



City of  
**Peterborough**

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**To: Members of Arenas Parks and Recreation Advisory Committee**

**From: Jeremy Giles, Facility Manager, Peterborough Memorial Centre**

**Meeting Date: Tuesday, September 19, 2017**

**Subject: Report APRAC17-027  
Peterborough Memorial Centre Venue Procedures**

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## **Purpose**

A report to provide an update on the Venue Procedures during ticketed events at the Peterborough Memorial Centre as revised by the City's Emergency and Risk Management Division in conjunction with Arena Division Management.

## **Recommendation**

That the Arenas Parks and Recreation Advisory Committee (APRAC) approve the recommendation outlined in Report APRAC17-027 dated September 19, 2017, of the Peterborough Memorial Centre Facility Manager, as follows:

That the presentation by the Peterborough Memorial Centre Facility Manager on updated Peterborough Memorial Centre Venue procedures be received for information.

## **Budget and Financial Implications**

There are no budget or financial implications resulting from the approval of the recommendation of Report APRAC17-027.

## Background

Arena Division and the Emergency and Risk Management Division for the City of Peterborough have been working on updating the Venue Procedures for the Peterborough Memorial Centre to ensure our due diligence as Entertainment Venue Managers in responding to the changing landscape and security concerns of the entertainment industry. The Ontario Hockey League (OHL) and the insurers for the City have expectations for the City to have a standard of security in their venues.

These revised procedures, include minor changes that will assist Peterborough to achieve similar standards as other OHL and entertainment facilities. These revised procedures are to be implemented at the start of the 2017/2018 Peterborough Petes hockey season.

One major change included in the updated procedures is information regarding bag checks and security measures. This new information is provided for your information.

### Bag Checks and Security Measures

Guests are welcome to bring their bags inside the Peterborough Memorial Centre when they attend events, subject to event regulations. Soft sided bags, such as diaper bags, small backpacks and small purses are permitted, whereas hard-sided coolers, bags and containers are not. A bag larger than 16 inches by 16 inches by 8 inches will not be permitted into the Peterborough Memorial Centre (sports bags exempt). To ensure guest safety, the Peterborough Memorial Centre staff reserves the right to inspect any bags or articles prior to entry into the venue and may refuse admittance of any item deemed hazardous, inappropriate, offensive or suspicious. All persons entering the Peterborough Memorial Centre are subject to a search. This can include pat downs, bag searches, and/or wand checks. All pat downs are performed by trained security personnel. The level of searching required is dictated by the event and may vary. Searches may cause delays in entering the venue and we encourage everyone to arrive early. Those patrons who do not carry any item into the venue will enter more rapidly than those who bring items with them. There may be 'Express' (no bags) entry lanes set up depending on the event. Guests are encouraged to leave belongings in a locked vehicle or at home whenever possible.

Submitted by,

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Facility Manager, Peterborough Memorial Centre

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