



City of
Peterborough

To: Members of the Accessibility Advisory Committee

From: Mark Buffone, Accessibility Compliance Coordinator and
Kathryn McLeod, Accessibility Coordinator

Meeting Date: February 4, 2015

Subject: Report AAC15-004
Accessibility Office Report

Purpose

A report to advise the Accessibility Advisory Committee (AAC) on the current work of the Accessibility Office.

Recommendation

That the Accessibility Advisory Committee approves the recommendation outlined in Report AAC15-004 dated February 4, 2015 of the Accessibility Compliance Coordinator and the Accessibility Coordinator as follows:

That Report AAC15-004 with respect to the current work of the Accessibility Office be received for information.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

AODA 10th Anniversary Event

In Recognition of the tenth anniversary of the Accessibility for Ontarians with Disabilities Act (AODA), the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) is organizing a series of events across Ontario. A special event will be held in Peterborough on Wednesday, April 8, 2015 (venue to be confirmed). The Accessibility Office is working with the event coordinator to assist with programming. The AAC may wish to consider submitting a proposal for a special presentation about how the committee, and its sub-committees, have worked to make Peterborough more accessible and in compliance with the AODA.

AODA Training and the Accessible Peterborough Learning Series

Mandatory AODA training in compliance with the Accessibility Standards for Customer Service (ACS) and the Integrated Accessibility Standards (IAS) has been provided to City staff, as it is applicable to their duties. All new hires are automatically enrolled in the City's AODA training program and are instructed to complete courses during employee orientation. Training is automatically recorded in our learning management system.

The Accessibility Office recognized the need for ongoing refresher courses related to mandatory staff training and saw an opportunity to kick-start the long-term goal of extending AODA education to the general public. As a result, the Accessible Peterborough Learning Series (=AP) was launched in January 2015. The first video in the series of short, interactive and engaging educational tools is called "[Focus on the Person, Not the Disability](#)". It aims to remove the awkwardness of Accessible Customer Service in a comical 4 minute video that leaves a lasting impression.

Select AODA training courses are available at www.peterborough.ca/AODATraining.

Handi-Van Application Form

The current Handi-Van Eligibility Application was created in 1990 is out-dated. A revised Handi-Van Eligibility Application, and an accompanying booklet, has been drafted by Transit and will be reviewed by the Accessibility Office. Once the final draft is prepared, the application will be presented to the AAC Transportation Sub-Committee for their feedback. Recommended changes or additions will be considered for the final version.

Funding Opportunities

The Accessibility Office actively monitors funding opportunities to improve accessibility of City services. In December 2014, the Accessibility Office secured a grant of \$49,398.00 from the Government of Canada's Enabling Accessibility funding program as part of an application to refurbish the elevator at City Hall. The work will be completed by summer 2015.

Holnbeck Award

The Call for Nominations for the 2015 Holnbeck Award is in the process of being updated and will be ready for distribution in mid-February. The Accessibility Office is working to establish the Selection Committee for 2015 and to determine a date for the Awards Ceremony.

Council for Persons with Disabilities – Active Together

The Active Together Committee is seeking referrals for a mentorship initiative. There are four ambassadors participating in this initiative who are available to provide information and advice to people with disabilities who are interested in getting involved in a sport or recreational activity. Anyone who lives with a disability and is interested or could benefit from being supported in getting active through sport and/or recreation can contact Caitlyn Costello, CPD Recreation Coordinator to be referred to an Ambassador.

Accessibility Reviews: Public Spaces and Buildings

The best way to remove barriers in public spaces and buildings is to prevent them. The Accessibility Office provides formal reviews during the planning and design stages of all City projects. Recent reviews include:

- Utilities Services standard details for tactile walking surface indicators (TWSI's).
- Transit Terminal renovations
- Peterborough Public Library renovations and addition
- City Hall, second floor south wing renovations
- City Hall, lower level south and east wing renovations
- Riverside Drive reconstruction
- Waste/recycling receptacle locations on Lansdowne, Chemong and Clonsilla
- Braeley Drive reconstruction
- Ashburnham Drive reconstruction
- Design, supply and installation of playgrounds on Walker Ave. and Ashburnham Park
- Steve Terry Way and James Stevenson Park

Accessibility Reviews: Information and Communication

To make information accessible to as many people as possible, the Accessibility Office recommends best practices for all City projects, documents and websites. Recent reviews include:

- Utilities Services standard trailhead signage used on multi-use trails
- Pre-Authorized Property Tax Payment Plan Application/Agreement: accessible PDF
- City Hall, Doris Room audio/sound system
- Election 2014: YouTube video on assistive devices available during the election
- Financial Services, Purchasing By-law formatting
- Heritage Property Tax Relief Program Application: accessible PDF
- Corporate memorandum and fax templates formatting

Submitted by,

Mark Buffone
Accessibility Compliance Coordinator

Kathryn McLeod
Accessibility Coordinator

Contact Names:

Mark Buffone
Accessibility Compliance Coordinator
Phone: 705-705-742-7777, extension 1630
Toll Free: 1-855-738-3755
Fax: 705-876-4607
E-mail: mbuffone@peterborough.ca

Kathryn McLeod
Accessibility Coordinator
Phone: 705-705-742-7777, extension 1785
Toll Free: 1-855-738-3755
Fax: 705-876-4607
E-mail: kmcleod@peterborough.ca

Attachments:

Appendix A - Memorandum: AODA 10th Anniversary Event