



Funding Year
2017

Access Fund Request Form

Part A – Instructions

Step 1	Complete Parts B to D of the Application
Step 2	Attach quotes (minimum of 3)
Step 3	<p>Submit application by the 3rd Wednesday of the month. Presentation to the Accessibility Advisory Committee will be scheduled on the first Wednesday of the following month.</p> <ul style="list-style-type: none"> • By email to treed@peterborough.ca • In person at: City of Peterborough, Accessibility Office, 500 George St N • Questions: Phone 705-742-7777 extension 1785 <p>Note: Applications will not be accepted in June, July or November.</p>

Part B – Applicant Information

Name and Title																			
Department																			
Facility (if applicable)																			
Phone Number				-				-							Extension				
Email																			

Part C – Access Fund Request Details

Deadline for Request															
Reason for Request (Include # people who use facility, describe if use is for staff only or for general public)															
Total Cost of Renovation (if applicable)	\$														
Total Cost of Accessibility Upgrade	\$														
Compliance with Purchasing By-law (Yes/No)															

Part D – Photo of Existing Conditions / Product Specifications

Insert photos of Areas Affected or Product Specifications
(ie/ area of renovation, area where equipment will be placed, equipment specifications, etc.)

Part E – Office, Accessibility Advisory Committee (AAC) and AAC Sub-Committees Only	
Date request or presentation received	
Comments	
Name of representative	