



Funding Year
2016

Access Fund Request Form

005-16

Part A – Instructions	
Step 1	Complete Parts B to D of the Application
Step 2	Attach quotes (minimum of 3)
Step 3	<p>Submit application by the 3rd Wednesday of the month. Presentation to the Accessibility Advisory Committee will be scheduled on the first Wednesday of the following month.</p> <ul style="list-style-type: none"> • By email to treed@peterborough.ca • In person at: City of Peterborough, Accessibility Office, 500 George St N • Questions: Phone 705-742-7777 extension 1785 <p>Note: Applications will not be accepted in June, July or November.</p>

Part B – Applicant Information	
Name	Jennifer McFarlane
Department	Human Resources
Facility (if applicable)	n/a
Phone Number	7 0 5 - 7 4 2 - 7 7 7 7 Extension 1 8 0 3
Email	jmcfarlane@peterborough.ca

Part C – Access Fund Request Details	
Deadline for Request	
Reason for Request (Include # people who use facility, describe if use is for staff only or for general public)	<p>We would like to offer a training opportunity on Mental Health First Aid. This training is offered by the Canadian Mental Health Association by their Health Promoter and Educator, Jack Veitch. It is a 16 hour course (delivered over two days). The course is endorsed by the Mental Health Commission of Canada.</p> <p>We are targeting this training for our Supervisors, Coordinators and Managers to help them in supporting both staff and members of the public who may be experiencing a mental health struggle. The offering requires a minimum of 20 people at \$175 per person.</p>
Total Cost of Renovation (if applicable)	\$ NA
Total Cost of Accessibility Upgrade	\$ 3500
Compliance with Purchasing By-law (Yes/No)	Yes

Part D – Photo of Existing Conditions / Product Specifications

Insert photos of Areas Affected or Product Specifications
(ie/ area of renovation, area where equipment will be placed, equipment specifications, etc.)

Course summary attached.

Part E – Office, Accessibility Advisory Committee (AAC) and AAC Sub-Committees Only	
Date request or presentation received	September 23, 2016
Comments	
Name of representative	Trish Reed, Accessibility and Communication Specialist

Mental Health First Aid Training Objectives

1. Mental Health/Mental Illness/Understanding MHFA: Learning the model of care
2. Substance Use Disorders: Understanding Substance Use and its impact on mental health
3. Mood Disorders: Understanding Mood Disorders and Suicide Intervention
4. Anxiety Disorders: Understanding Anxiety and Supporting Acute Stress Reactions and Panic Attacks
5. Psychotic Disorders: Understanding Psychosis and How to Support someone experiencing acute psychosis