



City of  
**Peterborough**

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**TO:** Members of the Arts, Culture & Heritage Advisory Committee (ACHAC)

**FROM:** Erik Hanson, Heritage Resources Coordinator

**MEETING DATE:** June 10, 2010

**SUBJECT:** Report ACHAC10-020  
Municipal Cultural Planning Update

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## **PURPOSE**

A report to provide the Committee with an update on the City's cultural planning activities.

## **RECOMMENDATION**

That the Arts, Culture and Heritage Advisory Committee approve the recommendation outlined in Report ACHAC10-020 dated June 10, 2010 of the Heritage Resources Coordinator as follows:

That the Arts, Culture and Heritage Division report on municipal cultural planning be received for information.

## **BUDGET AND FINANCIAL IMPLICATIONS**

There are no budget implications at this time.

## **BACKGROUND**

**CCPF** - The City's application to the Creative Communities' Prosperity Fund (CCPF) in support of its municipal cultural planning project was submitted to the Ministry of Culture

in October 2009. In March 2010 the Ministry informed the City that the Province will provide \$63,625 in support of the creation of the Municipal Cultural Plan. This money will be used to cover part of the cost of the MCP consultant, researcher, and public consultation sessions.

**RFP** – The Request-for-Proposals seeking a consultant to lead the municipal cultural planning process was released on April 28 and closed on May 20. A Review Committee was formed with representation from three City departments (Community Services, Utility Services, Planning & Development Services) and ACHAC. The Committee reviewed the proposals on June 4, and consultants have been invited for interviews on June 14. A report recommending that the contract be awarded to the top candidate will be sent to Committee of the Whole on June 28 and Council on July 5. The RFP is included in Appendix A.

**AMANDA** – Division staff have been working with Peterborough Technology Services (PTS) to integrate cultural mapping data into AMANDA. AMANDA is database software used by other City departments to keep track of information regarding people, buildings, businesses, etc. Records of individual people can be linked to records for properties and businesses. For example, an individual could be linked to a building that they own, another building in which they are a tenant, another building that they were contracted to work on, and a business that they own. We hope to be able to integrate cultural mapping data with data from other departments and divisions, such as Building and Planning, who are already using AMANDA. Arts, Culture & Heritage Division staff attended an AMANDA training session on May 20.

**Timetable** – An updated timetable for the Municipal Cultural Plan is included in Appendix B.

Submitted by,

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