

**Minutes
Public Art Initiatives Meeting, Sutherland Room
January 25th, 2016, 3:30pm**

Present: Bruce Stonehouse, Celeste Scopelites, Becky Rogers, Jon Lockyer, Wendy Trusler, Jennifer Guerin (recording).

Regrets: Fynn Leitch, Ken Doherty, Terry Guiel

2. Review and Approve Agenda

- Approved.

3. Review and Approve Minutes of December 21st Meeting

- Moved by Bruce, approved.

4. Comments from ACHAC

- Bruce reported on behalf of the Chair Dennis Carter-Edwards that the Committee had approved all documents for the formalization of the Public Art Advisory Committee.

5. Steering Committee Project Development:

a. DBIA Mural (Celeste, Terry, Becky, Wendy)

- Proposals received from DBIA members
 - Have received several site options
 - Will request as much info as possible
 - Selection Committee will assess sites offered, will send shortlist to this committee to review
 - Wendy will refine project outline based on Jon's final report for Hunter Street Bridge
- Correspondence to Bierk brothers, (Dennis),
 - Yes, Dennis will come in to sign. Addressed to M. Watt
- Project Outline, Feb., 2, 2015 (Submitted by Celeste)
 - This is being used as a basis to develop the outline along with Jon's final report.
- Jury composition
 - 5 people including sponsor
 - Wendy empowered to prepare a slate of potential members, must be approved by this committee.
 - Wendy has a shortlist so far.
- Site and structure assessments

Appendix A

- Will be done by expert members of Selection Committee to determine appropriate sites
- Mural content/theme, approved budget, and selection criteria,
 - Will use the Call by Artspace as reference, use general criteria
 - Use language from Public Art Policy in the Call for Proposals for artists
 - \$30,000 budget to include all overhead ie: insurance, coordination & artist fees.

b. Hunter St., Bridge Mural, Phase 1 (Jon)

- Report on project conclusion e.g. expenditures, maintenance plan, etc.
 - Has been circulated to committee members to reference for February meeting
 - In terms of maintenance, decided that any damage will be dealt with immediately
 - Final budget was \$29,000 with HST.

c. Hunter St., Bridge Mural, Phase 2 (Jon)

- Site assessment and selection,
 - Will do the next arch over (it covers a roadway)
 - Logistics need to be worked out with Public Works and Health and Safety
 - City Staff will initiate this conversation
- Mural theme/content,
 - Open call, should be complementary to current mural
- Contract requirements e.g., Approved budget, Ministry of Labour, Revenue Canada, Insurance, industrial equipment etc.,
- Project reporting points and timelines.
 - PAAC to be notified before public announcement as to the successful proposal.

d. StompinTom Recognition (Ken)

- Correspondence to Washboard Hank
 - Ken sent regrets, will report back next meeting.

e. City Beautification: utilities vs. event announcements (Becky)

- Nothing to report.

6. New Business:

- Approved Public Art Advisory Committee Formalization:
 - Terms of Reference amended and approved
 - Working group has been formed and a meeting will be set up soon.
- 2016 Budget and Projects.
 - 5 items were presented to ACHAC with a budget breakdown (report attached)

7. Next Meeting February 29th (All)