



City of
Peterborough

To: **Members of the Accessibility Advisory Committee**

From: **Trish Reed, Accessibility and Communication Specialist**

Meeting Date: **November 2, 2016**

Subject: **Report AAC16-058**
Draft Built Environment Sub-Committee Terms of Reference

Purpose

A report to seek approval of the Draft Built Environment Sub-Committee Terms of Reference.

Recommendations

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-058 dated November 2, 2016, of the Accessibility and Communication Specialist as follows:

- a) That Report AAC16-058 with respect to the Draft Built Environment Sub-Committee Terms of Reference be received for information;
- b) That the AAC approve the Draft Built Environment Sub-Committee Terms of Reference; and
- c) That the AAC approve the proposed transition to stagger the terms of current Sub-Committee members.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

The Draft Built Environment Sub-Committee Terms of Reference (Appendix A) were approved on September 16, 2016 by the Built-Environment Sub-Committee. The current Terms of Reference (appendix B) were last updated in 2012.

The Draft Built Environment Sub-Committee Terms of Reference include a more accessible format, language inline with AAC Terms of Reference, updated membership information and details on member terms.

Term on Sub-Committee is a new section in the Draft Built Environment Sub-Committee Terms of Reference. The Accessibility Office suggests having current members select the duration of their current term offering two two year terms, two three year terms and two four year terms at the November 18, 2016 meeting. This proposed transition will ensure staggered terms.

Submitted by,

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Accessibility and Communication Specialist

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Attachments:
Appendix A – Draft Built Environment Sub-Committee Terms of Reference
Appendix B – Current Built Environment Sub-Committee Terms of Reference