



City of
Peterborough

TO: Members of the Arenas Parks and Recreation Advisory Committee

FROM: Rob Anderson, Recreation Division Coordinator

MEETING DATE: February 28, 2012

SUBJECT: Report APRAC12-004
2012 Special Occasion Permits

PURPOSE

A report to request that the Arenas Parks and Recreation Advisory Committee endorse the issuance of Special Occasions Permits for 2012 Public Events , that do not require a Municipal Designation, and are occurring on City property.

RECOMMENDATIONS

That the Arenas Parks and Recreation Advisory Committee endorse the recommendations outlined in Report APRAC12-004 dated February 28, 2012, of the Recreation Division Coordinator, as follows:

That the issuance of Special Occasions permits be supported for the following Sport Tournaments and Special Events occurring on City property, in accordance with the *Liquor Licence Act*, and the City of Peterborough Alcohol Management Policy:

- i) Slopitch Association- Team Combat Tournament at Bowers Park on May 19 and 20, 2012;
- ii) Slopitch Association – Slofest Slo-pitch Tournament at Morrow Park on June 30, 2012 and Bowers Park on June 30 and July 1, 2012;

- iii) Peterborough Rugby Club – Various Events at Nicholls Oval Park – Dates to be announced;
- iv) A Taste of the Town at Millennium Park on July 1, 2012;
- v) Ribfest at Millennium Park from July 12 to 15, 2012;
- vi) Peterborough Folk Festival at Nicholls Oval Park on August 25, 2012;
- vii) Wakeboarding Championships at Beavermead Park on August 24 to 26, 2012;
- viii) Peterborough Pride Parade at Millennium Park on September 22, 2012; and
- ix) Various weddings/birthday celebrations at Nicholls Oval Park, Heritage Pavilion, and Millennium Park.

BUDGET AND FINANCIAL IMPLICATIONS

There is no budget or financial implication resulting from the endorsement of the recommendation in Report APRAC12-004.

BACKGROUND

In June of 2011, the Alcohol and Gaming Commission of Ontario (AGCO) combined the three former categories of the Special Occasion Permits (SOP) program (Fundraisers, Significant Events, and Community Events) into a single “Public Event” Category. The Public Event category allows the permit holder to conduct an event where members of the public are invited and where alcohol may be sold for a profit.

A registered charity, non-profit association or organization for the advancement of charitable education, religious or community objects may take out a Public Event SOP for an event occurring on municipally owned land, without the requirement to obtain a municipal designation. However, any other person or group (i.e. a promoter, for profit business, etc.) may also be issued a Public Event SOP only if the event is designated by the municipality as one of municipal significance. Municipal designation can take the form of a resolution of Council or a letter from Council's authorized designate, such as a municipal Clerk. Municipalities have the authority to decide whether or not to issue such a designation. While the particular event may receive a designation from a municipality, it is the AGCO who ultimately decides if the necessary criteria have been met in order for a permit to be issued.

This report identifies several sport tournaments and special events for which the organizers wish to obtain a SOP for their events, which are taking place on City owned property. None of these events require a municipal designation in order to receive a

SOP, as per the *Liquor Licence Act*. However, endorsement of the SOP by the Arenas Parks and Recreation Advisory Committee provides assurance to the AGCO that the municipality does not object to the serving of alcohol at these events.

Public events taking place outdoors are not required to restrict alcohol sale, service and consumption to designated beer tents, and may be expanded to include other areas that are part of the event. However, if the event is taking place on municipal property (e.g. park, arena), the municipality has the ability to either establish or approve the areas to which the SOP applies, or not approve the event at all. Regardless of the size of the proposed licenced area, a 0.9 metre partition must be in place in order to distinguish the areas in which alcohol is allowed from the areas in which it is not allowed. Sufficient security must be provided by the event organizer to ensure that alcohol is sold, served, and consumed in compliance with the *Liquor Licence Act* and regulations.

Only a small number of Conveners/Organizers of tournaments and Special Events occurring at City owned outdoor facilities request a SOP. The revenue from the alcohol sales supports the costs associated with promoting the Community event, tournament and league expenses, as well as supporting the City of Peterborough for upgrades/improvement to the sports facilities.

The City's Alcohol Management Policy is in compliance with the *Liquor Licence Act*, and dictates to the event Conveners/Organizers the requirements that must be adhered to during the event operations.

Event Conveners/Organizers must:

- Sign a Hold Harmless agreement;
- Obtain third party liability insurance in the amount of \$5,000,000, with the City named insured and the policy containing a cross liability clause;
- Remove all litter immediately after the event; and
- Abide by all terms and conditions of the City of Peterborough Alcohol Management Policy. (All event convenors receive a copy of the Alcohol Management Policy and must initial each page, indicating they have read and understand their responsibilities under the Policy.)

City staff will conduct a site visit with the organizers of each tournament and special event prior to and during the event, to ensure all requirements of the Municipal Alcohol Policy are understood and adhered to. The AGCO inspectors and the local Police are responsible for enforcing the *Liquor Licence Act* and its regulations.

Staff recommends the issuance of SOP's be endorsed by APRAC for the following tournaments and special events:

Tournament Descriptions

Team Combat Slo-pitch Tournament

The Slo-pitch Association – Team Combat Slo-pitch Tournament is in its fifth year of operation. The Tournament will be held at Bowers Park on Saturday, May 19th and

Sunday, May 20th. The licensed area will be located at the Bowers Field House and will be open from 12:00 pm to 8:00 pm on both days.

Slofest Slo-pitch Tournament

The Peterborough Slo-pitch Association is hosting their 34th annual Slofest Tournament on Saturday, June 30th and Sunday, July 1st. This event is a qualifier for the Slo-pitch Provincials. Sixty teams are expected to participate. The tournament will be held at two parks, Morrow Park on June 30th and Bowers Park on June 30th and July 1st. The licensed area will be at the Bowers Park Field House on June 30th from 12 noon to 9:00 pm and July 1st from 12:00 pm to 6:00 pm.

Peterborough Rugby Club

In 2011, the Peterborough Rugby Club held two licensed events, Rugby Day in Peterborough on June 18th and the Platinum Oldies Rugby tournament on August 13th. Both events took place at Nicholls Oval Park, where the Clubs home field is. The Club plans on holding similar licensed events in 2012. If the construction of the new Clubhouse is completed in the park, they will stage their licensed area at the clubhouse. Otherwise, the licensed area will be determined by City staff, as in previous years. The dates of the events are yet to be determined.

Special Event Descriptions

A Taste of the Town

This event, sponsored by Kawartha FEST, will be held on Sunday, July 1st at Millennium Park as part of the Canada Day celebrations. This event will feature food vendors from the downtown area from 10:00 am to 4:00 pm. The licensed area will be located on the grassed area, beside the boathouse and will be open during the entire event.

Ribfest

In 2012, Ribfest is being organized by the Downtown Business Improvement Association (DBIA) in partnership with the Rotary Club. The Rotary Club will be applying to the AGCO for the necessary SOP. In 2010 and 2011, the event was held in Millennium Park. This venue proved to be a huge success, with over 10,000 people attending. The 2012 event will again be held in Millennium Park, from July 12th to 15th. The entire event area of the park will be fenced in, as attendees will be permitted to consume alcohol throughout the entire event area.

Peterborough Folk Festival

The Peterborough Folk Festival holds its annual music festival at Nicholls Oval Park, on the Rotary Trail stage. Several music venues are also set up along the trail. The event will be held on Saturday, August 25th. The licensed area will be located at the Nicholls Oval pavilion, and will be open between 4:00 pm and 10:00 pm.

Wakeboard Competition

In 2011, the Kawartha Lakes Wakeboarding (KLW) Company and the Kawartha F.E.S.T. coordinated a National qualifier event, and in 2012, the organizers will once

again host a National qualifier event on Friday, August 24th to Sunday, August 26th. In addition to the Wakeboard competition, the event will feature; live music stage, FMX Moto Cross Shows, KLTW Boarder Village, a food court and beer garden.

The organizers have secured the Kinsmen Club of Peterborough to coordinate the licensed alcohol area for 2012, in the same manner as past years. The licensed area will be located just east of the south end of the beach area, and will be open between 11:00 am and 9:00 pm each day of the event.

Peterborough Pride Parade

The Peterborough Pride Parade is an annual event, with the parade beginning at Millennium Park and continuing to City Hall. 2010 was the first year the event included a licensed alcohol area. In 2012, the parade will take place on September 22nd. The licensed alcohol area will be located within Millennium Park, on the lawn north/east of the boathouse within an area of approximately 12 metres by 21 metres. It will be operated from 2:00 pm to 5:00 pm.

Various Wedding and Birthday Celebrations

In 2011 there were 2 wedding celebrations and one 80th birthday celebration for which SOP's were obtained. The birthday and one wedding celebration occurred at Millennium Park and one wedding celebration occurred at Nichols Oval Park. It is anticipated that SOP requests for such celebrations at Millennium Park and Nichols Oval Park will be received in 2012. Staff is seeking APRAC's endorsement for the issuance of SOP's for these types of events.

Future Special Occasion Permit Requests

If additional Special Occasion Permit requests are received for 2012, they will be presented to the Arenas Parks and Recreation Advisory Committee, for endorsement, as they become known. As of August 2, 2011, all SOP Public Event applicants are required to provide 30 days notice to municipal officials (e.g. Clerk's Office, Police, Fire and Health Departments) prior to the start of the event if fewer than 5,000 people are expected to attend, and 60 days notice prior to the start of the event if the event is expected to attract 5,000 or more people.

Submitted by,

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