

**Accessibility Advisory Committee  
City of Peterborough  
February 1, 2017  
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee held on  
February 1, 2017 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Warren Northcott, Vice Chair in the Doris Room, City Hall.

**Present:**

Amanda Motyer  
Andrea Dodsworth  
Warren Northcott, Vice Chair  
Don Parnell  
Andrea Walsh  
Erica Richmond

**Regrets:**

Councillor Riel, Chair  
Ben McColl  
Thomas Street

**Staff:**

Mark Buffone, Accessibility Compliance Coordinator  
Patricia Reed, Accessibility and Communication Specialist  
Kendra Sedgwick, Committee Coordinator

**Minutes – January 4, 2017**

Moved by Don Parnell

**That the minutes of the Accessibility Advisory Committee held on January 4, 2017 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Accessibility Advisory Committee Minutes**  
**Meeting of February 1, 2017**  
**Page 2**

**Consent Agenda**

Moved by Don Parnell

**That items 9 and 10 be approved as part of the Consent Agenda.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC17-015  
2016 Accessibility Audits**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-015 dated February 1, 2017, of the Accessibility and Communication Specialist as follows:**

**That report AAC17-015 with respect to the 2016 Accessibility Audits conducted by the Accessibility and Communication Specialist be received for information.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC17-010  
Accessibility Office Report**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-010 dated February 1, 2017, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:**

**That Report AAC17-010 with respect to the current work of the Accessibility Office be received for information.**

“CARRIED”

**Accessibility Advisory Committee Minutes**  
**Meeting of February 1, 2017**  
**Page 3**

**Accessibility and Communication Specialist**  
**Report AAC17-016**  
**Community CarShare**

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-016 dated February 1, 2017, of the Accessibility and Communication Specialist as follows:**

**That the presentation by the Transportation Demand Management Planner on Community CarShare be received for information.**

**“CARRIED”**

**Accessibility and Communication Specialist**  
**Report AAC17-014**  
**Accessible Parking Requirements**

Erica Richmond left the meeting at 5:13 p.m.

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-014 dated February 1, 2017, of the Accessibility and Communication Specialist as follows:**

**That the presentation by the Accessibility Compliance Coordinator on accessible parking requirements be received for information.**

**“CARRIED”**

**Accessibility Advisory Committee Minutes**  
**Meeting of February 1, 2017**  
**Page 4**

**Accessibility and Communication Specialist**  
**Report AAC17-012**  
**Transportation Sub-Committee Report**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-012, dated February 1, 2017 of the Accessibility and Communication Specialist as follows:**

**That the verbal update by the Chair of the Transportation Sub-Committee be received for information.**

**“CARRIED”**

**Accessibility and Communication Specialist**  
**Report AAC17-011**  
**Built Environment Sub-Committee Report**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-011 dated February 1, 2017 of the Accessibility and Communication Specialist as follows:**

**That the verbal update by the Chair of the Built Environment Sub-Committee be received for information.**

**“CARRIED”**

**Accessibility Advisory Committee Minutes**  
**Meeting of February 1, 2017**  
**Page 5**

**Accessibility and Communication Specialist**  
**Report AAC17-013**  
**Accessible Park Pathways**

Moved by Andrea Dodsworth

**That Report AAC17-013 – Accessible Park Pathways be deferred to the March Committee meeting.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Report AAC17-017**  
**Letter of Recommendation for Passenger Rail Service**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-017 dated February 1, 2017, of the Accessibility and Communication Specialist as follows:**

**That the AAC approve the mailing of the letter of recommendation for passenger rail service to the CEO of VIA Rail Canada.**

“CARRIED”

**Other Business**

There were no items of Other Business.

**Next Meeting**

The Chair indicated that the next Committee meeting will be held on March 1, 2017.

**Accessibility Advisory Committee Minutes  
Meeting of February 1, 2017  
Page 6**

**Adjournment**

Moved by Don Parnell

**That this meeting of the Accessibility Advisory Committee adjourn at 5:55 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Warren Northcott  
Vice Chair