



Accessibility Advisory Committee Minutes

City of Peterborough

November 6, 2013

Draft Minutes Not Approved

Minutes of a Meeting of the Accessibility Advisory Committee Held on November 6, 2013 in the Peterborough Room.

The meeting of the Accessibility Advisory Committee was called to order at 4:05 p.m. by Chair Bob Geddes in the Peterborough Room, City Hall.

Present:

Janet Ali
Andrea Dodsworth
Bob Geddes, Chair
Gordon Earle
Eric Lodgins
Keith Riel, Councillor
Marie Bongard
Peter Michielsen

Regrets:

Ian Guest

Staff:

Mark Buffone, Accessibility Compliance Co-ordinator
Phyllis Hodder, Accessibility Coordinator
Sharron Hayton, Customer Service Coordinator
Ryan McVeigh, Election Coordinator
Kendra Sedgwick, Committee Coordinator

Minutes – October 2, 2013

Moved by Peter Michielsen

That the minutes of the Accessibility Advisory Committee held on October 2, 2013 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

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Accessibility Coordinator
Report AAC13-019
Wayfinding Signs at City Hall

Sharron Hayton, Customer Service Coordinator provided an overview of the new wayfinding signage for City Hall.

Moved by Councillor Riel

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC13-019 dated November 6, 2013, of the Accessibility Coordinator as follows:

That the presentation by the Customer Service Coordinator, regarding Wayfinding Signs at City Hall be accepted for information.

“CARRIED”

Election Coordinator
Report AAC13-018
Accessibility at the 2014 Municipal Election

Moved by Marie Bongard

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC13-018 dated November 6, 2013, of the Election Coordinator as follows:

- a) **That the report be received for information, and**
- b) **That the Committee provide feedback on accessible election matters.**

“CARRIED”

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Accessibility Coordinator
Report AAC13-015
The Access Fund Update and Guideline review

Moved by Gordon Earle

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC13-015, dated November 6, 2013, of the Accessibility Coordinator as follows:

- a) That the Access Fund Report as of August 30, 2013, as set out in Appendix A, be received, and**
- b) That the Access Fund Guidelines, Updated July 10, 2013, as set out in Appendix B, be approved.**

“CARRIED”

Other Business

Built Environment Sub-Committee Update

Phyllis Hodder provided Committee members with an update on the Built Environment sub-committee.

Transportation Sub-Committee Update

Janet Ali provided Committee members with an update on the Transportation sub-committee.

Moved by Janet Ali

That the Committee Chair and the Transportation sub-committee Chair attend a parent council meeting at Adam Scott Collegiate to address concerns regarding the City bus stop on Hilliard Street.

“CARRIED”

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Moved by Janet Ali

The Accessibility Advisory Committee recommends that effective January 1, 2014 the City of Peterborough act to remove barriers when constructing new or redeveloping existing trail entrances.

As directed by the AAC, staff research finds the minimum opening for accessibility to be 1,000 mm. This coincides with the upper limit of the Section 80.9.7 of the *Integrated Accessibility Standards 191/11, Design of Public Spaces*. Section 80.9.7 of the regulation states “entrances to a recreational trail provide a clear opening of between 850 mm and 1,000 mm whether the entrance includes a gate, bollard or other entrance design”. This will allow mobility devices of varying sizes to enter The City of Peterborough trails.

The AAC also suggests that Utility Services seek funding from the Access Fund to assist in the retro-fit of existing trail entrances to meet the proposed 1,000 mm clear opening.

“CARRIED”

International Day for Persons with Disabilities

The Council for Persons with Disabilities will be hosting an event on Tuesday, December 3, 2013 at the Centre for Independent Living.

Moved by Gordon Earle

That the Accessibility Advisory Committee participate in International Day for Persons with Disabilities.

“CARRIED”

Turnbull Building

Committee members are asked to look at accessible parking outside the Turnbull building and bring ideas and suggestions to the January meeting.

2014 Meeting Dates and Locations

The Committee asked that meetings continue to be held the first Wednesday of the month in the Sutherland Room from January through April. Meetings from May through to the end of the year may be held in the Peterborough Room or the City Board Room.

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Next Meeting – The Chair indicated that the next Committee meeting will be held on January 8, 2014.

Adjournment

Moved by Peter Michielsen

That this meeting of the Accessibility Advisory Committee adjourn at 6:04 p.m.

"CARRIED"

Kendra Sedgwick,
Committee Coordinator

Bob Geddes, Chair