

**Appendix A  
Communities in Bloom  
Meeting, June 25, 2010  
Recreation Board Room  
Draft Minutes**

**Present:** Yvonne Coveny-Boyd, Chair; Councillor Shirley Eggleton, Cauleen Viscoff, Gord Henderson; Ken Doherty, staff.

**1. Welcome and Call to Order:**

The chair called the meeting to order at 8:35 a.m..

**2. Approval of the Agenda: Moved by Councillor Eggleton, Seconded by Cauleen Viscoff; Carried.**

**3. Minutes of Meeting May 28, 2010**

**Motion to Approve as Amended: Moved by Gord Henderson, seconded by Cauleen Viscoff; Carried.**

**4. Approval of Minutes of June 16<sup>th</sup>, 2010: Moved by Councillor Eggleton, seconded by Gord Henderson; Carried**

**5. Matters Arising:**

**5.1 Financial Statements Including Fund-raising**

K. Doherty presented copy of draft budget for 2010, 2011, 2012 (enclosed). Cauleen Viscoff will keep track of In-kind support.

**5.2 Presentation of Mission Statement and Terms of Reference:**

**Motion to recommend approval to Arenas Parks and Recreation Advisory Committee: Moved by Cauleen Viscoff, seconded by Councillor Eggleton; Carried** (enclosed).

**5.3 Possible membership of full committee:**

Committee members agreed to approach: Barb McIntosh, Lynn Cooper, Mary Thomas, Gary & Diane Westlake for consideration.

**5.4 Presentation of Introduction Forms and Photo Release Forms:**

**Motion to approve: Moved by Cauleen Viscoff, seconded by Councillor Eggleton; Carried**

**5.5 National Symposium:**

There was a preliminary discussion about who should attend as committee reps and as City staff. It was generally agreed that Peter Southall should attend to support the transition. K. Doherty will assign staff to book flights, accommodations, and shuttle service.

There was preliminary discussion about a display system for the Market Place.

**6. Next Meeting: September 17<sup>th</sup>, 8:30 a.m.**

**7. Adjournment:**

**Motion to Adjourn: Moved by Cauleen Viscoff.** The meeting adjourned at 10:00 a.m..