

**Minutes  
Public Art Initiatives Meeting  
Sutherland Room  
February 29th, 2016, 3:00pm**

**Present:** Dennis Carter-Edwards, Fynn Leitch, Bruce Stonehouse, Wendy Trusler, Becky Rogers, Ken Doherty

**Regrets:** Jon Lockyer, Celeste Scopelites, Terry Guiel

**1. Opening Remarks** Bruce mention a large portion of today's meeting will be directed to the report tabled by Jon Locker.

**2. Review and Approve Agenda**  
Approved.

**3. Review and Approve Minutes of Jan., 25th Meeting**  
Held – no one present from this meeting.  
Becky working on the utility box project.

**2. Comments from ACHAC**

- Dennis gave brief overview of Bethune Street workshop he attended about renewed infrastructure - better public use versus vehicular use, potential for public art, very early stages (visioning process)
- ACHAC members were invited to a presentation by Robert Lockhart for Vision 2025 – survey re: arts & culture very high in terms of the public's priorities.

**5. Steering Committee Project Development:**

**a - DBIA Mural:**

**i) Site Selection:**

- **Proposals received from DBIA members (get list of all 17 from Wendy)**
- 17 submissions received representing 22 sites (see list)
- 4 sites from Ashburnham Realty
- Ken – possibly bring this to Planning, maybe façade improvement grant could address sides of building
- **Selection Committee Members,**
- Terry Guiel, Michael Gallant(architect), Victoria Moore-Blakeny, Nadine Changford, Rob Wilkes, Erik Hanson (advisory)

**Motion: The PAAC recommends the following two sites as preferred sites, pending condition assessment**

- 2016 site – H.E.L.P – Simcoe @ Queen
- It would really stand out against the undeveloped site, and elevate the area
- No accessibility issues, all sides can be developed

2017 site – Y.E.S

- Accessible, close to a public space
- Would welcome youth participation
- Proximity to F.N burial ground could invite collaboration
- These recommendations will go to ACHAC for final approval – Wendy will present the preferred sites to ACHAC March 10, 2016.
- Structural Assessment should be completed by E Hanson and the City Building Inspector

## **ii) Artist Selection:**

### **jury composition**

- Need consistent process
- 2 phase call for artists (April/June)

### **- Mural content/theme**

- artist can respond to the site

## **b. Hunter St., Bridge Mural, Phase 1**

- **Report from Jon, Jan. 25th, 2016: Issues and suggestions for discussion and resolution:**
  - **pg.3 suggest jury member from city not directly involved with initial project** - needs to be a standard process – in this case the City was the client. If City wasn't the client, we wouldn't sit on the committee.
  - **pg. 6 suggest setting fee at this time to compensate artist if required to return for repairs**, depends on the nature of the piece – becomes an extra to a contract as any other procurement process with the City.
  - **pg.7 suggest project commencement be moved forward by 4 weeks to be completed by first week of September**, Would like to start 3<sup>rd</sup> week of March - CFP
  - **pg.7 suggest clear line of communication be established at commencement between Artspace and City**, Division staff met and assigned dedicated staff members to certain projects – Becky will be primary contact for this project. Ken – DBIA contact person; Celeste – Library Project; Erik – Louis Street Lot urban park – each project should have project leader/coordinator.
  - **pg.17 suggest resolving administrative issues in a timely matter early in the project**, working through WSIB, training and insurance issues – standard ways of dealing with these projects is under development.
  - **pg.18 site preparation to be completed prior to artist's commencement**, determine who is responsible for site preparation – likely the City.

- **pg.18 include fee in budget for use of an assistant artist** – should be up to artist to allocate their budget. They must still be insured and meet regulatory requirements.

- **pg.18 need for quality assurance of contractors work with surface preparation**, Timing issue last time therefore will be addressed in future projects.

- **pg.19 need for a safe and efficient environment by critically accessing and specifying equipment requirements e.g. industrial lift, ladders, scaffolding, etc.**

- **pg.19 need for Ontario certification as to Heights Training, WSIB and insurance.**

Both references to pg.19 will be addressed in future contracts and agreements. Discussion continues with various city departments to clarify.

#### **c. Hunter St., Bridge Mural, Phase 2 (Jon and Becky)**

- **Arrangements with Utility Services for preparation of site**, Roadway arch only one available, road will need to be closed

#### **d. Library Public Art Feature: (Ken, Bruce)**

- Presentation to Board on Jan.,26th  
2 members from the Library will work on this project – Library encouraged to establish its own committee to think about the location for the project and the scope/nature of it.

### **6. PAAC Work Group:**

- Implementation planning meeting set for March 9th.
- Documents ordered from Creative Cities Network. Draft Plan prepared.
- Ken recommends contacting jury members to possibly sit on this committee

### **7. New Business**

### **8. Next Meeting: April 4<sup>th</sup>, 2016**

### **9. Adjournment**

Moved by Dennis to adjourn at 4:28 pm.