



City of  
**Peterborough**

**Accessibility Advisory Committee (AAC)  
Transportation Sub-Committee Minutes  
September 21, 2016**

**Draft Minutes Not Approved**

The meeting of the AAC Transportation Sub-Committee was called to order at 1:00 p.m. by Janet Ali in the Sutherland Room, City Hall.

**Present:**

Janet Ali (Chair)  
Marie Bongard  
Peter Bascan  
Andrea Dodsworth  
Marty Morgan  
Lynn Morris  
John Morris  
Councillor Don Vassiliadis (left at 1:45 p.m.)

**Regrets:**

Anne Trudel-Inglis

**Staff:**

Mark Buffone (Accessibility Compliance Coordinator)  
Kevin Jones (Manager of Transportation) (left at 2:15 p.m.)  
Trish Reed (Accessibility and Communication Specialist)

**Disclosure of Conflict of Interest**

There were no disclosures of a conflict of interest.

## Approval of Agenda

Moved by Marty Morgan

That the agenda for the AAC Transportation Sub-Committee meeting dated September 21, 2016 be approved.

**“Carried”**

## Approval of Previous Minutes

Moved by Marie Bongard

That the minutes of the AAC Transportation Sub-Committee meeting held on May 18, 2016 be approved.

**“Carried”**

## Business Arising from the Previous Minutes

### a) Handi-Van review

Kevin Jones to complete an additional review of all Handi-Van phone numbers.

**Outstanding**

**Action Item:** Trish Reed will investigate the confusion with the Handi-Van phone numbers by contacting Ron Sanderson.

Kevin Jones reported that the Review of the Handi-Van Service will be presented to Committee of the Whole on Monday, September 27, 2016 and Council on Monday, October 3, 2016. People can register with the Clerk’s Office to speak at the Council meeting.

The report is recommending a new part time Handi-Van reservationist, a no show/late cancellation education campaign and policy, a strategy to implement online/email booking, a new community bus and funding to expand the operation of Van 8 (the 2016 temporary enhancement).

### b) Handi-Van Eligibility Application Package

Kevin Jones to provide an update on the review of the final draft and have the Committee review once final draft is complete. **Outstanding**

### c) Transit Affordability Program

Kevin Jones reported that a report will go to Council in early 2017 seeking support to implement the recommendations in 2018.

d) **List of accessible pedestrian signals (APS)**

Kevin Jones reported:

- Monaghan/Cameron intersection will need to be a complete rebuild of the intersection. This intersection will remain on the list until funds become available
- Armour/Hunter intersection will require some work to make APS possible, so it will remain on the list until funds become available
- Hilliard/Towerhill intersection will be completed in 2016.

Kevin Jones reported that the button at Park/Albert has been repaired.

Trish Reed reported that the APS at Monaghan/Lansdowne has been repaired.

e) **Transit on-board and pre-board announcements**

Kevin Jones to look into the issue of on-board announcements being drowned out when the heat or air is on high in the newer buses. **Outstanding**

<b>Action Item:</b> Kevin Jones to check if there is an ambient volume setting.
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f) **Bus Hailing Kits**

Trish Reed reported that Transit would work with the Accessibility Office to create more bus hailing kits if there is a demand for them. It is preferred that there only is one type of kit distributed by the City. Mark Buffone indicated that bus hailing kits could become part of the education program Transit and the Accessibility Office will be working on together.

g) **Priority Rating**

The Committee used the maps developed by the Geomatics/Mapping Division to begin to assign a priority rating to the priority locations (curb cuts, APS, sidewalk repairs) the Committee previously flagged.

## **Other Business**

a) **2017 Meeting Schedule**

Moved by John Morris

That the meeting schedule for 2017 mirror the 2016 meeting schedule. The Committee will meet in January, March, May, September and November on the third Wednesday of the month.

**“Carried”**

**b) Handi-Van Feedback**

Peter Bascan notified the Committee that he has had a couple of negative experiences with a particular Handi-Van driver. Trish Reed said she will pass this information along to Kevin Jones.

**c) AAC Meetings**

Janet Ali suggested that a standing item be added to the Transportation Sub-Committee Agenda to update the Committee on AAC business.

## **Next Meeting**

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, November 16, 2016 from 1:00 p.m. to 3:00 p.m. at City Hall in the **Sutherland Room**.

## **Adjourned**

Moved by Marty Morgan

That the meeting of the AAC Transportation Sub-Committee adjourn at 3:15 p.m.

**“Carried”**