



City of  
**Peterborough**

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**To:** **Members of the Arenas Parks and Recreation Advisory Committee**

**From:** **Rob Anderson, Recreation Division Coordinator  
Phil Jacobs, Parks and Forestry Supervisor**

**Meeting Date:** **September 16, 2014**

**Subject:** **Report APRAC14-032  
City Sponsored Event – Under the Lock Hockey Tournament**

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## **Purpose**

A report to request the 2015 Under the Lock Hockey Tournament be designated as a City Sponsored Event.

## **Recommendations**

That the Arenas Parks and Recreation Advisory Committee approve the recommendations outlined in Report APRAC14-032 dated September 16, 2014, of the Recreation Division Coordinator and Parks and Forestry Supervisor, as follows:

- a) That the 2015 Under the Locks Hockey Tournament, including associated road closures, be designated as a City Sponsored Event; and
- b) That staff be authorized to enter into a City Sponsored Event Agreement with the organizer of the Under the Lock Hockey Tournament to allow their inclusion under the City's insurance policy.

## **Budget and Financial Implications**

The estimated \$2,000 expense, to provide risk mitigation measures enabling the event to operate safely in the community, can be accommodated within the Community Services Department Administration Budget.

## **Background**

### **City Sponsored Events**

It is a long standing practice that City staff work with volunteer committees in the preparation and staging of a number of special events and activities operating in the community. While City staff has initiated many events and activities, over time, volunteer based committees have taken on the primary responsibility of staging various special events and facilitating activities. The City of Peterborough benefits from the hard work and dedication of such volunteers, who have identified that it is easier to recruit support if the event or activity is recognized as a City of Peterborough event.

In response to direction provided by the City's insurance broker beginning in 2006, City Staff developed a Terms of Reference that defines volunteer activities and clarifies their role as being under the Municipality's direction. This allows the events and activities to be covered under the municipality's insurance policy as volunteers of the Municipality. The Terms of Reference are entered into with organizations working with the City, to protect the Corporation and Volunteers under the municipal insurance program.

As per section 2.1 (d) of By-Law 07-041, the Arenas Parks and Recreation Advisory Committee has authority to approve volunteer groups to be covered by the City's insurance program.

### **Under the Lock Hockey Tournament**

The outdoor Under the Lock Hockey Tournament is scheduled to occur on February 7 & 8, 2015, on the Trent Canal, at the base of the Peterborough Liftlock. The tournament features close to 1,000 participants (boys and girls) competing in divisions from Tyke through Bantam, and an intermediate sledge hockey division.

This is the only tournament in Canada sanctioned for minor hockey played on a body of water. On February 9 and 10, 2013, this one of a kind event was the feature host for the CBC Scotiabank Hockey Day in Canada Broadcast. The national exposure garnered in 2013, boosted interest in the tournament. In 2014, there were 55 teams comprised of 989 players, coming from as far as Quebec, and New York State. For the 2015 event, the Tournament organizer has received registration inquiries from teams located in England and Switzerland.

**Risk Management**

As per an agreement with Parks Canada, the City's Utility Services Department provides ice surface maintenance, testing of ice thickness, and determines safe use of the ice surface. Under the same agreement, the City, through the Recreation Division is the primary contact for events that occur at the Canal ice surface. The ice preparation and maintenance requirements to accommodate a hockey tournament on the canal, is significantly higher than that of maintaining the ice surface for casual use.

The City's Risk Management Committee identified that this tournament brings a heightened concern related to risk management, due to the number of tournament attendees, the placement of portable change rooms along an arterial road, increased vehicle and pedestrian traffic in the area, and the need for formalized parking.

City Staff recognizes the tournament organizer is the expert at managing the hockey side of the tournament, such as obtaining sanctioning body approval, team registrations, game schedules, securing referees, scorekeeping, promotion, etc. However, Staff recommends the tournament organizer be under the City's direction, regarding its use of the physical space at the Canal and surrounding area. By designating the tournament as a City sponsored event, Staff will ensure risk mitigation measures are put in place, such as proper ice thickness, road closures, no parking signs, barricades, provision of and plowing of parking lots, etc. All of which will be defined within the Terms of Reference/Agreement signed with the tournament organizer.

Staff estimates it will cost approximately \$2,000 to provide the necessary risk mitigation measures, and recommends the event be designated as a City Sponsored Event.

Submitted by,

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Recreation Division Coordinator

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Parks & Forestry Supervisor

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