



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
May 17, 2017**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:00 p.m. by Don Parnell in the Doris Room, City Hall.

Present:

Janet Ali
Andrea Dodsworth
Lynn Morris
John Morris
Marty Morgan
Don Parnell (Chair)
Anne Trudel-Inglis
Councillor Don Vassiliadis

Regrets:

Peter Bascan
Marie Bongard

Staff:

Brad Appleby, Planner, Subdivision Control & Special Projects
Mark Buffone, Accessibility Compliance Coordinator
Trish Reed, Accessibility and Communication Specialist

Disclosure of Conflict of Interest

There were no disclosures of a conflict of interest.

Approval of Agenda

Moved by John Morris

That the agenda for the AAC Transportation Sub-Committee meeting dated May 17, 2017 be approved.

“Carried”

Approval of Previous Minutes

Moved by Andrea Dodsworth

That the minutes of the AAC Transportation Sub-Committee meeting held on March 22, 2017 be approved.

“Carried”

Accessibility Reviews

- a) **Notice of Complete Application for Zoning By-Law Amendment and Draft Plan of Subdivision Approval, File No. 15T-17501 and Z1704SB, 2320 Ashburnham Drive 2159, 2219 Old Norwood Road 500, 510, 516 Maniece Avenue**

Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby presented the relevant information and drawings.

Summary of recommendations from the Transportation Sub-Committee:

1. Ensure City transit can navigate the collector street pattern.
 2. Ensure there is room for bus shelters along the collector streets.
 3. Place benches along the walkways on accessible pads.
 4. Ensure parkland and walkways are well lit.
 5. Ensure the collector street pattern incorporates traffic calming measures.
- b) **Notice of Complete Application for Draft Plan of Subdivision Approval, File No. 15T-17502, Part of 3700 Nassau Mills Road**
- Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby presented the relevant information and drawings. The Transportation Sub-Committee did not make any recommendations.

Business Arising from the Previous Minutes

- a) **Handi-Van phone number review**

Trish Reed reported Ron Sanderson, Operations Supervisor is still looking in to the discrepancy with the phone number.

Action Item: Trish Reed to follow up with Ron Sanderson to see if phone number has been corrected.

b) **Handi-Van Eligibility Application Package**

Deferred

c) **Accessibility Advisory Committee (AAC)**

Don Parnell provided an update to the Committee on the April and May meetings of the AAC. Minutes and agendas for each meeting can be found on the City website at http://www.peterborough.ca/City_Hall/City_Council_2833.htm.

d) **2017 Transportation Sub-Committee Priority List**

Trish Reed requested the Committee provide items for a 2017 Priority List. This list will be on going and items can be added throughout the year.

Andrea Dodsworth requested Reid at McDonnell intersection be added to the priority list for audible signals and Reid at McDonnell be added to the sidewalk repair priority list.

Action Item: Trish Reed to add Reid at McDonnell to the audible signal and repair priority list.

e) **Accessible Bus Stop or Bus Shelter Priority List**

Trish Reed requested the Committee provide locations where accessible bus stops or shelters are required. The Committee did not have additional locations to add.

Action Item: Trish Reed to provide the locations provided at the March 2017 meeting to Kevin Jones for consideration.

Other Business

a) **Draft Terms of Reference**

Trish Reed presented the Draft Terms of Reference. Once the draft terms of reference have been approved by the AAC, Committee Members will select a term ranging from two to four years.

Two changes were requested by the Committee:

- Add the wording “Review and make recommendations on projects affecting City of Peterborough Transportation” under the Roles and Responsibilities
- Change inquires to inquiries under the Roles and Responsibilities.

Action Item: Trish Reed to make the modifications and provide the draft document to the AAC for approval at their June meeting.
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b) **Accessible Spots on Conventional Transit**

Deferred

New Business

a) **2018 Meeting Schedule**

Trish Reed reported a lack of meeting space due to renovations taking place at City Hall. The 2018 meeting schedule was agreed upon as follows to secure adequate meeting locations:

- Wednesday, February 21, 2018
- Wednesday, April 18, 2018
- Wednesday, June 20, 2018
- Wednesday, October 17, 2018
- Wednesday, December 5, 2018

All meetings will take place from 1:00 p.m. to 3:00 p.m. in the City Hall Doris Room.

Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, September 20, 2017 from 1:00 p.m. to 3:00 p.m. at City Hall in the **Doris Room**.

Adjourned

Moved by Janet Ali

That the meeting of the AAC Transportation Sub-Committee adjourn at 2:45 p.m.

“Carried”