



City of
Peterborough

TO: Members of the Arts, Culture & Heritage Advisory Committee (ACHAC)

FROM: Becky Rogers, Manager of Arts, Culture & Heritage

MEETING DATE: April 12, 2012

SUBJECT: Report ACHAC12-006
Culture Council

PURPOSE

A report to recommend that the Committee receive an update from the Ad Hoc Committee established to develop a timetable and process for the formation of the Culture Council.

RECOMMENDATIONS

That the Arts, Culture & Heritage Advisory Committee approve the recommendations outlined in Report ACHAC12-006 dated April 12, 2012 of the Manager of Arts, Culture & Heritage as follows:

- a) That the Advisory Committee receives an update on the process and timetable for the establishment of the Culture Council;
- b) That the Advisory Committee approves the format and activities proposed by the Ad Hoc Committee for the Culture Council Open House scheduled for April 28, 2012.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budgetary or financial implications at this time as a result of approving the recommendations in report ACHAC12-006.

BACKGROUND

The Arts, Culture and Heritage Advisory Committee (ACHAC) was established in 2004 to provide advice to the City on municipal matters related to arts, culture, and heritage. In 2010, the City engaged Office for Urbanism (now Dialog) in partnership with Ginder Consulting to create a Cultural Plan for the Municipality. The scope of the project included a review of the roles and responsibilities of the Arts, Culture and Heritage Advisory Committee.

The consultants conducted a thorough review of the role of the Committee and recommended revising the role of ACHAC to include the responsibility of monitoring the implementation of the Municipal Cultural Plan (MCP). At its January 12, 2012 meeting, ACHAC approved the recommendation that the process for the formation of the “Culture Council” outlined in Report ACHAC 12-001 be approved as a general guide. The process that was recommended entailed the following activities:

- Staff recruit a facilitator through appropriate City process,
- Ad hoc committee, staff, and facilitator meet to determine roles, facilitation process and meeting timetable,
- Ad hoc committee and staff organize initial community meeting,
- Ad hoc committee provides context for meeting; facilitator seeks direction,
- Either ad hoc committee expands or new committee formed to develop draft constitution and by-laws for proposed Culture Council,
- Committee works with facilitator to prepare draft; staff assist as needed,
- Committee/ facilitator presents draft at second community meeting; revises as required,
- Inaugural “Culture Council” board formed to assume leadership,
- Applications for incorporation and charitable tax status submitted.

City staff recruited Dawn Berry-Merriam of Merriam and Associates to facilitate the work of the ad hoc committee and help develop the format for the community meeting. The ad hoc committee and City staff have met, developed a format and agenda for the public meeting, and scheduled the initial public meeting for April 28, 2012 from 12.30 to 4.30 pm at the Evinrude Centre at 911 Monaghan Rd, Peterborough, ON K9J 5K5.

The agenda for the meeting is in Appendix A.

Submitted by,

Becky Rogers
Manager of Arts, Culture & Heritage

Contact Name:
Becky Rogers
Phone: 705-742-7777 Ext. 2380
Fax: 705-745-8958
E-mail: brogers@peterborough.ca

Attachment: Appendix A - Agenda

Appendix A: Agenda for April 28th

Agenda

12:00 to 12:30 p.m. Registration

12:30 to 12:45 p.m. Welcome: John

12:45 to 1:30 p.m. Parameters of the Day: Ken

- What today is meant to achieve
- What today does not include
- What did not work in the past and what is needed for this new Council
- Questions

1:30 to 2:45 p.m. Small group work:

- Mandate, Vision, Mission of the council
- Composition of the council
- Communication mechanisms to City Council and community
-

2:45 to 3:00 p.m. Break –

- Dotmocracy exercise re voting on major themes from the small group work
- allow for networking and ask participants to be prepared to describe the structure of the new council.
-

3:00 to 3:30 p.m. Large group – Dawn

Describe your vision of the structure of the new council and how it functions.

(Should it be a co-operative model? Membership based? How can it connect arts, culture and heritage?)

3:30 to 4:00 p.m. Report Back

- Major themes from Dotmocracy exercise: Dawn
- Next Steps: John

Follow up meeting on June 2 at the library re report back from the April 28 session and draft model for review