



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
September 20, 2017**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:00 p.m. by Janet Ali in the Doris Room, City Hall.

Present:

Janet Ali
Marie Bongard
Andrea Dodsworth
Lynn Morris
John Morris
Anne Trudel-Inglis

Regrets:

Peter Bascan
Marty Morgan
Don Parnell (Chair)

Staff:

Brian Buchardt, Urban Design Planner
Kevin Jones, Manager of Transportation
Trish Reed, Accessibility and Communication Specialist
Martin Ward, Transit Operations Manager

Other:

Leanne Carpenter, Vision Loss Rehab

Disclosure of Conflict of Interest

There were no disclosures of a conflict of interest.

Approval of Agenda

Moved by Andrea Dodsworth

That the agenda for the AAC Transportation Sub-Committee meeting dated September 20, 2017 be approved with an adjustment to **9. e)** changing the time of the meetings to 1:00 p.m. to 3:00 p.m.

“Carried”

Approval of Previous Minutes

Moved by Andrea Dodsworth

That the minutes of the AAC Transportation Sub-Committee meeting held on May 17, 2017 be approved.

“Carried”

Moved by John Morris

That the minutes of the AAC Transportation Sub-Committee meeting held on August 29, 2017 be approved.

“Carried”

Accessibility Reviews

- a) Charlotte Street Renewal & Urban Park at Louis Street Project (The renewal of Charlotte Street between Aylmer Street and Water Street is part of the Urban Park at Louis Street Project and is a key strategy of the Central Area Master Plan. The strategy seeks to create a permanent public gathering place in the Downtown for the benefit of the entire community.)**

Presented by Brian Buchardt, Urban Design Planner

Brian Buchardt presented the relevant information and drawings.

Urban Park - The project involves half of Louis Street and all of the Louis Street Parking Lot including the former Shish Kabob Hut. The Urban Park will include; a building for washrooms and other amenities required to maintain the park, a portable stage that can be used at other City events, water features, play opportunities for children, trails, mature trees at time of planting, ice rink, public art opportunities, a linear path of travel from Louis Street to Charlotte Street and a public gathering space for up to 10,000 people.

Demolition and removals will begin in November 2017. The site will be secured with construction fencing until the park is complete, including the portion of Louis Street that will be needed. Construction is planned for the first quarter of 2018.

Summary of recommendations from the Transportation Sub-Committee, Urban Park:

1. Incorporate a railing around the ice rink to establish where the edge of the ice is.
2. Incorporate linear accessible paths of travel to the amenities of the park.
3. Place garbage cans along the accessible path of travel.
4. Keep the accessible path of travel clear.

Charlotte Street Renewal – Charlotte Street between Aylmer Street and Water Street is being designed as a flexible street. The pedestrian zone will be at grade with the traffic zone. This is being proposed to raise the street level to eliminate some of the steps into the businesses on this stretch of Charlotte Street. Portable bollards would be placed between the sidewalk and on-street parking in winter and between the road and sidewalk in the summer to widen the pedestrian zone to allow for outdoor café space. There will be a 10 foot two way pedestrian path of travel. A drop off zone will be incorporated on Charlotte Street to serve Market Hall and surrounding area. Accessible parking spaces will continue to be served by parking meters.

Summary of recommendations from the Transportation Sub-Committee, Charlotte Street Renewal:

1. Incorporate tactile directional plates to help people with low vision navigate the open space.
2. Incorporate different textures to provide distinction between pedestrian and vehicular zones.
3. Line up the objects in the amenity zone (trees, garbage cans, poles, pay and display machines, bike racks) to create a linear line of objects detectable by cane.

Business Arising from the Previous Minutes

a) Community Bus Update

Kevin Jones reported the vehicle is almost ready for delivery. Popular handi-van destinations (hospital, Lansdowne Place, Peterborough Square) will be mapped out in the Fall to help develop route options. Route options will be presented for community feedback, including feedback from the Transportation Sub-Committee. The program launch is aiming for Spring 2018.

No pre-registration will be required, the route will run like a conventional transit route.

b) Handi-Van Eligibility Application Package

Kevin Jones reported that the Handi-Van User Guide is currently being updated to roll out with the application package in the Fall of 2017. The User Guide will include information on how to use the system. The User Guide will be available in large print.

c) Transit On-Board and Pre-Board Announcements

Martin Ward reported that in the future, as the system is updated, Transit's goal is to incorporate an ambient noise control valve so the volume will increase as the noise on the bus increases. This feature is not available with the current system.

All current systems will be checked in the next two weeks to ensure the announcement systems are working as intended. The checks of the announcement systems will now be incorporated in the safety check that will be conducted every six months.

d) Transit Affordability Program

Kevin Jones reported the program will not move forward in 2017 and will be revisited in 2018.

e) Accessible Spots on Conventional Transit

Trish Reed reported accessible spots on conventional transit are being used by riders with strollers. An awareness campaign is needed to promote the intended use of priority and courtesy seating. It is also important to note that not all disabilities are easily recognized by others.

Other Business

a) Accessibility Advisory Committee

Trish Reed provided an update to the Committee on the June and September meetings of the AAC. Minutes and agendas for each meeting can be found on the City website at http://www.peterborough.ca/City_Hall/City_Council_2833.htm.

b) Committee Term Selection

Present Sub-Committee Members Selected the following terms:

Marie Bongard – 2 Year Term

Anne Trudel-Inglis – 3 Year Term

John Morris and Lynn Morris – 4 Year Terms

Still available is one 2 Year Term and one 3 Year Term. Marty Morgan and Peter Bascan can select a term at the next meeting.

c) **Election of Transportation Sub-Committee Vice Chair**

Deferred in the absence of the Chair.

d) **Update Committee Contact Information**

Trish Reed asked members to email their contact information to update the Accessibility Office records.

e) **2018 Meeting Schedule**

The 2018 meeting schedule was agreed upon as follows to secure adequate meeting locations:

- Wednesday, February 21, 2018
- Wednesday, April 18, 2018
- Wednesday, June 20, 2018
- Wednesday, October 17, 2018
- Wednesday, December 5, 2018

All meetings will take place from 1:00 p.m. to 3:00 p.m. in the City Hall Doris Room.

New Business

a) **Drivers Personal Radios**

Committee Members reported that the use of driver's personal radios on the conventional buses makes it even more difficult to hear the on-board announcements. Martin Ward asked Committee Members to let him know at the next meeting if this is still an issue.

Action Item: Martin Ward will communicate to drivers that personal radios are not permitted by drivers on the bus.

b) **Parking Study Update**

Kevin Jones reported that after the August meeting the AODA guidelines were applied to on street parking and we actually have double the amount of accessible on-street parking spaces than would be required. Kevin Jones recommends that the review state that a process be put in to place to evaluate the usage of current accessible spaces to see if there is a need to move the accessible space to a more suitable/alternative location.

c) **Code for Stop Announcements**

Marie Bongard reported that a driver stated that they were unable to turn on the audible announcement because they did not have the 'code'.

Action Item: Martin Ward will discuss this issue with drivers.

d) **New Handi-Vans**

Kevin Jones reported that five new handi-vans should arrive this Fall. Four will be used to replace older vehicles that are still being used.

Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, November 15, 2017 from 1:00 p.m. to 3:00 p.m. at City Hall in the **Doris Room**.

Adjourned

Moved by Andrea Dodsworth

That the meeting of the AAC Transportation Sub-Committee adjourn at 2:55 p.m.

“Carried”