



City of
Peterborough

To: Members of the Arts Culture & Heritage Advisory Committee

From: Becky Rogers, Manager, Arts, Culture & Heritage Division

Meeting Date: April 13, 2017

Subject: Report ACHAC17-020
Corporate Risk Management Policy

Purpose

A report to recommend that the Corporate Risk Management Policy be received for information.

Recommendation

That the Arts Culture & Heritage Advisory Committee (ACHAC) approve the recommendation outlined in Report ACHAC17-020 dated April 13, 2017 of the Manager, Arts, Culture & Heritage Division as follows:

That the Risk Management Policy, as set out in Appendix A to report ACHAC17-020, be received for information.

Budget and Financial Implications

There is no budget or financial implications with the adoption of this report.

Background

The Director of Corporate Services recommended that Council approve the Risk Management Policy provided to them in Report CPFS17-001 dated February 6, 2017. The purpose of a Risk Management Policy is to provide direction to City staff to enable them to manage the City's risk and minimize potential losses.

The City has a Risk Management Committee that includes staff from all departments. The Committee meets once a month to discuss insurance and risk management issues in Peterborough and other municipalities, the number of incident, claims and associated trends in Peterborough, and new processes and procedures that will reduce risk for the City of Peterborough staff, patrons and property.

Now that the City has this policy, staff will develop specific procedures within the overall policy to give further direction to staff on identifying, reporting and managing risks. For instance, what to do when there is an incident, what to do when they see a pot-hole, street light or traffic light out, how the City ensures we always have a current WSIB clearance and valid insurance information for contractors, etc.

The policy is attached as Appendix A.

Submitted by,

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Manager, Arts, Culture and Heritage Division

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Attachments:
Appendix A - City Risk Management Policy