



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
January 18, 2017**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:05 p.m. by Janet Ali in the Doris Room, City Hall.

Present:

Janet Ali
Marie Bongard
Andrea Dodsworth
Lynn Morris
John Morris
Marty Morgan
Anne Trudel-Inglis

Regrets:

Don Parnell (Chair)
Peter Bascan

Absent:

Councillor Don Vassiliadis

Staff:

Brad Appleby, Planner, Subdivision Control & Special Projects
Mark Buffone, Accessibility Compliance Coordinator
Kevin Jones, Manager of Transportation
Trish Reed, Accessibility and Communication Specialist
Susan Sauve, Transportation Demand Management Planner

Disclosure of Conflict of Interest

There were no disclosures of a conflict of interest.

Approval of Agenda

Moved by Marty Morgan

That the agenda for the AAC Transportation Sub-Committee meeting dated January 18, 2017 be approved.

“Carried”

Approval of Previous Minutes

Moved by John Morris

That the minutes of the AAC Transportation Sub-Committee meeting held on November 16, 2016 be approved.

“Carried”

Accessibility Reviews

- a) **Request for Extension to Draft Plan of Subdivision Approval, File No. 15T-10507 Mason Homes subdivision 0, 1224 and 1345 Chemong Road**

Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby explained to the Committee that the Draft Plan was originally approved in 2011 and extended in 2014. The remaining Draft Plan has approximately 377 units with a mix of singles, townhomes and high density units.

Summary of recommendations from the Transportation Sub-Committee:

- 1. Consider putting sidewalks on both sides of the street.**
- 2. Construct roads to comply with the current standards, this Draft Plan is now outdated.**
- 3. The Accessibility for Ontarians with Disabilities Act requires consultation with the public, persons with disabilities and the Accessibility Advisory Committee when developing outdoors play spaces.**
- 4. The Accessibility for Ontarians with Disabilities Act requires consultation with the public, persons with disabilities and the Accessibility Advisory Committee regarding the placement of on street parking.**
- 5. Ensure there is a sidewalk along Chemong Road leading from Milroy Drive to Broadway Boulevard.**

**b) Notice of Revised Application for Zoning By-Law Amendment and Draft Plan of Subdivision Approval,
File No. Z1605SB & 15T-16501, 663, 689 and 739 Lily Lake Road**

Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby explained to the Committee that the initial application was received in October 2015, and circulated for feedback in January 2016. A revised application has been submitted and is currently under review.

Revisions included; additional parkland, additional medium density units, and a street leading into the cul-de-sac.

Summary of recommendations from the Transportation Sub-Committee:

- 1. Remove the cul-de-sacs from the plan, or at least shorten them.**
- 2. Sidewalks on both sides of the street increase the accessibility of a subdivision, and so the Committee is thankful to see these in the plan.**
- 3. Ensure accessibility and pedestrians are considered in the design of roundabouts by:**
 - **Locating the crosswalk one or more passenger car lengths behind the yield line**
 - **Install APS at the crosswalks**
 - **Use a single lane roundabout**
 - **Have a tight entry and exit curvature to control vehicle speed**
 - **Have splitter islands that are at least 2.0m wide**
 - **Angle the crosswalk to create a shorter crossing distance and a defined two stage crossing**
 - **Do not have visual barriers in the middle island (visual barrier for drivers, audible barrier for pedestrians)**
- 4. Follow the Technical Requirements for Recreational Trails in the Integrated Accessibility Standards.**

Business Arising from the Previous Minutes

a) Handi-Van review

Trish Reed reported that a recording of the message left for Marie Bongard has been provided to Ron Sanderson, Operations Supervisor. The recording repeats the incorrect 705-745-2897 twice during the message.

Action Item: Ron Sanderson to continue to work with the vendor to correct the recording.

b) Handi-Van Eligibility Application Package

Kevin Jones reported that the package should be completed by the end of January 2017 and posted on the City's website. Mark Buffone will be consulted before the package is implemented.

c) Community Bus

Kevin Jones reported that recommendations included in the Handi-Van review completed in 2016, are now being implemented. The dispatch support position has been posted.

The City has been in conversation with Metrolinx regarding the potential for purchasing a community bus through group procurement.

Public consultation will be planned for input regarding a Community Bus route. Transit is aware of locations where there are frequent Handi-Van bookings, but public consultation will ensure a more inclusive approach.

d) Transit on-board and pre-board announcements

Deferred

e) Accessibility Advisory Committee

Deferred

f) Priority Rating

Deferred

Other Business

a) Accessible Community CarShare Vehicle

Presented by Susan Sauve, Transportation Demand Management Planner

At the January 4, 2017 meeting of the AAC, a report seeking approval of Access Fund Request 002-17 was presented to the Committee. The request was deferred by the members. Members are seeking additional information, as well as some information regarding the potential demand for an accessible carshare vehicle.

Susan Sauve was seeking input from the Transportation Sub-Committee, to see if the Committee thought there would be demand or interest in the community for an accessible carshare vehicle.

The Committee saw value in this service and believes if the City does enter into an agreement with Community CarShare, at least one vehicle should be

accessible. The Committee would like to receive more information from Community CarShare directly.

Action Item: Trish Reed to provide contact information to the Committee for Community CarShare.
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Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, March 22, 2017 from 1:00 p.m. to 3:00 p.m. at City Hall in the **Doris Room**.

Adjourned

Moved by Marty Morgan

That the meeting of the AAC Transportation Sub-Committee adjourn at 3:25 p.m.

“Carried”