page 90, Capital Budget Details, page 482.

Motions to receive presentations required

Unless the Budget Committee wishes to change any of the budget numbers that appear in the 2013 Draft Budget, as summarized in Chart 1, or requires any other specific action to be taken, a motion to receive each of the respective budget presentations would be appropriate.

Submitted by,

Sandra Clancy
Director of Corporate Services

Contact Person:
Bill McDougall
Budget and Operations Analyst
Phone: 705-742-7777 Ext 1660
Toll Free: 855-738-3755
Fax: 705-748-8839
E-mail: bmcdougall@peterborough.ca

Attachments:

Appendix A: GPAEDC 2013 Budget

Appendix B: EMS 2013 Budget

Appendix C: ORCA 2013 Budget

Appendix D: CCHU 2013 Budget

Appendix A
GPAEDC 2013 Budget

GPA EDC - 2013 Budget Development

		2012 Budget	2012 Forecast	2013 Budget	% 2013 Budget
REVENUE					
City	Core Funding	818,285	818,285	881,155	
City	Special Funding	-	130,000	130,000	
		818,285	948,285	1,011,155	41%
County	Core Funding	662,886	662,886	629,742	
County	Special Funding	-	30,000	30,000	
		662,886	692,886	659,742	26%
Federal		71,619	56,230	22,500	1%
Provincial		720,765	698,345	358,000	14%
Other		411,825	431,623	439,606	18%
Total Revenue		2,685,380	2,827,369	2,491,003	100%
EXPENSES					
	Business Development	869,130	1,045,546	957,868	38%
	Innovation	463,075	382,242	405,000	16%
	Tourism	874,278	862,077	681,195	27%
	Facilities & Administration	478,897	537,504	446,940	18%
Total Expenses		2,685,380	2,827,369	2,491,003	100%
Total GPA EDC Surplus/(Deficit)					
		-	-	-	-



GREATER
Peterborough
— AREA —
ECONOMIC DEVELOPMENT

2013
Budget Request

Background

Primary Economic Development organization for the Region of Peterborough

- Lead investment expansion towards the goal of attracting well paying jobs
- We do this through retention, expansion and attraction of small businesses and targeted industries
- Promote Peterborough as a tourism destination which supports quality of place and makes us attractive to investors





Overview

- 2% increase in budget year over year
- Tighter focus on investment attraction and job creation/retention activities
- Transition may impact past programs
- Innovation is centre stage and integrated in all we do. GPIC* financials included.
- MOU revised to support transition.

* NOTE: GPIC does not receive any support from City/County core funding.

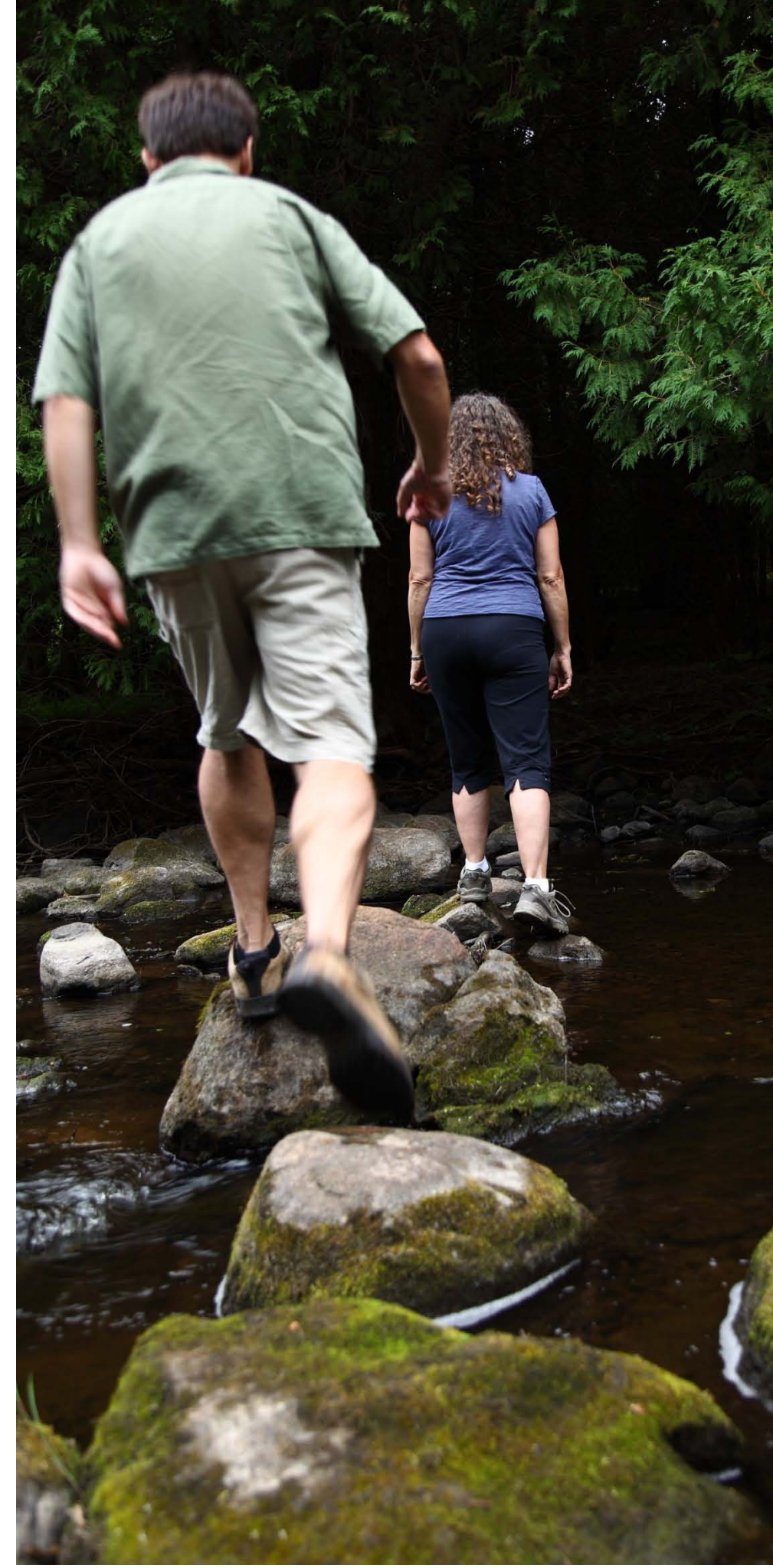
GPA EDC - 2013 Budget Development

			2012 Budget	2012 Forecast	2013 Budget	% 2013 Budget
REVENUE						
	City	Core Funding	818,285	818,285	881,155	
	City	Special Funding	-	130,000	130,000	
			818,285	948,285	1,011,155	41%
	County	Core Funding	662,886	662,886	629,742	
	County	Special Funding	-	30,000	30,000	
			662,886	692,886	659,742	26%
	Federal		71,619	56,230	22,500	1%
	Provincial		720,765	698,345	358,000	14%
	Other		411,825	431,623	439,606	18%
Total Revenue			2,685,380	2,827,369	2,491,003	100%
EXPENSES						
	Business Development		869,130	1,045,546	957,868	38%
	Innovation		463,075	382,242	405,000	16%
	Tourism		874,278	862,077	681,195	27%
	Facilities & Administration		478,897	537,504	446,940	18%
Total Expenses			2,685,380	2,827,369	2,491,003	100%
Total GPA EDC Surplus/(Deficit)			-	-	-	-

Strategy

Position and market Peterborough as an innovative, progressive and growth oriented region

- Marketing through internet, campaigns and public relations. Third party media - focus
- Direct sales through business development sales team and sales system/process
- Tourism work supports selling place





Our Focus

Business Development:

- Investment expansion with existing businesses
- Investment attraction of new businesses
- Two prong approach:
Targeted and Broad



Our Focus

Targeted

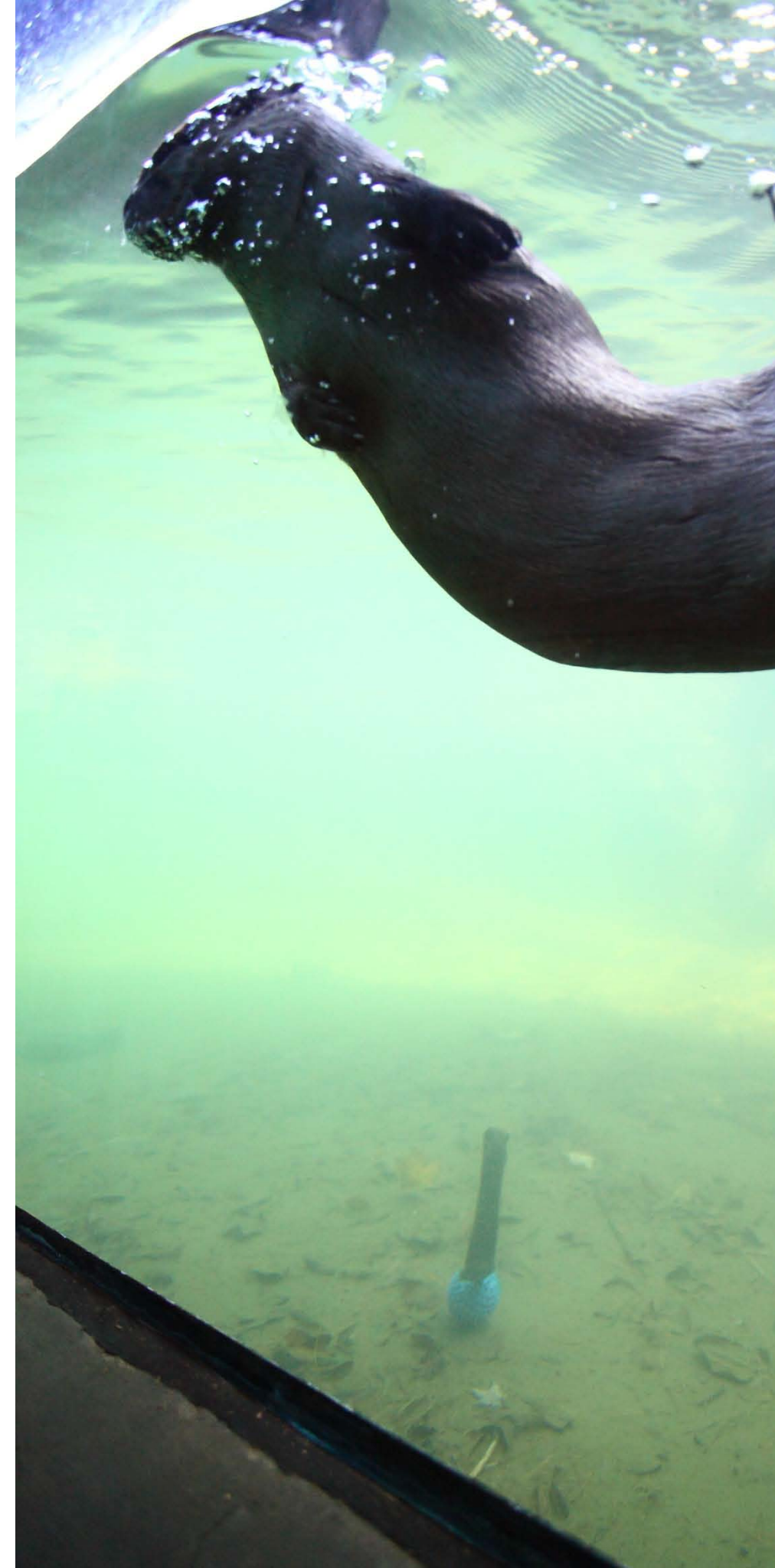
- Business development sales team focused on targeted industries

Broad

- Web, internet, campaigns and public relations to create awareness and attract interest
- Web sells place, opportunities and offers specifics on individual communities

Targeted Sectors

- Aviation/Aerospace
- Energy/Nuclear
- Water/CleanTech
- Healthcare and Wellness
- Creative Industries
- Skills Development
- Mining
- Tourism / Conferences





Summary

- 2% increase in budget year over year
- Tighter focus on investment attraction and job creation in targeted industries with sales team
- Internet and Public Relations supports broad approach for awareness and attraction - small business in particular - sells place

Appendix B

EMS 2013 Budget

The County of Peterborough
Joint Services Steering Committee

To: Chair and Members of Committee
From: John Butler, Director of Finance/Treasurer
Date: October 11, 2012

Subject: Preliminary 2013 Budget – Emergency Medical Service (EMS)

Recommendation:

That the Joint Services Steering Committee (JSSC) endorse the preliminary 2013 EMS budget for consideration by both the City and County Councils.

Financial Impact:

Preliminary 2013 Funding Requirement for the County and City of Peterborough with regard to EMS:

	2012 Tax Requirement	2013 Tax Requirement	\$Change	%Change
County	\$2,964,270	\$2,907,296	(\$ 56,974)	(1.92%)
City	\$3,815,920	\$4,068,612	\$252,692	6.62%

Background/Analysis:

The County of Peterborough's EMS departmental budget estimates provided in this report are to be considered preliminary. The draft EMS budget is not expected to be completed until January 2013, as a component of the County's 2013 budget process. The attached preliminary budget includes an estimate of the provincial funding for 2013 however the actual grant amount will also not likely be known until early in 2013. Staff will continue to follow up with the Ontario Provincial Ministry of Health and Long Term Care (MOHLTC) to obtain the final approved grant amount.

The Consolidated Municipal Service Manager (CMSM) agreement between the County and City of Peterborough identifies permanent population as the method

of distributing EMS municipal costs. This is expressed in the preliminary budget estimate as a proportionate percentage of population for both the County and City. In accordance with the CMSM agreement, the 2013 EMS preliminary budget has been prepared to reflect the most recent, 2011 Statistics Canada Population Census information. The 2011 census data indicates a shift in relative population from the County to the City. In the 2011 census, the total population of the County and City is identified as 134,933 residents. Of this, the City of Peterborough is noted as having 78,698 residents or 58.32% of the total population leaving 56,235 or 41.68% of the population in the County. These updated population statistics represent a significant swing in population from the County to the City from the previous 2006 Statistics Canada Census data (2006 census data identified 56.28% of the area's population in the City and 43.72% in the County). As with the swing in population, so too changes the municipal cost sharing distribution, reducing the County's proportionate share and increasing the City's proportionate share.

The change in relative proportion of population accounts for approximately \$142,541 of the City's 2013 proposed \$252,692 funding increase over the 2012 budgetary amount. It also accounts for a corresponding reduction in the County's proposed funding requirement for 2013, resulting in an overall net reduction in the County's proportionate contribution amount. It should be noted, based on the 2006 Census data used in the 2012 budget preparation, the proposed funding requirement for both County and City would be an increase of **2.89%** over the approved 2012 budget. Gross spending in this proposed budget represents an overall increase of 3.69% over the 2012 gross budgeted expenditures. This gross increase in expenditures also includes an additional \$135,711 for the Off Load Nurse program that is 100% provincially funded.

Reserve contributions and allowances contained within the 2013 preliminary budget have been calculated in compliance with the revised MOHLTC guidelines. To reduce the impact of future service enhancements an additional reserve transfer amount of \$35,000 was considered. These funds were to be utilized to establish a municipal only, future service enhancement reserve fund. Provincial guidelines prohibit the use of provincially subsidized reserve funds to acquire capital enhancements. Accordingly, any future incremental vehicles or other capital equipment added to the service comes with a 100% municipal funding requirement. In consideration of the impact of the new census data on the City's funding requirement however, this cost will be deferred to a future budget for the committee's consideration.

Appendix A to this report provides preliminary numbers for your review. The estimates summarized in Appendix A are formulated with consideration for wage and salary increases (per the CUPE-4911 Collective Agreement Schedule-A wage increases and approved non-union cost of living increases), plus an early estimate of the impact from increased Ontario Municipal Employee Retirement System (OMERS) contribution rates for 2013 (OMERS could amount to up to

\$56,000 of incremental costs in 2013). Further adjustments are expected relating to employee benefits costs premiums, Canada Pension Plan premiums, Employment Insurance contributions, and WSIB surcharges.

Included in the proposed increase in administration expenditures is the full year cost of the Commander position. The Commander was phased in over the latter six months of 2012 and is budgeted for a full 12 months in 2013. This carries an incremental cost of approximately \$69,100. Also included in the cost of administration is a bump up of 288 part time superintendent hours to provide extra shift of coverage for the existing full time superintendent compliment and accounts for an incremental cost of \$18,300. Other administrative costs increases, primarily driven by cost of living wage increments, are partially offset by reductions in IT hardware expenditures, photocopier costs, public relations spending, audit fees allowance, and consulting fees.

Paramedic wages are increased from 2012, based on Schedule-A of the CUPE-4911 Collective agreement, along with projected increases in the OMERS pension plan employer contribution rate. An allowance of \$25,000 has been added to the paramedic costs to facilitate the training of 12 primary care paramedics in advanced intravenous techniques. This is anticipated to be an annual occurrence going forward to successive budgets. An allowance of \$35,000 has also been added to address the reality of part time up-staffing requirements by the service. This has been reduced from our original estimated cost of \$70,000 in view of the increased support provided by the Provincial with respect to the Off Load Nurse program funding.

Three ambulances are scheduled for replacement in 2013 at an expected cost of \$130,000 each. This is fully funded from the County/City shared equipment reserve. While the reserve contributions and fuel costs are proposed to increase, offsetting cost savings are expected in the area of vehicle maintenance and repairs, and insurance claims defence.

In the patient care area, the scheduled replacement of the bariatric stretcher is accommodated at an expected cost of \$13,500, also funded fully from the County/City shared equipment reserve. Reductions projected in the patient care area consist of decreases in pandemic drug supplies, non-disposable medical equipment, and laundry and bedding spending. Much of these savings may be attributed to the efforts of the new materials management program. Costs savings in this area are partially offset by projected increases in the cost of medical gases, and other disposable medical supplies. The net result is an estimated (1.78%) decrease in patient care expenditures.

In spite of an inclusion of \$25,000 in the facilities area for security upgrades, the overall facility spending is expected to decline by (1.74%). This may be attributed to expected savings in the areas of repairs, maintenance, and heating costs stemming from tighter controls and close monitoring of these activities. The

\$25,000 that has been added is proposed to fund the first step in a round of security updates for all of the EMS base facilities which includes card access systems and video surveillance. In 2013 these updates are planned to commence at the Armour Road facility with the other locations following suit in subsequent fiscal years.

While there are numerous pressures driving the various financial elements of the EMS service's 2013 preliminary budget estimates, senior management and staff remain dedicated to ensuring that the County and City of Peterborough enjoy the highest standard of performance provided both professionally and cost effectively.

Further details will be released as the County's 2013 budget process moves forward to completion and as more detailed information becomes available from our external partners and service providers.

Respectfully submitted,

Original signed by

John Butler
Director of Finance/Treasurer
County of Peterborough

Appendix A:
EMS 2013 Preliminary Budget

Appendix A

Emergency Medical Services
(EMS)

2013 Preliminary Budget

PETERBOROUGH COUNTY/CITY EMERGENCY MEDICAL SERVICES PRELIMINARY 2013 BUDGET					
	BUDGET	BUDGET	BUDGET	BUDGET	
	2012	2013	\$ CHANGE (decrease) / increase	% CHANGE (decrease) / increase	LINE ITEM COMMENT
REVENUES:					
COUNTY TAX REQUIREMENT - EMS	\$ 2,964,270	\$ 2,907,296	\$ (56,974)	-1.92%	Population split based on 2011 census (58.32% City/41.68% County) (Changed from 2006 census used for 2012 budget - 56.28% City/43.72% County)
CONTRIB. FROM RES - CAPITAL - SHARED	\$ 405,000	\$ 403,500	\$ (1,500)	-0.37%	Replacement of three ambulances @ \$130,000 ea., bariatric stretcher units \$13,500
CONTRIB. FROM RES. - LSR (county)	\$ 18,850		\$ (18,850)	-100.00%	
CITY OF PETERBOROUGH - AMBULANCE	\$ 3,815,920	\$ 4,068,612	\$ 252,692	6.62%	Population split based on 2011 census (58.32% City/41.68% County) (Changed from 2006 census used for 2012 budget - 56.28% City/43.72% County)
PROVINCE AMBULANCE	\$ 6,146,566	\$ 6,386,854	\$ 240,288	3.91%	based on 2012 approved funding plus estimated cost of living increase for 2013.
OFF LOAD NURSE FUNDING	\$ 319,809	\$ 455,520	\$ 135,711	42.44%	Budgeted at 100% of estimated cost
EMS - RECOVERIES/REFUNDS	\$ 78,100	\$ 34,000	\$ (44,100)	-56.47%	Sale of ambulances and services provided on a charge out basis.
TOTAL REVENUES	\$ 13,748,515	\$ 14,255,782	\$ 507,267	3.69%	
EXPENDITURES:					
ADMINISTRATION	\$ 2,302,960	\$ 2,546,405	\$ 243,445	10.57%	Chief, Deputy Chief, Commander, 5 x Supervisors, 2 F/T admin assistants, P/T supervisor's hours (increased by 288 hours over 2012), 1 x F/T Executive assistant, plus announced increase to the OMERS pension plan. Includes increase in Off Load Nurse program of \$135,711 which is 100% Provincially funded.
PARAMEDIC COSTS	\$ 8,614,700	\$ 8,917,900	\$ 303,200	3.52%	41 F/T Primary Care Paramedics (PCP), 15 Advanced Care Paramedics (ACP), P/T (Split of 86% PCP - 14% ACT). Includes increase to Ontario Municipal Employee Retirement System (OMERS) contribution rate.
VEHICLES/INSURANCE	\$ 1,354,420	\$ 1,340,074	\$ (14,346)	-1.06%	Replacement of three ambulances @ \$130,000 ea. + anticipated increases in fuel and maintenance costs. Includes contribution to equipment reserve of \$370,900.
PATIENT CARE EQUIPMENT & SUPPLIES	\$ 584,100	\$ 573,717	\$ (10,383)	-1.78%	Replacement of bariatric stretcher (\$13,500) funded 100% from equipment reserve.
CROSS BORDER BILLINGS	\$ 50,000	\$ 50,000	\$ -	0.00%	
FACILITY EXPENDITURES	\$ 842,335	\$ 827,685	\$ (14,650)	-1.74%	Costs estimated based on 2011 & 2012 year to date actuals, projected to 2013. Includes \$25K to upgrade security systems.
TOTAL EXPENDITURES	\$ 13,748,515	\$ 14,255,782	\$ 507,266	3.69%	

Appendix C
ORCA 2013 Budget

**Otonabee Region Conservation Authority
Proposed General Levy Apportionment - 2013**

Municipality	CVA Based Apportionment % 2012	Approved Levy Apportionment 2012	Capital Levy Apportionment 2012	Total - 2012	Total increase 2012	2012 % increase by Municipality	CVA Based Apportionment % 2013	Proposed Operations Levy Apportionment 2013	Proposed Capital Levy Apportionment 2013	Total - 2013	Total increase 2013	% increase by Municipality
Asphodel-Norwood	2.4240	\$ 22,630	\$ 2,291	\$ 24,921	\$ 465	1.90%	2.4024	\$ 22,944	\$ 2,282	\$ 25,226	\$ 305	1.22%
Cavan-Monaghan	6.4909	\$ 60,596	\$ 6,134	\$ 66,730	\$ 1,513	2.32%	6.3571	\$ 60,713	\$ 6,039	\$ 66,752	\$ 22	0.03%
City of Kawartha Lakes	0.6745	\$ 6,297	\$ 637	\$ 6,934	\$ 117	1.72%	0.6724	\$ 6,422	\$ 639	\$ 7,061	\$ 127	1.83%
City of Peterborough	60.4138	\$ 563,994	\$ 57,091	\$ 621,085	\$ 14,742	2.43%	60.6556	\$ 579,285	\$ 57,623	\$ 636,908	\$ 15,823	2.55%
Douro-Dummer	7.4576	\$ 69,621	\$ 7,047	\$ 76,668	\$ 1,405	1.87%	7.4053	\$ 70,724	\$ 7,035	\$ 77,759	\$ 1,091	1.42%
Otonabee-South Monaghan	4.9200	\$ 45,931	\$ 4,649	\$ 50,580	\$ 210	0.42%	4.9719	\$ 47,484	\$ 4,723	\$ 52,207	\$ 1,627	3.22%
Smith - Ennismore - Lakefield	17.5301	\$ 163,653	\$ 16,566	\$ 180,219	\$ 2,977	1.68%	17.4467	\$ 166,623	\$ 16,574	\$ 183,197	\$ 2,978	1.65%
Trent Hills	0.0891	\$ 831	\$ 85	\$ 916	\$ 20	2.23%	0.0886	\$ 846	\$ 86	\$ 932	\$ 16	1.75%
TOTAL	100.00	\$ 933,553	\$ 94,500	\$ 1,028,053	\$ 21,449		100.00	\$ 955,040	\$ 95,000	\$ 1,050,041	\$ 21,989	

**The Otonabee Region Conservation Authority
2013 Proposed Operating
Budget**

	2012 Budgeted Expenses	2013 Budgeted Expenses	Authority Generated Revenue			Notes
			Provincial Grant	Other Income	Total Authority Generated	
Planning & Development Services						
Payroll Training Costs	402,244	399,104				
Maintenance, Supplies & Services	7,450	8,050				
Mileage and Staff Expenses	8,000	6,000				
Professional Services	40,000	20,000				1 GIS services moved to Env & Tech Services
Allocation to reserves (legal)	1,500	1,500				
Total 2013 Budget	459,194	434,654	59,700	165,500	225,200	2 anticipated decrease in permit applications
2012 Budgeted Revenue			59,700	170,000	229,700	
Environmental & Technical Services						
Payroll & Training Costs	184,308	155,330				
Maintenance, Supplies & Services	10,200	8,200				
Mileage and Staff Expenses	5,500	5,500				
Other Expenses	1,000	1,100				
Other projects & programs	-	-				
Professional Services		15,000				see note 1
Total 2013 Budget	201,008	185,130	60,000	85,500	145,500	
2012 Budgeted Revenue			125,000	65,500	190,500	
Conservation Lands & Resources						
Payroll & Training Costs	360,475	352,243				
Maintenance, Supplies & Services	79,545	78,555				
Mileage and Staff Expenses	14,400	14,600				
Other Expenses	8,800	8,800				
Professional Services	8,800	8,800				
Other projects & programs	11,000	12,000				
Taxes & Utilities	25,460	25,725				
Total 2013 Budget	508,480	500,723	121,955	194,500	316,455	
2012 Budgeted Revenue			129,955	207,400	337,355	

**The Otonabee Region Conservation Authority
2013 Proposed Operating
Budget**

	2012 Budgeted Expenses	2013 Budgeted Expenses	Authority Generated Revenue			Notes
			Provincial Grant	Other Income	Total Authority Generated	
Corporate Services						
Payroll & Training Costs	362,361	365,072				
Maintenance, Supplies & Services	65,000	65,000				
Mileage and Staff Expenses	9,000	9,000				
Other Expenses	75,715	76,715				
Professional Services	7,000	7,000				
Taxes & Utilities	6,850	6,850				
Vehicle Expenses	28,500	29,050				
Allocation to reserves	5,000	-				
	-	-				
Total 2013 Budget	559,426	558,687		37,000	37,000	
2012 Budgeted Revenue				37,000	37,000	
Total Expenses	\$ 1,728,107	\$ 1,679,195				
Less:						
2013 Authority Generated Revenue		724,155	241,655	482,500	724,155	
2012 Authority Generated Revenue	794,555		314,655	479,900	794,555	
Levy Requirement	\$ 933,552	\$ 955,040				

Otonabee Region Conservation Authority
2013 Proposed Capital Budget

	2012 Budgeted Expenses	2013 Budgeted Expenses	Revenue						Notes
			Provincial Grant	Special Levy	Capital Levy from prior years	Other Income	Levy Requirement	Total	
Capital Projects Summary									
Conservation Areas									
Trail & Beach Improvements	65,900	11,000				11,000		11,000	
Selwyn Shore Wall Rehabilitation	55,000	55,000			55,000			55,000	
Squirrel Creek Erosion Control	35,000	53,500			48,000	5,500		53,500	
Warsaw Caves Entrance Road		50,000	40,200				9,800	50,000	Subject to funding
Warsaw Caves Vault Privy		34,000					34,000	34,000	
WCA Comfort Station Loan Repayment	25,000	13,200					13,200	13,200	
Young's Point CA	30,000	25,000				25,000		25,000	
Dams and Water Monitoring Network Gauges									
Lang Dam Deck Construction		250,000				250,000		250,000	Subject to approval & funding
Lang Dam Deck Design	40,000	25,000	12,500		5,000		7,500	25,000	
Millbrook Dam Class EA	100,000	50,000	25,000			25,000		50,000	carryover to 2013
Water Monitoring Gauges	13,000	10,000	7,000		3,000			10,000	
Stop log replacement	24,000	24,000			24,000			24,000	Project will proceed in 2013
Warsaw Dam Public & Operator Safety	50,000							-	Project will proceed in 2014
Warsaw Dam Safety Review Study		75,000	37,500		32,000		5,500	75,000	
Floodplain Management								-	
Digital Air Photographs		25,000					25,000	25,000	
Planning & Development Policy Update	20,000	-						-	
Total Expenses	457,900	700,700							
Total Revenue - 2013		700,700	122,200	-	167,000	316,500	95,000	700,700	
Total Revenue - 2012	457,900		95,000	25,000	132,900	110,500	94,500	457,900	

Appendix D
CCHU 2013 Budget

Peterborough County-City Health Unit – 2013 Budget Summary

Recommendation

That the Board of Health approved the 2013 cost shared budget for public health programs and services in the total amount of \$7,225,542.

Financial Implications and Impact

This budget includes all cost-shared budgets funded by the MOHLTC as well as City, County and First Nations, but does not include other programs and services of the Health Unit funded 100% MOHLTC, MHP or by other Ministries of the Province. These will be provided to the Board as budget information becomes available.

The cost shared budget in the amount of \$7,225,542 represents an increase of \$140,215 over the final provincial approved 2012 budget of \$7,085,327. This is an overall 1.98% budget cost increase to the funding partners.

To maintain 2012 operations into 2013, budget pressure are as follows:

Know and anticipated contracted wages and benefits	\$140,456
Re-establish savings from voluntary leaves of absence in 2012	\$75,000
Rate increase to Ontario Municipal Employees Retirement System	\$56,521
Allowance for inflation	\$29,481
Loss of provincial revenue for Enhanced Children In Need of Dental Treatment	\$20,891
Loss of revenue from Genetics Program	\$27,706
Loss of revenue Healthy Smiles start-up and Health Canada	\$27,191
Anticipated losses of clinic fees, OHIP fees	\$30,248
Parking gate, interest and other revenues	<u>\$28,864</u>
Total 6.1% increase budget costs	<u>\$436,358</u>

Based on a reasonable expectation of funding available from the funding partners, the Executive committee determined that the budget should cost no more than 2% increase or an increase of \$140,215.

As a result Executive and Management Committees endorsed measures to reduce the budget to 2%.

The funding agreement between the City and County indicates that the local share from the municipalities will be funded on a per capita basis. **Past practice as agreed to by the Board is that the per capita allocation is based on the most recently available census population for the year of census. The 2011 census data was released in February of 2012 and has been used**

as the basis for the per capita allocation to the City and County. The census revealed a 4.4% growth in City population and a 2.2% drop in County population. In 2013 the overall local share of Health Unit costs on a per capita basis has not increased and remains at \$13.40 per person. **The allocation between City and County reflect the shift in population with the City share being \$1,053,484 (was \$1,005,008 in 2012)** and the County's share based on census population should drop slightly by \$21,477. Management proposes that the County maintain the same level of funding as in 2012 at \$756,134 with \$21,477 be retained by the Health Unit to allow management to take advantage of provincial funding at three times the local share to address any emerging program needs during 2013 or subsequent years.

Decision History

The Health Protection and Promotion Act section 72(1) states that the budget for public health programs and services is the responsibility of the obligated municipalities. In 2004, the provincial government announced, "the Ministry will review Board of Health-approved budgets in relation to guidelines and approve its share according to the following" funding ratio "75% province, 25% municipalities".

The 2013 budget is prepared on the basis of 75% funding grant from the Ministry of Health and Long Term Care (MOHLTC) and the Ministry of Health Promotion (MHP), and 25% from the County of Peterborough, City of Peterborough, Curve Lake First Nation and Hiawatha First Nation. The County of Peterborough, City of Peterborough fund the Health Unit based on census population data. Curve Lake First Nation and Hiawatha First Nation contribute based on funding agreements with the Board of Health.

The MOHLTC has not yet provided the Health Unit with budget guidelines for 2013.

Background and Rationale

A letter dated July 11, 2012 from the City of Peterborough requested the Health Unit consider "no more than 2%" as an increase for 2013. While the province has not released a 2013 budget target, provincial staff hinted that at most Public Health programs could expect a 2% increase. So it was determined by Executive committee to look at developing a budget with no more than a 2% total budget increase.

Strategic Direction

The 2013 budget will impact the Health Unit's ability to meet the Ontario Public Health Standards. Given that resources are less than needed, the Health Unit will continue the process of reviewing operations to determine how best to allocate and maximize what the Health Unit does have to gain the most public health benefits to the community.

Attachments

2013 Cost-Shared Public Health Budget

Contact:

Brent Woodford, Director Corporate Services

(705) 743-1003, x231

bwoodford@pcchu.ca

PETERBOROUGH COUNTY CITY HEALTH UNIT
2013 COST-SHARED PUBLIC HEALTH BUDGET

14-Nov-12

	2013	2012		%
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Increase</u>
EXPENDITURES				
1 Salaries and wages	4,998,777	4,934,869	63,908	1.30%
2 Employee benefits	1,329,468	1,297,880	31,588	2.43%
3 % benefits of salary and wages	26.60%	26.30%		
4 Staff Training	35,535	34,035	1,500	4.41%
5 Board/Volunteer Training and recognition	41,340	43,640	-2,300	-5.27%
6 Travel	90,272	90,272	0	0.00%
7 Building Occupancy	235,621	233,321	2,300	0.99%
8 Office Expenses, Printing, Postage	32,820	32,820	0	0.00%
9 Materials, Supplies	332,462	380,413	-47,951	-12.60%
10 Office Equipment	7,315	7,315	0	0.00%
11 Professional and Purchased Services	367,494	407,064	-39,570	-9.72%
12 Communication costs	120,157	120,157	0	0.00%
13 Information and Information Technology Equipment	<u>56,299</u>	<u>56,299</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES	<u>7,647,560</u>	<u>7,638,085</u>	<u>9,475</u>	<u>0.12%</u>
FEES & OTHER REVENUES				
14 Expenditure Recoveries Flu, HPV, MenC	37,300	37,600	-300	-0.80%
15 Expenditure Recoveries & Offset Revenues	<u>384,718</u>	<u>494,267</u>	<u>-109,549</u>	<u>-22.16%</u>
FEES & OTHER REVENUES	<u>422,018</u>	<u>531,867</u>	<u>-109,849</u>	<u>-20.65%</u>
NET EXPENDITURES - Cost Shared Budget	<u>7,225,542</u>	<u>7,106,218</u>	<u>119,324</u>	<u>1.68%</u>
PARTNER CONTRIBUTIONS - 2013				
16 Ministry of Health (Cost Shared Programs)	5,419,157	5,312,899	106,258	2.00%
17 County of Peterborough	734,657	756,134	-21,477	-2.84%
18 City of Peterborough	1,053,484	1,005,008	48,476	4.82%
19 Curve Lake First Nation	8,702	8,415	287	3.41%
20 Hiawatha First Nation	2,811	2,871	-60	-2.08%
21 Local Reserves needed to match Provincial funding	<u>6,731</u>	<u>0</u>	<u>6,731</u>	
FUNDING PARTNER CONTRIBUTIONS	<u>7,225,542</u>	<u>7,085,327</u>	<u>140,215</u>	<u>1.98%</u>
Balanced Budget in 2013	<u>0</u>	<u>20,891</u>	CINOT not approved by Province	

Salary & Benefit Assumptions

- 1 No additional provincial freeze therefore have applied ONA & CUPE agreements
- 2 OPSEU assumed no rate increase effective May 1, 2013
- 3 OMERS rate is known 13.2% increase
- 4 Non Union assumed no rate increase
- 5 No allowance for salary adjustments such as Pay Equity

Other Assumptions

Budget includes Cost-shared: Mandatory prgs, CINOT, cost shared SDW and Flu, HPV and Men C activities.
 Flu prg. administer approx. 3,800 immunizations (same as 2012) - a loss of approx. \$11 per every additional immunization.
 No additional increase in occupancy except for O'Carroll lease.
 Allows for 0% inflation in 2013.
 Assumes province will continue funding 100% of enhanced MOH salary - currently there is no agreement.
 Assumes no significant change to HPV or MenC immunization levels.
 Budget does not allow for increased swine, bird or seal flu activities.
 Budget does not consider any significant changes to operational plans which could increase or decrease costs.
 Budget includes all Come Cook Program (Food Security).
 Allocation of local contributions between City and County based on published 2011 population census data.
 First Nation allocations are estimate of per capita cost based on band provided population number.
 Local Reserves needed per line 21 represents the cost of the difference in Band population versus census data.