



**BUDGET COMMITTEE
CITY OF PETERBOROUGH
NOVEMBER 24, 26, 27, 2008
DECEMBER 10, 2008
JANUARY 14, 15, 2009**

**MINUTES OF A MEETING OF BUDGET COMMITTEE HELD ON
NOVEMBER 24, 26, 27, 2008, DECEMBER 10, 2008 AND JANUARY 14,
15, 2009, AT 5:00 P.M. IN THE GENERAL COMMITTEE ROOM, CITY
HALL**

Meeting called to order at 5:00 p.m. on November 24, 2008.

Roll Call:

Councillor Clarke, Chairman
Councillor Doris
Councillor Eggleton
Councillor Farquharson
Councillor Hall
Councillor Martin
Councillor Pappas
Councillor Peacock
Councillor Peeters
Councillor Vass, arrived at 5:16 p.m.
Mayor Ayotte

Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest.

Minutes

Moved by Councillor Peacock

That the minutes of the Budget Committee of November 10, 2008, be approved.

"CARRIED"

Brian Horton, Senior Director of Corporate Services, introduced issues that have changed since the introduction of the Budget to Council on November 10, 2008.

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Moved by Mayor Ayotte

That, as a result of the cumulative impact of several issues, the 2009 Operating and Capital Budgets be referred to the CAO for revision reflecting the following principles:

- a) That all activities within the operating budget are open for review and potential level of service reductions;**
- b) That all capital projects be reviewed with the focus on maintaining assets that the Corporation already owns before building or acquiring new ones;**
- c) That Budget Committee meet on Wednesday, November 26, 2008 as currently scheduled with the Boards and Agencies that do not report through the CAO to explain that all areas of the Corporation are expected to reduce their impact on the tax levy;**
- d) That costs directly linked to Provincial direction such as increases to client caseload; increases in subsidy amounts; and legislation-based costs be calculated and transferred to the taxpayer rather than being absorbed through reductions to traditional municipal services.**
- e) That the impact of economic driven losses of revenue be absorbed by all areas of the corporation;**
- f) That an overall increase before the impact of Provincial costs of 3.2% be achieved by the measures described in (a) and (b);**
- g) That the CAO and the Senior Director of Corporate Services report back to Budget Committee on Thursday, November 27, 2008 at 5:00 p.m. with a power point presentation that summarizes the options available to reduce the current budget requirement to the 3.2% plus Provincial impacts.**

The Budget Committee meeting recessed at 6:54 p.m.

Moved by Councillor Pappas

That the meeting recess to move into Council meeting at 6:30 p.m.

"CARRIED"

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The Budget Committee meeting reconvened at 6:33 p.m.

Moved by Councillor Pappas

That the Mayor send a letter to MPP Leal, the Premier, and the Minister of Finance to object to the clawing back of OMPF.

Motion Withdrawn

Upon the motion of Mayor Ayotte, this motion carried.

Moved by Councillor Doris

That Committee move into closed session to discuss an item under Section 239(2)(b) of the Municipal Act (personal matters about an identifiable individual, including municipal or local board employees).

“CARRIED”

Councillor Peeters left the room at 7:15 p.m.

Moved by Councillor Eggleton

That Committee move out of closed session at 7:30 p.m.

“CARRIED”

Moved by Mayor Ayotte

That the Budget Committee meeting recess at 7:30 p.m. on November 24, 2008.

“CARRIED”

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The Budget Committee reconvened at 5:00 p.m. on Wednesday, November 26, 2008.

All members present.

Moved by Councillor Farquharson

That Council approve the recommendations outlined in report CPFPRS08-025, dated November 24, 2008, of the Senior Director of Corporate Services as follows:

- a) That 2009 Supplementary Budget Documents appended to report CPFPRS08-025, and presentations made at the November 26, 2008 Budget Committee meeting from representatives of the Peterborough Lakefield Community Police Services, County of Peterborough Emergency Management Services, the Greater Peterborough Area Economic Development Corporation, Otonabee Region Conservation Authority, and the County City Health Unit be received.
- b) That the \$777,052 provision for Greater Peterborough Area Economic Development Corporation reflected on page 225 of the 2009 Highlights Book be decreased by \$1,136 to \$775,916.
- c) That the \$1,023,064 provision for the County City Health Unit reflected on page 122 of the 2009 Highlights Book be decreased by \$92,731 to \$930,333.

Mayor Ayotte left the meeting room at 5:47 p.m. and returned at 5:51 p.m.

Moved by Mayor Ayotte

That the presentations of the Peterborough County City Health Unit and the Otonabee Region Conservation Authority be moved up on the agenda to be dealt with at this time.

“CARRIED”

Councillor Peacock left the meeting at 8:15 p.m.

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Moved by Councillor Hall

That the rules of order be suspended to extend the hour for adjournment to complete this delegation and that the meeting be recessed upon completion of the item.

"CARRIED"

Moved by Councillor Farquharson

That the meeting recess at 10:21 p.m. and that the meeting reconvene on Thursday November 27, 2008 at 5:00 p.m.

"CARRIED"

The Budget Committee reconvened at 5:05 p.m. on Thursday November 27, 2009.

All members present.

Mr. Horton presented Proposed 2009 Budget Reductions for discussion.

Councillor Farquharson left the meeting room at 7:14 p.m. and returned at 7:16 p.m.

Councillor Peeters left the meeting room at 7:15 p.m. and returned at 7:25 p.m.

Mayor Ayotte left the meeting room at 7:20 p.m. and returned at 7:25 p.m.

Councillor Peeters challenged the Chair in respect to a procedural by-law limit for speaking. The Chair called the question on the challenge. The Chair was supported.

Moved by Councillor Pappas

That the revised schedule for the Budget deliberations be accepted.

"CARRIED"

The meeting recessed for ten minutes. The meeting resumed at 7:45 p.m.

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Moved by Councillor Farquharson

That the City of Peterborough provide financial support to the YWCA Crossroads Shelter Project in the amount of \$750,000 to be paid in installment of \$250,000 over three years from 2009 to 2011 on the following basis:

- a) The City of Peterborough would designate the YWCA project as a Municipal Capital Facility and reduce the payment for 2009 by the amount of development charges waived for the project (estimated to be \$25,000.00 to \$50,000.00);**
- b) The payment for 2009 be paid from the Capital Levy Reserve thereby having no direct effect on the 2009 tax levy;**
- c) The sum of \$100,000.00 of the financial support package be utilized by the City to secure a first right of refusal in respect to the YWCA Administration Office site on Simcoe Street with terms to be negotiated (not to form part of a down payment);**
- d) The sum of \$150,000 of the financial support be attributed to Accessibility measures for the project including an elevator, accessible washrooms, entrances and doorways;**
- e) The sum of \$100,000 of the financial support be attributed to Sustainability measures including high efficiency heating and cooling, green building systems and products;**
- f) The funds for the years 2010 and 2011 be paid from the Capital Levy and be considered unconditional grants, excepting only as set out above.**

Moved by Councillor Peacock

That Item f) be amended by adding the words “and the sum of \$125,000 be treated as the equivalent of a down payment of any future City purchase of the YWCA Administration office site.

Moved by Councillor Pappas

That the Question be Put.

“CARRIED”

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Upon the amending motion of Councillor Peacock, this motion carried.

Moved by Councillor Farquharson

That the Question be Put.

“CARRIED”

Upon the original motion of Councillor Farquharson, this motion carried.

Report CPFPR08-026
Hunter Street Bridge – Building Canada Application
And 2007-2008 Provincial Surplus

Moved by Mayor Ayotte

That Council approve the recommendations outlined in Report CPFPRS08-026, dated November 24, 2008, of the Senior Director of Corporate Services and the Director of Utility Services as follows:

- a) **That the Hunter Street (Ashburnham) Bridge over the Otonabee River Capital Budget (Project 5-4.06) shown on pages 144 and 145 of the 2009-2018 Capital Budget Estimates Book be amended, as set out in Appendix A to report CPFPRS08-026, to reflect the most updated information submitted as part of the Building Canada Fund – Communities Component, Intake One Application.**
- b) **That the City’s \$7,126,416 share of the Provincial 2007-2008 Surplus Funds be held in a new “Provincial 2007-2008 Surplus Funds Reserve Fund” pending the outcome of the City’s Building Canada Fun – Communities component, Intake One application for the Hunter Street (Ashburnham) Bridge over the Otonabee River project and;**
 - i) **if the application is successful, staff present a report to Council recommending how the \$7,126,416 surplus funds should be used;**
or

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- ii) **if the application is not successful, the \$7,126,416 surplus funds be used to replace a \$7,126,416 portion of the \$8,895,000 Building Canada Funding, and the \$1,768,584 balance of Building Canada Funding be replaced by Capital Levy.**

"CARRIED"

Moved by Councillor Peacock

That this meeting recess at 9:15 p.m. to reconvene on Wednesday, December 10, 2008 at 5:00 p.m.

"CARRIED"

The Budget Committee reconvened at 5:00 p.m. on Wednesday, December 10, 2008.

All members present.

Mr. Horton provided a summary of the status of the budget to date.

Moved by Councillor Hall

That \$250,000 of the \$548,875 OMPF allocation be used against the General Tax Levy.

Moved by Councilor Doris

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Hall, this motion lost.

The meeting recessed at 6:57 p.m. to reconvene on Wednesday, January 14, 2009.

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The Budget Committee reconvened at 5:08 p.m. on Wednesday, January 14, 2009.

All members present.

Mr. Horton and Ms. Clancy provided a summary of the status of the budget to date.

Moved by Councillor Farquharson

That the \$777,052 provision for Greater Peterborough Area Economic Development Corporation reflected on page 225 of the 2009 Highlights Book be decreased by \$1,136 to \$775,916.

“CARRIED”

Moved by Councillor Doris

That the \$1,023,064 provision for the County City Health Unit reflected on page 122 of the 2009 Highlights Book be decreased by \$92,731 to \$930,333.

“CARRIED”

Moved by Councillor Peacock

That the \$183,000 provision for Annexation Compensation Payments reflected on page 225 of the 2009 Highlights Book be decreased by \$93,000, to \$90,000.

“CARRIED”

Moved by Councillor Pappas

That the Combined fuel budgets for City of Peterborough Departments, be decreased by a net amount of \$420,137.

“CARRIED”

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Moved by Councillor Peacock

That the \$1,944,000 provision for Short term Investment revenue reflected on page 27 of the 2009 Highlights Book be decreased by \$344,000, to \$1,600,000.

"CARRIED"

Moved by Councillor Pappas

That the \$314,952 provision for Recycling Services net expenditures reflected on page 113 of the 2009 Highlights Book be increased by \$737,620, to \$1,052,572 and that the \$53,000 provision for Garbage Tax on Exempt Revenue be increased by \$14,000 to \$67,000.

"CARRIED"

Moved by Councillor Farquharson

That the \$6,949,778 provision for Ontario Municipal Partnership Fund revenue reflected on page 29 of the 2009 Highlights Book be decreased by \$2,602,778 to \$4,347,000.

"CARRIED"

Moved by Councillor Farquharson

That the Budget changes listed in Schedule 2 and Schedule 3, Proposed 2009 Budget Reductions, November 25 to December 10, 2008, for a total of \$3,498,913, be approved.

That the revised Budget Highlights Book pages (blue) reflecting all changes as of December 10 be approved.

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Moved by Councillor Farquharson

That \$13,000 for Hanging Baskets downtown be excluded from the 2009 Budget Reductions.

“CARRIED”

Upon the original motion of Councillor Farquharson, as amended, the motion carried.

Moved by Councillor Farquharson

That the \$4,347,000 provision for Ontario Municipal Partnership Fund revenue reflected on page 29 of the 2009 Highlights Book be increased by \$1,287,900, to \$5,634,900.

“CARRIED”

Moved by Councillor Peacock

That the Council remuneration increase be limited to 1.5%

Moved by Councillor Eggleton

That the Question be Put.

“CARRIED”

Upon the motion of Councillor Peacock, this motion carried.

Moved by Councillor Farquharson

That the City Council budget be reduced by the following:

Part time salary reduced to \$15,000 maximum; Council incidental budget reduced to \$0; Membership budget be reduced to the 2008 level.

“LOST”

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Moved by Councillor Hall

That \$300,000 of the \$548,875 OMPF allocation be used against the General Tax Levy.

Moved by Councillor Pappas

That the amount be reduced from \$300,000 to \$125,000.

“LOST”

Upon the motion of Councillor Hall, this motion lost.

Moved by Councillor Farquharson

That \$200,000 of the \$548,875 OMPF allocation be used against the General Tax Levy.

Moved by Councillor Peeters

That the Question be Put.

“CARRIED”

Upon the motion of Councillor Farquharson, this motion lost.

Moved by Councillor Doris

That Council indicate to the Peterborough Lakefield Community Police Services Board that Council do not support the hiring of a Human Resources Manager.

“CARRIED”

The meeting recessed at 7:20 p.m. and resumed at 7:30 p.m.

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Moved by Councillor Hall

That no future enhancements or increases in the Land Ambulance budget be made until we have commitment from the Province of Ontario that they will pay their share.

Motion Withdrawn

Moved by Councillor Hall

That the City of Peterborough endorse in principle that no service enhancements would occur in Land Ambulance until we get financial commitment from the Province of Ontario to fund it.

Moved by Councillor Peacock

That the Question be Put.

“CARRIED”

Upon the motion of Councillor Hall, this motion carried.

Moved by Councillor Vass

That the funding be restored for recycling of Clean Wood and Construction Waste that was removed from the Budget.

Moved by Councillor Doris

That this matter be referred back to staff to provide other options and report back to Council at the next Budget Meeting (January 15, 2009).

Moved by Councillor Farquharson

That the Question be Put.

“CARRIED”

Upon the referral motion, this motion carried.

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Moved by Councillor Farquharson

That the portion of Phase 1 of the PRHC Road Improvements project between Sherbrooke Street and Hospital Drive be completed including realignment of the driveway, storm pond issues, straightening access to Hospital Drive and traffic signals as required, at an approximate cost of \$2.7 million dollars proceed and the balance of Phase 1, 2 and 3 be deferred pending further decision of Council.

“LOST”

Moved by Councillor Farquharson

That staff report to a future Committee of the Whole in respect to cost to repair Charlotte Street between Aylmer Street and Bethune Street.

“CARRIED”

Moved by Councillor Hall

That the contribution to the Utility Services reserve be reduced in the amount of \$35,000 to \$100,000 to reduce the Tax Levy.

Moved by Councillor Eggleton

That the Question be Put.

“CARRIED”

Upon the motion of Councillor Hall, this motion carried.

Moved by Councillor Hall

That the bridge reserve be reduced by \$25,000 to a contribution of \$200,000 to reduce the Tax Levy.

“LOST”

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Moved by Councillor Peeters

That the meeting recess at this time.

"CARRIED"

The meeting recessed at 9:53 p.m. to reconvene on Thursday January 15, 2009 at 5:00 p.m.

The meeting reconvened at 5:00 p.m. on Thursday, January 15, 2009.

All members present.

Moved by Councillor Peacock

WHEREAS MPAC has confirmed to City staff January 15, 2009, that the assessment roll for 2009 taxation purposes incorrectly reflects a \$24,707,475 commercial taxable portion for the MNR building at 300 Water Street, roll 040-050-06200.

AND WHEREAS as a result, the Commercial Class taxable assessment figure of \$776,770,063 reflected on the amended Budget Highlights Page 260 (blue sheets) as of December 10 is overstated by \$24,707,475

It is recommended the Commercial Class assessment figure of \$776,770,063 reflected on the amended Budget Highlights Page 260 (blue sheets) as of December 10 be reduced by \$24,707,475 to \$752,062,588.

"CARRIED"

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Moved by Councillor Vass

That \$147,000 be added to the 2009 Operating Budget for the recycling of construction/demolition material.

And further that:

- a) Various contractual services lines in the Utility Services Department be reduced by \$45,000**
- b) The Planning and Development Services activity be reduced by \$56,000 due to a recovery from capital**
- c) Public Works wage costs be reduced by \$46,000 by reducing overtime and not filling an upcoming vacancy until 2010.**

Moved by Councillor Peacock

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Vass, the motion carried.

Moved by Councillor Hall

That the sewer vacuum truck be removed from budget at a cost savings of \$325,000.
(page 74 Highlight Book).

Moved by Councillor Farquharson

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Hall, the motion lost.

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Moved by Councillor Hall

That the budget for multi use trail and bicycle lane improvements be reduced by \$25,000 (Page 84 Highlight Book).

"LOST"

Moved by Councillor Hall

That \$50,000 be removed from the transportation demand management operating budget.

Councillor Martin left the meeting at 5:48 p.m. and returned at 5:51 p.m.

Moved by Councillor Farquharson

That the Question be put.

"CARRIED"

Upon the motion of Councillor Hall, the motion lost.

Moved by Councillor Hall

That City staff prepare a report to consider the possible options for outsourcing part or all of waste collection.

"CARRIED"

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Moved by Councillor Hall

That the public space recycling budget be reduced by \$50,000.

Moved by Councillor Farquharson

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Hall, the motion lost.

Moved by Councillor Martin

That the level funding of Peterborough Green Up be increased from \$107,575 to \$112,200 to ensure their funding remains the same as 2008. (Page 124 Budget Highlight Book).

Move by Councillor Peeters

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Martin, the motion carried.

Moved by Councillor Hall

That the Community Project and Investment Grants by \$25,000 and the Community Services Grants budgets be reduced by \$50,000. (Page 123 Highlight Book).

Moved by Councillor Farquharson

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Hall, the motion lost.

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Moved by Councillor Peacock

That the funds in capital budget for south end fire hall as identified be frozen.

Motion Withdrawn

Councillor Peacock left the meeting room at 7:16 p.m. and returned at 7:20 p.m.

Committee recessed at 7:26 p.m. and reconvened at 7:35 p.m.

Moved by Councillor Martin

That the library capital budget for book shelving in the amount of \$29,000 be used at the library's discretion in the purchase of books. (Project 604.04 Pages 330 and 331 of the Capital Budget).

"CARRIED"

Moved by Councillor Martin

That \$25,634 be put back into the budget to maintain the hours of operation of the library.

"CARRIED"

Councillor Peeters left the meeting at 8:13 p.m. and returned at 8:19 p.m.

Moved by Councillor Hall

That the Trail Development budget be reduced by \$25,000. (Page 196 Highlight Book).

"LOST"

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Moved by Councillor Peacock

That the 2009 provisions for property tax credit for low income seniors and disabled persons be increased by \$115,000 and be funded through a \$115,000 draw from the Social Service Reserve.

"CARRIED"

Moved by Councillor Peeters

That the budget be increased by \$5,000 for Village BIA for maintenance of plantings in the summer months.

Motion Withdrawn

Moved by Councillor Vass

That the Transportation Management Demand position be split .50 with the Waste Recycling Coordinator position (referred to as position 4.02 in the budget)

Motion Withdrawn

Moved by Councillor Eggleton

That staff be directed to reflect the \$150,000 Downtown Youth Centre Project as an "above the line" project in the draft 2010 budget to be submitted to Council. (Page 251 of Highlight Book)

Moved by Councillor Pappas

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Eggleton, the motion carried.

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Moved by Councillor Pappas

That in reference to Appendix B, other items not included in the budget, page 251 of the 2009 Budget highlights book, item 2.09 Market Hall Performing Arts Inc. be removed from the Community Investment Grant Program and be awarded a Community Service Grant in the amount of \$35,000 to manage the Market Hall facility in 2009.

Moved by Councillor Peacock

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Pappas, the motion carried.

Moved by Councillor Pappas

That in reference to Appendix B, other items not included in the budget, page 251 of the 2009 Budget highlights book, item 2.14 Festival of Lights, the Service Grant to the Festival of Lights be increased by \$10,000 from the proposed \$90,000 to a revised total of \$100,000 for 2009.

Moved by Councillor Eggleton

That the Question be Put.

"CARRIED"

Upon the motion of Councillor Pappas the motion carried.

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Moved by Mayor Ayotte

That the following recommendations be approved:

- a) That the 2009 Budget documents, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.**
- b) That the user fees as set out in the Document entitled – “Work Program, Organizational Charts and User Fees” be adopted as part of 2009 Budget process.**
- c) That the \$548,875 additional OMPF allocation from the 2006 and 2007 year-end reconciliations be credited to the Social Services Reserve. (Part 2 – page 24)**
- d) That any surplus funds from 2009 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for capital works. (Part 2 - page 26)**
- e) That in 2009 MTE Consultants assist staff in the more complex tax issues and calculations and actively represent the City at Assessment Review Board hearings, as required. (Part 2 - page 30)**
- f) That any unused Peterborough Technology Services Budget at the end of 2009 be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that if actual 2009 costs exceed the 2009 Budget, funds may be drawn from the EDP reserve. (Part 2 - page 34)**
- g) That any adjustments to the City’s portion of the Land Ambulance Budget be netted against the 2009 general contingency provision. (Part 2 - page 51)**
- h) That any unused portion of the 2009 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position and that if actual 2009 Winter Control costs exceed the 2009 Budget, funds may be drawn from the Winter Control reserve. (Part 2 - page 69)**
- i) That the \$3.1 million previously approved as part of the 2007 and 2008 Capital Budget for the Gas Odour Collection System at the Peterborough**

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Landfill Site (Budget reference 5-9.01) be removed as the expenditure is no longer required. (Part 2 – page 114)

- j) That any change required to the City's portion of CCHU Budget, based on the final approved CCHU Budget, be netted against the City's 2009 general contingency provision. (Part 2 – page 121)
- k) That any surplus funds at the end of 2009 for Market Hall be transferred to a reserve account for unanticipated maintenance expenses or small capital improvements. (Part 2 - page 125)
- l) That any unspent repairs and maintenance budget within the Social Services Division at the end of 2009 be transferred to a new reserve entitled the Social Services Facility Maintenance Reserve, subject to the overall year end position. (Part 2 – page 177)
- m) That any unused Social Services net budget at the end of 2009 be transferred to the Social Services Reserve, subject to the overall year end position and that if actual 2009 Social Services costs exceed the 2009 Budget, funds may be drawn from the reserve. (Part 2 - page 188)
- n) That any surplus in the 2009 Housing Operating Budget at the end of 2009 be transferred to the Social Housing Reserve, subject to the overall year end position and that if actual 2009 Housing costs exceed the 2009 Budget, funds may be drawn from the Social Housing Reserve. (Part 2 - page 205)
- o) That any unused Building Inspection Budget at the end of 2009 be transferred to the Building Reserve and that if actual building inspection costs exceed the 2009 Budget, funds may be drawn from the Building Reserve. (Part 2 - page 214)
- p) That any unused portion of the 2009 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts, subject to overall year end position and that if actual 2009 tax write-off costs exceed the 2009 Budget, funds may be drawn from the Allowance for Doubtful Accounts. (Part 2 - page 221)
- q) That any unused insurance budget at the end of 2009 be transferred to the Insurance Reserve, subject to the overall year-end position and that if actual 2009 insurance costs exceed the 2009 Budget, funds may be drawn from the Insurance Reserve. (Part 2 - page 221)

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- r) That any adjustments to the City's portion of the 2009 GPAEDC Budget be netted against the 2009 general contingency provision. (Part 2 – page 223)**
- s) That any unused 2009 Contingency Budget at the end of 2009 be transferred to the Capital Levy Reserve to be used for capital works subject to the overall 2009 year end position. (Part 2 - page 223)**

"CARRIED"

Moved by Mayor Ayotte

That this meeting adjourn at 9:52 p.m.

"CARRIED"

Nancy Wright-Laking
City Clerk

Leigh Doughty
Deputy Clerk

Councillor H. Clarke
Chairman