

**Accessibility Advisory Committee  
City of Peterborough  
September 7, 2016  
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee held on  
September 7, 2016 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel, Chair in the Doris Room, City Hall.

**Present:**

Andrea Dodsworth  
Amanda Motyer  
Councillor Riel, Chair  
Don Parnell  
Erica Richmond  
Janet Ali  
Peter Michielsen  
Warren Northcott

**Regrets:**

Andrea Walsh

**Staff:**

Mark Buffone, Accessibility Compliance Coordinator  
Trish Reed, Accessibility and Communication Specialist  
Kendra Sedgwick, Committee Coordinator

**Minutes – June 1, 2016**

Moved by Peter Michielsen

**That the minutes of the Accessibility Advisory Committee held on June 1, 2016 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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**Consent Agenda**

Moved by Erica Richmond

**That items 10 and 11 be approved as part of the Consent Agenda.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC16-046  
Accessibility Legislation Changes**

Moved by Erica Richmond

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-046 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

**That Report AAC16-046 with respect to recent accessibility legislation changes be received for information.**

“CARRIED”

**Accessibility and Communication Specialist  
Accessibility Compliance Coordinator  
Report AAC16-036  
Accessibility Office Report**

Moved by Erica Richmond

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-036 dated September 7, 2016, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:**

**That Report AAC16-036 with respect to the current work of the Accessibility Office be received for information.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC16-040**  
**Access Fund Request 002-16**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-040 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

- a) That Report AAC16-040 of the Accessibility and Communication Specialist be received for information;**
- b) That Access Fund Request 002-16 be denied, and**
- c) That AAC is supportive of this project in principle, and will look forward to a revised request.**

“CARRIED”

**Accessibility Compliance Coordinator**  
**Report AAC16-042**  
**Access Fund Request 003-16**

Moved by Peter Michielsen

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-042 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

- a) That Report AAC16-042 of the Accessibility and Communication Specialist be received for information;**
- b) That the AAC approve Access Fund Request 003-16, in the amount of \$31,060, submitted by the Peterborough Memorial Centre Facility Manager relating to the installation of aisle lighting in the Peterborough Memorial Centre arena bowl.**

“CARRIED”

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**Accessibility and Communication Specialist  
Report AAC16-043  
Peterborough Public Health Presentation**

Moved by Janet Ali

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-043 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

**That the presentation by the Health Promoter of Healthy Public Policy for Peterborough Public Health be received for information.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC16-044  
International Day of Persons with Disabilities**

Moved by Erica Richmond

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-044 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

- a) That Report AAC16-044 with respect to potential ideas to celebrate the 2016 International Day of Persons with Disabilities be received for information;**
- b) That the AAC provide input on potential ideas to celebrate the 2016 International Day of Persons with Disabilities.**

“CARRIED”

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**Accessibility and Communication Specialist  
Report AAC16-037  
Accessibility Social Media Campaign**

The Chair advised Committee that this report will be deferred to a future AAC meeting.

**Accessibility and Communication Specialist  
Report AAC16-038  
Transportation Sub-Committee Report**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC16-038, dated September 7, 2016 of the Accessibility and Communication Specialist as follows:**

- a) **That Report AAC16-038 with respect to the meeting of the Transportation Sub-Committee be received for information;**
- b) **That the verbal update by the Chair of the Transportation Sub-Committee be received for information.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC16-039  
Built Environment Sub-Committee Report**

Moved by Erica Richmond

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC16-039 dated September 7, 2016 of the Accessibility and Communication Specialist as follows:**

- a) **That Report AAC16-039 with respect to the meeting of the Built Environment Sub-Committee be received for information;**
- b) **That the verbal update by the Chair of the Built Environment Sub-Committee be received for information.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC16-045**  
**Accessibility Advisory Committee 2016 Brochure**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-045 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

**That the AAC approve the printing and distribution of the second draft of the 2016 AAC brochure.**

“CARRIED”

Moved by Peter Michielsen

**That Committee move into Closed Session to discuss one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees**

“CARRIED”

Committee convened in closed session at 4:52 p.m.

Committee moved out of Closed Session at 4:57 p.m.

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**Report of Closed Session  
Accessibility and Communication Specialist  
Report AAC16-041  
Built Environment Sub-Committee Membership**

Moved by Peter Michielsen

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-041 dated September 7, 2016, of the Accessibility and Communication Specialist as follows:**

**That the application of Neil Campbell for membership on the Built Environment Sub-Committee be approved.**

“CARRIED”

**Other Business**

Warren Northcott provided Committee with some information on “Your Legal Rights” website. An email will be circulated to Committee members with some further information on the services they provide.

**Next Meeting**

The Chair indicated that the next Committee meeting will be held on October 5, 2016.

**Adjournment**

Moved by Andrea Dodsworth

**That this meeting of the Accessibility Advisory Committee adjourn at 5:10 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Councillor Riel  
Chair