



Accessibility Advisory Committee (AAC)

Built Environment Sub-Committee

May 19, 2017

Draft Minutes not Approved

A special meeting of the AAC Built Environment Sub-Committee was called to order at 10:05 a.m. by Janet Dawson in the Doris Room, City Hall.

Present:

Jeff Chalmers

Janet Dawson

Sioux Lily

Jessica Taylor (for Leanne Carpenter with Vision Loss Rehab)

Regrets:

Andrea Dodsworth, Chair

Ian Guest

Neil Campbell

Amanda Motyer

Allison Rolph-Seiderer

Staff:

Mark Buffone, Accessibility Compliance Coordinator

Mac MacGillivray, Property and Energy Manager

Susan Morrison, Permit Technician/Plans Examiner

Keith Payne, Urban Design Technician

Trish Reed, Accessibility and Communication Specialist

Other:

Bill McNabb, Executive Director Brock Mission/Cameron House

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

Moved by Jeff Chalmers

That the agenda for the AAC Built Environment Sub-Committee meeting dated May 19, 2017 be approved.

“Carried”

Approval of Previous Minutes

Moved by Sioux Lily

That the minutes of the AAC Built Environment Sub-Committee meeting held on March 8, 2017 be approved.

“Carried”

Accessibility Reviews

- a) **Application for Site Plan Approval, SPC-936, 1821 Fisher Drive (Proposed construction of a new 3847 sq.m. industrial building for the warehousing and sales of commercial and residential metal building products.)**

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. Tactile attention indicators are required at the curb cuts.
2. Widen the walkway in front of the accessible parking spaces to ensure there is a barrier free path of travel even if cars are hanging over the walkway.
3. Ensure there is a barrier free path of travel in the interior of the building leading from the front of the building to the back.
4. Add an accessible parking space in the side parking area.
5. Add a walkway along the front of the building to enhance the pedestrian connection.
6. Create a pedestrian friendly connection to Major Bennet Drive to connect to a future sidewalk and create a connection to the bus route.

- b) **City Hall Renovations, 500 George Street North (Renovations will be taking place in the City Clerk’s Office, City Board Room, 2nd Floor Universal Washroom, and a new elevator will be installed serving all floors of the building.)**

Presented by Mac MacGillivray, Property and Energy Manager

Mac MacGillivray presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. Relocate the door operator at the end of the service counter to the wall on the other side of the door.

- c) **New Brock Mission, 217 Murray Street**

Presented by Bill McNabb, Executive Director Brock Mission/Cameron House

Bill McNabb presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. Add call buttons in the accessible washrooms.
2. In both of the accessible units, move the location of the washroom amenities to make the space more accessible. Consider adding a roll in shower.
3. On the 2nd floor, consider improving the layout of the door in to the single unit section and the door to the laundry area. This area may be a bit congested.
4. For both dorm area washrooms, shift the door to the right.
5. Ensure the elevator is equipped with audible and visual cues.

Business Arising from the Previous Minutes

- a) **Accessibility Site Plan Checklists**
Deferred

Other Business

- a) **2018 Meeting Schedule**
Deferred
- b) **Update Committee Contact Information**
Deferred

Next Meeting

The next meeting will be on Friday, September 15, 2017 from 10:00 a.m. to 12:00 p.m. in the **Doris Room**.

Adjournment

Moved by Sioux Lily

That the meeting of the AAC Built Environment Sub-Committee adjourn at 12:00 p.m.

“Carried”