

Appendix C
Communities in Bloom
Meeting, September 2, 2010
Recreation Board Room
Draft Minutes

Present: Yvonne Coveny-Boyd, Chair; Councillor Shirley Eggleton, Cauleen Viscoff, Gord Henderson; Ken Doherty, Jennifer Patterson, staff.

1. Welcome and Call to Order:

The chair called the meeting to order at 10:30 a.m..

2. Discussion on Promotional Panel for Halifax:

Jennifer Patterson provided an example of the Doors Open promotional panel which she had designed and arranged production for at a cost of approximately \$200. The Committee generally agreed that Jennifer should proceed with draft design of two panels for the committee's consideration, with one panel to focus on Communities in Bloom and the other as an overview to the City, with an emphasis on the CIB judging categories. The Chair provided a draft Headline label, key text, and a thematic layout for the CIB panel. Gord Henderson provided an assortment of photographs for consideration. Jennifer Patterson will prepare draft and circulate for input prior to the next meeting.

3. Outstanding Queries re Halifax:

Some discussion followed.

4. Room at the Armouries:

Councillor Eggleton reported that furniture was in place and keys provided. The Chair requested a cork board for posting notices.

5. News on the part-time helper:

Ken Doherty reported that Jennifer Patterson will be serving as the event coordinator for the balance of the year and that her hours will be confirmed shortly. The committee will be involved in assisting with the development of a job description and the recruitment of a part-time event coordinator position, 24 hours per week, to be in position for the start of the new year.

6. Awards Night September 22 at City Hall, 7:00 in Council Chambers:

For this year's Garden Competition.

7. Other Matters:

Motion to recommend the appointment of additional committee members: Moved by Councillor Eggleton, seconded by Cauleen Viscoff that Barb McIntosh and Lynn Cooper be appointed as

Communities in Bloom Committee members for a two year term starting in September 2010; Carried

8. Adjournment:

The meeting adjourned at 11:30 p.m..

9. Next Meeting: Friday, September 18 8:30 – 9:30 a.m. Rec Board Room