

**Accessibility Advisory Committee
City of Peterborough
May 6, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee Held on
May 6, 2015 in the Sutherland Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel in the Sutherland Room, City Hall.

Present:

Andrea Dodsworth
Bob Geddes
Councillor Riel, Chair
Janet Ali
Peter Michielsen
Warren Northcott

Regrets:

Amanda Motyer
Gordon Earle
Ian Guest

Staff:

Kathryn McLeod, Accessibility Coordinator
Mark Buffone, Accessibility Compliance Co-ordinator
John Kennedy, City Clerk
Kendra Sedgwick, Committee Coordinator

Minutes – April 1, 2015

Moved by Warren Northcott

That the minutes of the Accessibility Advisory Committee held on April 1, 2015 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

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Consent Agenda

Moved by Andrea Dodsworth

That item 8 and 9 be approved as part of the Consent Agenda.

“CARRIED”

Accessibility Compliance Coordinator
Accessibility Coordinator
Report AAC15-021
Accessibility Office Report

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-021 dated May 6, 2015 of the Accessibility Compliance Coordinator and the Accessibility Coordinator as follows:

That Report AAC15-021 with respect to the current work of the Accessibility Office be received for information.

“CARRIED”

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Accessibility Coordinator
Report AAC15-022
Timing of Sub-Committee Meetings

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-022, dated May 6, 2015 of the Accessibility Coordinator as follows:

- a) **That Report AAC15-022 with respect to the timing of Sub-Committee meetings be received for information.**
- b) **That the AAC approve the proposed change in timing of the Built Environment and Transportation Sub-Committees to enable the inclusion of draft minutes in agenda packages, in addition to verbal reports from the respective Chairs at AAC meetings.**

“CARRIED”

Accessibility Coordinator
Report AAC15-017
Presentation on Live Streaming Options for the Council Chambers

John Kennedy, City Clerk provided an overview of Report AAC15-017.

Moved by Peter Michielsen

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-017 dated May 6, 2015, of the Accessibility Coordinator as follows:

- a) **That the presentation by City Clerk, John Kennedy, be received for information.**
- b) **That the Accessibility Advisory Committee provide input on accessibility matters related to live streaming in the Council Chambers.**

“CARRIED”

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Accessibility Coordinator
Report AAC15-018
Focus Group Session with Peterborough Council on Aging

Moved by Warren Northcott

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-018 dated May 6, 2015, of the Accessibility Coordinator as follows:

- a) That the Accessibility Advisory Committee discuss the option of participating in a focus group session led by the Age Friendly Coordinator from the Peterborough Council on Aging;**
- b) That the Accessibility Advisory Committee participate in the focus group session led by the Age Friendly Coordinator; and**
- c) That a special Committee meeting be held on May 27th from 3:00 – 5:30 p.m. for the focus group session.**

“CARRIED”

Accessibility Coordinator
Report AAC15-019
Transportation Sub-Committee Report

Moved by Janet Ali

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-019, dated May 6, 2015 of the Accessibility Coordinator as follows:

That Report AAC15-019 with respect to the meeting of the Transportation Sub-Committee be received for information.

“CARRIED”

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Accessibility Coordinator
Report AAC15-020
Built Environment Sub-Committee Report

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-020, dated May 6, 2015 of the Accessibility Coordinator as follows:

That Report AAC15-020 with respect to the meeting of the Built Environment Sub-Committee be received for information.

“CARRIED”

Accessibility Compliance Coordinator
Report AAC15-023
Operation of Accessible Pedestrian Signals

Moved by Bob Geddes

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-023, dated May 6, 2015 of the Accessibility Compliance Coordinator as follows:

- a) That Report AAC15-023 with respect to general information on how accessible pedestrian signals (APS's) operate, be received for information.**
- b) That the AAC provide advice to the Accessibility Compliance Coordinator on the:**
 - i) use of the “chirp” sounds vs. The “Canadian APS melody” for the east-west directional indication.**
 - ii) volume level of the APS audible features, excluding the locating tone volume.**
 - iii) use of APS beaconing as a method of APS operation.**

“CARRIED”

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Other Business

The Committee watched a video on Adrea Dodsworth prepared by the YWCA.

The Committee was reminded about the CNIB Adaptive Technology Fair taking place on May 26th from 10:00 a.m. to 3:00 p.m. at the Lions Centre.

CPD is hosting the 2015 Inclusion Conference May 29th at Fleming College from 9:45 a.m. to 4:45 p.m. On May 30th they are hosting an Adaptive Sports Expo at Kenner Collegiate from 9:00 a.m. to 4:00 p.m.

Next Meeting

The Chair indicated that the next Committee meeting will be held on June 3, 2015.

Adjournment

Moved by Peter Michielsen

That this meeting of the Accessibility Advisory Committee adjourn at 5:50 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Councillor Riel
Chair