



Funding Year
2017

Access Fund Request Form

001-17

Part A – Instructions	
Step 1	Complete Parts B to D of the Application
Step 2	Attach quotes (minimum of 3)
Step 3	<p>Submit application by the 3rd Wednesday of the month. Presentation to the Accessibility Advisory Committee will be scheduled on the first Wednesday of the following month.</p> <ul style="list-style-type: none"> • By email to treed@peterborough.ca • In person at: City of Peterborough, Accessibility Office, 500 George St N • Questions: Phone 705-742-7777 extension 1785 <p>Note: Applications will not be accepted in June, July or November.</p>

Part B – Applicant Information	
Name and Title	Gillian Barnes, Project Manager, Facilities & Planning Initiatives
Department	Corporate Services Department
Facility (if applicable)	Peterborough Public Library - Main Branch
Phone Number	7 0 5 - 7 4 2 - 7 7 7 7 Extension 1 8 2 8
Email	gbarnes@peterborough.ca

Part C – Access Fund Request Details	
Deadline for Request	February 1st, 2017
Reason for Request (Include # people who use facility, describe if use is for staff only or for general public)	<p>Request is for funding to add auto voice annunciators to both new elevators being installed at the newly renovated Peterborough Public Library.</p> <p>The library is one of the busiest public buildings in the City and sees over 20,000 visitors to the building each month.</p>
Total Cost of Renovation (if applicable)	\$
Total Cost of Accessibility Upgrade	\$ 3,600.00 (plus HST)
Compliance with Purchasing By-law (Yes/No)	Yes

Part D – Photo of Existing Conditions / Product Specifications

Insert photos of Areas Affected or Product Specifications

(ie/ area of renovation, area where equipment will be placed, equipment specifications, etc.)

See attached for product specifications, the pricing letter and the floor plans for PPL - Main Branch elevator locations.

Part E – Office, Accessibility Advisory Committee (AAC) and AAC Sub-Committees Only	
Date request or presentation received	December 2, 2016
Comments	
Name of representative	Trish Reed, Accessibility and Communication Specialist

Peterborough Public Library

Elevator

Digitized Voice Annunciator shall be manufactured by CE Electronics, Model VS-3541 and have the following description:

- The audible signal shall be 10 dBA minimum above ambient, but shall not exceed 80 dBA maximum, measured at the annunciator.
- Ensure the signal is an automatic verbal announcement (male or female voice) that announces:
 - The floor at which the car has stopped.
 - Car direction.
 - When the car is placed on Independent Service.
 - When the car is placed on Inspection Service.
 - When Firefighter Phase I Recall is in effect.
- Ensure the audible signal also has a frequency of 1500 Hz maximum and sounds as the car passes or stops at a floor served by the elevator.
- Voice annunciator speaker grille shall be located on the car station front return and shares the same speaker as emergency communication speaker.
- Provide adjustable volume of the annunciator and an on/off switch for Owner's use in the locking service cabinet.



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Buttcon Limited

General Contracting
Project Management
Construction Management
Design Build
Design Build Finance

December 1, 2016

+VG Architects
72 Stafford Street, Suite 200
Toronto, Ontario M6J 2R9

REQUEST FOR CHANGE

Peterborough Library
BUTTCON PROJECT # 1312
VIA email
CB # 1312-036

Attn: Nicole Crabtree

BUTTCON CHANGE BULLETIN 1312-036

You are hereby requested, subject to the provisions of the contract for the above named project, to review and sign this change order for the following work :

DESCRIPTION OF CHANGE ORDER REQUEST

Consultant Reference CCN 019

Provide automatic voice annunciator at elevators 1 & 2.

REASON FOR CHANGE

Client Request

Schedule Impact on Working Days

SUBTRADE WORK

Allocation	Work	Trade Name	
1312 - 14202	Elevators	Delta Elevator Co. Ltd	\$3,600.00
			\$0.00
			\$0.00
SUBTRADE SUBTOTAL			\$3,600.00 + HST

BUTTCON WORK/MATERIALS

Details

BUTTCON SUBTOTAL \$0.00 + HST
\$0.00

SUBTOTAL \$3,600.00
Fee 5.00% \$180.00
TOTAL \$3,780.00 + HST

WRITTEN AUTHORIZATION TO PROCEED:

All work related to the above mentioned changes are pending approval.
To avoid delay and impact to schedule please return signed copy as soon as possible.
Please issue a signed change order in accordance with the requirements of the contract.

Yours truly,

BUTTCON LIMITED

Neil McGovern
Project Manager

Approved by ARCH NAME Date

Approved by OWNER NAME Date

Contemplated Change Notice (CCN)



Delta Elevator Co Ltd.
947 Verbena Road
Mississauga, ON Canada
L5T 1T5
Phone: 905 828 4423
Fax: 905 694 9900
www.delta-elevator.com

OFFICES IN KITCHENER, MISSISSAUGA, PETERBOROUGH AND OWEN SOUND
MEMBER OF THE CANADIAN ELEVATOR CONTRACTORS ASSOCIATION

Company | BUTTCON LIMITED
Attention | Kim Evenden
Fax |
Phone | 905 907 4242 x309
Date | 2016-Nov-30

From | Rob Cook
Title | New Construction Sales - GTA
Job Name | Peterborough Public Library
Job No. | HP165947,48
Change Notice # | **02**

Dear Kim:

As requested, please see below the cost to provide a Voice annunciator for each Elevator.

#	Item	Description	Price Increase
1)	Voice annunciator	Provide a Voice annunciator for each elevator as per City Accessibility requirement. The cost is \$1800/Elevator	\$3600.00
TOTAL FOR THIS CHANGE NOTICE			\$3600.00
Original Contract Amount			\$185,000.00
Previously Approved C.O.'s			\$0.00

Price is good for 30 days. HST Extra.

Approval by Customer:

Name, Title

Authorized Signature

Date

P.O. Number

Respectfully submitted by:
Delta Elevator Co. Ltd.

Rob Cook
New Construction Sales



