



City of
Peterborough

TO: Members of the Arenas Parks and Recreation Advisory Committee

FROM: Rob Anderson, Recreation Division Coordinator

MEETING DATE: February 15, 2011

SUBJECT: Report APRAC11-003
2011 Special Occasion Permits

PURPOSE

A report to request that the Arenas Parks and Recreation Advisory Committee approve the Special Occasions Permit requests for 2011.

RECOMMENDATION

That the Arenas Parks and Recreation Advisory Committee approve the recommendation outlined in Report APRAC11-003 dated February 15, 2011, of the Recreation Division Coordinator, as follows:

That the Arenas Parks and Recreation Advisory Committee endorse the issuance of the following 2011 Special Occasions permit requests for Sport Tournaments and Special Events requiring a Liquor License, in accordance with the City of Peterborough Alcohol Management Policy:

- i) Slopitch Association- Team Combat Tournament – Bowers Park - May 21 & 22
- ii) Peterborough Shootout – James Stevenson Park – June 24 & 25
- iii) Slopitch Association – Slofest Slo-pitch Tournament – Morrow Park & Bowers Park - July 2 & 3
- iv) Peterborough Rugby Club – Various Events – Nicholls Oval Park – Dates to be announced.
- v) Greek Festival – Millennium Park – June 17 to 19

- vi) A Taste of the Town – Millennium Park – July 1
- vii) DBIA – Ribfest – Millennium Park - July 8 to 10
- viii) Peterborough Folk Festival – Nicholls Oval Park – August 27
- ix) Catch The Cure – Fishing Tournament and Family Activity Day – Del Crary Park - August 24
- x) Wakeboarding Championships – Beavermead Park - August 26 to 28
- xi) DBIA – Music and More – Millennium Park – September 9 & 10
- xii) Peterborough Pride Parade – Millennium Park – September 24

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications resulting from the approval of the recommendations in Report APRAC11-003.

BACKGROUND

Each year, community volunteers operate tournaments and Special Events at City owned outdoor facilities. Only a small number of Conveners/Organizers of these events request a Liquor License. The revenue from the alcohol sales supports the costs associated with promoting the Community event, tournament and league expenses, as well as supporting the City of Peterborough for upgrades/improvement to the sports facilities. In order to receive a license from the Alcohol and Gaming Commission, the event organizer must demonstrate that the Municipality supports the event occurring on City owned property. Endorsement of these licensed events by the Arenas Parks and Recreation Advisory Committee provides such support.

The City has an Alcohol Management Policy that dictates to the event Conveners/Organizers the regulations that must be adhered to during the event operations.

Event Convenors must:

- Sign a Hold Harmless agreement;
- Obtain third party liability insurance in the amount of \$5,000,000, with the City named insured and the policy containing a cross liability clause;
- Remove all litter immediately after the event; and
- Abide by all terms and conditions of the City of Peterborough Alcohol Management Policy. (All event convenors receive a copy of the Alcohol Management Policy and must initial each page, indicating they have read and understand their responsibilities under the Policy.)

City staff will conduct a site visit with the organizers of each tournament and special event prior to and during the event, to ensure all requirements of the Municipal Alcohol Policy are understood and adhered to. At each event, fencing will be placed around the designated licensed area to contain the distribution of alcohol.

Tournament Descriptions

Team Combat Slo-pitch Tournament

The Slo-pitch Association – Team Combat Slo-pitch Tournament is in its fourth year of operation. The Tournament will be held at Bowers Park on Saturday, May 21st and Sunday, May 22nd. The licensed area will be located at the Bowers Field House and will be open from 12:00 pm to 8:00 pm on both days.

Peterborough Shootout

2011 marks the 2nd Annual Softball fundraising tournament for the Men's Softball League. The event will take place at East City Bowl, in James Stevenson Park on Friday, June 24th and Saturday, June 25th. The organizers have secured the Lions Club to coordinate the licensed alcohol area, located south of the ball park, beside the Lions Club building.

Slofest Slo-pitch Tournament

The Peterborough Slo-pitch Association is hosting their 33rd annual Slofest Tournament on Saturday, July 2nd and Sunday, July 3rd. This event is a qualifier for the Slo-pitch Provincials. Sixty teams are expected to participate. The tournament will be held at two parks, Morrow Park on July 2nd and Bowers Park on July 2nd and 3rd. The licensed area will be at the Bowers Park Field House on July 2nd from 12 noon to 9:00 pm and July 3rd from 12:00 pm to 6:00 pm.

Peterborough Rugby Club

In 2010, the Peterborough Rugby Club held two licensed events, Rugby Day in Peterborough on June 20th and the Platinum Oldies Rugby tournament on August 14th. Both events took place at Nicholls Oval Park, where the Clubs home field is. The Club plans on holding similar licensed events in 2011. If the new Clubhouse is established in the park, they will stage their licensed area at the clubhouse. Otherwise, the licensed area will be determined by City staff, as in previous years. The dates of the events are yet to be determined.

Special Event Descriptions

Greekfest

2011 will mark the fourth year in which the Greek Festival will be held at Millennium Park. In 2010, the event was cancelled by the organizer, due to lack of manpower. The event in 2011 will operate from Friday, June 17th to Sunday, June 19th. Activities will occur throughout the Park, offering Greek food vendor tents, entertainment and a beer

garden. The licensed area will be located on the lawn north of the boathouse and will be open from 11:00 am to 9:00 pm on Friday and Saturday and 12:00 pm to 6:00 pm on Sunday.

A Taste of the Town

This is a new event sponsored by Kawartha FEST, which will be held on Friday, July 1st at Millennium Park as part of the Canada Day celebrations. This event will feature food vendors from the downtown area from 10:00 am to 4:00 pm. The licensed area will be located on the grassed area, beside the boathouse and will be open during the entire event.

Ribfest

Ribfest is a Peterborough Downtown Business Improvement Association (DBIA) sponsored event. The event has been held in various locations in the downtown core over the past few years. In 2010, the event moved to Millennium Park. This venue proved to be a huge success, with over 10,000 people attending. The 2011 event will again be held in Millennium Park, on July 8th, 9th and 10th. The licensed area will be located in the brick paved area at the West entrance of the park (corner of Water and King Streets). The entire event area of the park will be fenced in, as attendees will be permitted to consume alcohol throughout the entire event area.

Peterborough Folk Festival

The Peterborough Folk Festival holds its annual music festival at Nicholls Oval Park, on the Rotary Trail stage. Several music venues are also set up along the trail. The event will be held on Saturday, August 27th. The licensed area will be located at the Nicholls Oval pavilion, and will be open between 4:00 pm and 10:00 pm.

Catch the Cure

The Kawartha Lakes Wakeboarding Company and Kawartha F.E.S.T. will be holding the “Catch the Cure” fundraising fishing tournament and family activity day on Thursday, July 7th. Del Crary Park will serve as the venue for the event, including pick up /drop off point for the fishing boats. A licensed alcohol area will be located within the park at a location to be determined by City staff, and will operate from 11:00 am to 6:00 pm. The Kinsmen Club of Peterborough will coordinate the licensed area.

Wakeboard Competition

In 2009, the Kawartha Lakes Wakeboarding (KLW) Company and the Kawartha F.E.S.T. hosted the National Canadian Water Ski and Wakeboarding Championships at Beavermead Park. In 2010, the organizers coordinated a National qualifier event, and in 2011, the organizers will once again host a National qualifier event on Friday, August 26th to Sunday, August 28th. In addition to the Wakeboard competition, the event will

feature; live music stage, FMX Moto Cross Shows, KLV Boarder Village, a food court and beer garden.

The organizers have secured the Kinsmen Club of Peterborough to coordinate the licensed alcohol area for 2011, in the same manner as past years. The licensed area will be located just east of the south end of the beach area, and will be open between 11:00 am and 9:00 pm each day of the event.

Music and More (Formerly Jazzfest and More)

Music and More is the second Peterborough Downtown Business Improvement Association sponsored event in 2011, which takes place in Millennium Park. In 2010, the first annual Jazzfest and More events were coordinated and over 2,000 people participated in the event. In 2011, Jazzfest will take place on September 9th and 10th. This event is on a much smaller scale than Ribfest, with the licensed area being located in the grassed area behind the boathouse, and will be open between 1:00 pm and 10:00 pm.

Peterborough Pride Parade

The Peterborough Pride Parade is an annual event, with the parade beginning at Millennium Park and continuing to City Hall. 2010 was the first year the event included a licensed alcohol area. In 2011, the parade will take place on September 24th. The licensed alcohol area will be located within Millennium Park, on the lawn north/east of the boathouse within an area of approximately 12 metres by 21 metres. It will be operated from 2:00 pm to 5:00 pm.

Future Special Occasion Permit Requests

If additional Special Occasion Permit requests are received for 2011, they will be presented to the Arenas Parks and Recreation Advisory Committee, for endorsement, as they become known.

Submitted by,

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