



**Arts, Culture & Heritage  
Advisory Committee Minutes  
City of Peterborough  
September 14, 2017  
Draft Not Approved**

**Minutes of a Meeting of the Arts, Culture and Heritage Advisory  
Committee held on September 14, 2017 in the Auditorium, Community  
Services Office, 210 Wolfe Street.**

The meeting of the Arts, Culture & Heritage Advisory Committee was called to order at 7:00 p.m. by Dennis Carter-Edwards, Chair in the Auditorium, Community Services Office.

**Present:**

Bruce Stonehouse  
Dennis Carter-Edwards, Chair  
Dirk Verhulst  
Bill Kimball  
Councillor Pappas  
Councillor Parnell (arrived at 7:10 p.m.)  
Peer Christensen

**Regrets:**

Andy Cragg  
Bill Templeman

**Staff:**

Ken Doherty, Director of Community Services  
Becky Rogers, Manager, Arts, Culture & Heritage Division  
Erik Hanson, Heritage Resources Coordinator  
Victoria Hamilton, Community Development Analyst  
Kendra Sedgwick, Committee Coordinator

**Minutes – June 8 and August 10, 2017**

Moved by Bruce Stonehouse

**That the minutes of the Arts, Culture and Heritage Advisory Committee meetings  
held on June 8 and August 10, 2017 be approved.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

There were no Disclosures of Pecuniary Interest.

**Consent Agenda**

Moved by Councillor Pappas

**That items 5, 6 and 7 be approved as part of the Consent Agenda.**

“CARRIED”

**Manager, Arts, Culture and Heritage Division**  
**Report ACHAC17-042**  
**Public Art Report**

Moved by Councillor Pappas

**That the ACHAC approve the recommendation outlined in Report ACHAC17-042, dated September 14, 2017 of the Manager, Arts, Culture and Heritage Division, as follows:**

**That the update on the activities of the Public Art Advisory Committee be received for information.**

“CARRIED”

**Manager, Arts, Culture and Heritage Division**  
**Report ACHAC17-043**  
**Arts, Culture and Heritage Division Manager’s Report**

Moved by Councillor Pappas

**That the ACHAC approve the recommendation outlined in Report ACHAC17-043, dated September 14, 2017 of the Manager of the Arts, Culture and Heritage Division, as follows:**

**That the report with respect to the activities of the Manager, Arts, Culture & Heritage Division for June to August 2017 be received for Information.**

“CARRIED”

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**Heritage Resources Coordinator  
Report ACHAC17-044  
September Heritage Preservation Office Report**

Moved by Councillor Pappas

**That the Arts, Culture and Heritage Advisory Committee approve the recommendation outlined in Report ACHAC17-044, dated September 14, 2017 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for June, July, and August, 2017 be received for information.**

**“CARRIED”**

**Manager, Arts, Culture & Heritage Division  
Report ACHAC17-040  
Downtown Parking Management Study**

Kevin Jones, Transportation Manager, provided a presentation to Report ACHAC17-040.

Moved by Bruce Stonehouse

**That the Arts Culture & Heritage Advisory Committee (ACHAC) approve the recommendation outlined in Report ACHAC17-040 dated September 14, 2017 of the Manager, Arts, Culture & Heritage Division as follows:**

**That the update by Kevin Jones, Transportation Manager on the Downtown Parking Management Study be received for information and discussion.**

**“CARRIED”**

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**Manager, Arts, Culture & Heritage Division**  
**Report ACHAC17-041**  
**Poet Laureate Pilot Project**

Moved by Councillor Pappas

**That the ACHAC endorse the recommendations outlined in Report ACHAC17-041 dated September 14, of the Manager, Arts, Culture and Heritage Division, as follows:**

- a) That the Report from the Manager, Arts, Culture and Heritage Division be received by ACHAC for information and discussion;**
- b) That a Poet Laureate Program for the City be introduced as a one-year pilot project pending fundraising of \$2,000 for the position; and,**
- c) That the Arts, Culture and Heritage Advisory Committee administer the selection of the Poet Laureate, monitoring and the evaluation of the project, and prepare an evaluation report on the project for Council at the end of the pilot project.**

“CARRIED”

**Other Business**

The Public Art Advisory Committee (PAAC) currently has a vacancy. An advertisement was published in the local papers, as well as the City's website. The PAAC Chair, indicated that volunteers from the Arts, Culture and Heritage Advisory Committee are needed to sit on the selection Committee. Councillor Pappas, Dennis Carter-Edwards and Bruce Stonehouse volunteered to sit on the PAAC selection Committee.

**Next Meeting**

The Chair indicated the next scheduled meeting is October 12, 2017.

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**Adjournment**

Moved by Peer Christensen

**That this meeting of Arts, Culture and Heritage Advisory Committee adjourn at 8:15 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Dennis Carter-Edwards  
Chair