



DRAFT POLICY

Appendix A

COMMUNITY GARDENS

Policy Type:	Municipal Services	Effective Date:	
Department:	Community Services	Approval Level:	Council
Division:	Recreation	Policy #:	
Section/Facility:		Revision #:	N/A

1.0 PURPOSE

- 1.1** The City of Peterborough values and supports sustainable community gardens because they contribute to: economical, nutritious, and local food production; an appropriate use of open space; health and well-being; fitness and recreation; positive social interaction; strong neighbourhoods; environmental education; and increased self-reliance.
- 1.2** This policy provides direction to establish and operate community gardens on City-owned or managed land.

2.0 APPLICATION

- 2.1** This policy and related procedures applies to the City and to individuals and groups who establish, operate, administer, oversee, approve, or conduct community gardening activities on City owned or managed land.
- 2.2** Community Services Department develops and approves the necessary City procedures to implement this policy, in consultation with other City Departments.
- 2.3** This policy only applies to community gardening and does not apply to other forms of urban agriculture such as the breeding and raising of livestock.



COMMUNITY GARDENS

3.0 DEFINITIONS/ACRONYMS (As Required)

City - The Corporation of the City of Peterborough, its employees, elected officials, agencies, boards, and commissions.

Community Garden - A site that is operated by an individual or group, on a non-profit basis, for one or more of the following purposes:

1. production of produce for:
 - personal use;
 - donation to local food causes; **or**
 - revenue to reinvest in the Community Garden.
2. production of a floral or landscape display; or
3. demonstration gardening or other related instructional programming.

Lease Agreement - A land tenure agreement, between the City and an Operator, that sets out the rights and responsibilities of both parties pertaining to the use of City-owned or managed land for the purpose of a community garden.

Liability Waiver - A waiver that Plot Holders sign acknowledging the risks of participating in a Community Garden and that they are responsible for their own actions.

Operator - The individual or group with lead responsibility for managing and operating a Community Garden.

Plot Holder - A member of a Community Garden that has shared or full responsibility for gardening at least one garden plot within the Community Garden.

Plot Holder Agreement - An agreement between a Plot Holder and the Community Garden Operator that stipulates rights, responsibilities and rules to be followed within the Community Garden.

Terms of Reference - A document created by the Community Garden Operator that identifies how a community garden will be operated (e.g. the management structure, decision-making processes, assignment of plots, length of membership, fees).



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4.0 POLICY STATEMENT(S)

4.1 The City shall demonstrate its support for community gardens by:

- .1 Promoting community garden initiatives and participating as a stakeholder with community partners.
- .2 Encouraging the use of community gardens for related instructional programming and to support local food production.
- .3 Assisting new community gardens with start-up activities, as determined by the City's selection process and subject to available funding.
- .4 Incorporating community gardens in municipal land use planning.
- .5 Compiling and maintaining an inventory of potential sites for community gardens.

4.2 Community gardens are to be operated in a safe and fair manner in a way that enhances neighbourhoods, therefore the City requires:

- .1 That neighbours be consulted through a public process before a new community garden is established.
- .2 Fair, equitable, and transparent processes for the operation of community gardens.
- .3 A Lease Agreement.
- .4 That each Operator establish and comply with a Terms of Reference.
- .5 That each Operator maintain and enforce Plot Holder Agreements and Liability Waivers, which shall be signed by Plot Holders and Operators.
- .6 That the requirements of the Accessibility for Ontarians with Disabilities Act are met by the Operator.

4.3 Failure of a community garden to comply with this policy may result in the termination of the Lease Agreement.



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5.0 APPENDIX, RELATED POLICIES, PROCEDURES & LINKS

5.1 Pertinent Resources

Lease Agreement (under development)

5.2 Related Policies

5.3 Related Procedures

5.4 Related Forms

5.5 Miscellaneous

Sample Liability Waiver (under development)

Sample Plot Holder Agreement (under development)

Sample Terms of Reference (under development)

6.0 AMENDMENTS/ REVIEWS

Next Review Date

Date
(yyyy-mm-dd)

Section(s) Amended

Comments