



City of
Peterborough

TO: Members of the Arenas Parks and Recreation Advisory Committee

FROM: Ken Doherty, Director of Community Services

MEETING DATE: November 17, 2009

SUBJECT: Report APRAC09-005 City Insurance Coverage of Olympic Torch Relay Community Celebration

PURPOSE

A report to seek recognition of the local Olympic Torch Relay Community Celebration as a City sponsored event for insurance purposes.

RECOMMENDATION

That the Advisory Committee approve the recommendation outlined in Report APRAC09-005 dated November 17, 2009, of the Director of Community Services, as follows:

That the local Olympic Torch Relay Community Celebration Committee, its volunteers and special events planned for December 15th and 16th, 2009 be recognized as a City of Peterborough sponsored event for inclusion in the City's insurance program.

BUDGET AND FINANCIAL IMPLICATIONS

There are no direct budget or financial implications as a result of this report.

BACKGROUND

This recommendation is pursuant to the terms of reference for the Arenas Parks and Recreation Advisory Committee as outlined in By-Law 07-041 Section 2.1 (d) regarding the authority of the Committee to approve volunteer groups for insurance coverage.

The local Celebration Committee for the Olympic Torch Relay has been meeting formally as a group since February 2009 to plan for appropriate community celebrations to welcome the arrival of the Olympic Torch Relay to the region on Tuesday, December 15th, 2009 and mark its departure the following morning.

This committee is chaired by the City's Director of Community Services and includes the Mayor and a broad cross section of City staff from several departments and divisions who typically have responsibilities for road closures, parades, and special events. The committee also includes representation from a broad range of community stakeholder organizations with a vested interest in the success of the events planned. Several City staff are responsible for coordinating and administering the event with all purchases in compliance with the City's purchasing policy.

Since the Committee is under the direction and control of designated City staff and since the City is funding the event, staff hereby recommends that the Arenas Parks and Recreation Advisory Committee formally recognize the committee, its volunteers, and its planned activities as a City sponsored event for insurance purposes.

Submitted by,

Ken Doherty
Director of Community Services

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