



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Built Environment Sub-Committee
May 20, 2016**

Draft Minutes Not Approved

The meeting of the AAC Built Environment Sub-Committee was called to order at 10:05 a.m. by Andrea Dodsworth in the Doris Room, City Hall.

Present:

Jeff Chalmers
Andrea Dodsworth, Chair
Allison Rolph-Seiderer
Hailey Warmerdam

Regrets:

Leanne Carpenter
Gordon Earle
Ian Guest
Peter Michielsen

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Trish Reed, Accessibility and Communication Specialist

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

Moved by Jeff Chalmers

That the agenda for the AAC Built Environment Sub-Committee meeting dated May 20, 2016 be approved with the addition of the next meeting date as Friday, September 16, 2016.

“Carried”

Approval of Previous Minutes

Moved by Hailey Warmerdam

That the minutes of the AAC Built Environment Sub-Committee meeting held on February 18, 2016 be approved.

“Carried”

Business Arising from the Previous Minutes

a) Need for new Built Environment member:

The Accessibility and Communication Specialist reported that no letters of interest have been received by the Accessibility Office. Allison Rolph-Seiderer updated the Committee that she is aware of an Architect that is working on a letter of interest.

b) Letter of Support for reinstating passenger rail service to Peterborough:

The Accessibility and Communication Specialist reported that the letter drafted by the Committee has been sent by the AAC to our MP and MPP.

Moved by Allison Rolph-Seiderer

That a copy of each letter be sent to the Committee.

“Carried”

c) Library Renovation

The Accessibility and Communication Specialist reported that an Access Fund Request was approved by the AAC for heated walkways at the Library. The Courtyard will no longer be used for programming so the Library will not be installing a lift or ramp to this area.

Moved by Allison Rolph-Seiderer

That the Accessibility and Communication Specialist in consultation with the Chair prepare a letter to the Project Manager of Facilities and Planning Infrastructure outlining:

- The Committee’s understanding that the Courtyard is no longer planned for programming
- The importance of creating an accessible space if programming does begin in this area.

“Carried”

d) OBC Proposed Changes

The Committee discussed their current list of proposed changes.

Moved by Hailey Warmerdam

That the requirement to provide visual fire alarms everywhere audible fire alarms are required be added to the list.

“Carried”

Moved by Jeff Chalmers

That the Accessibility Compliance Coordinator discuss item 3 (making model homes accessible) on their list with the Planning Division.

“Carried”

Moved by Allison Rolph-Seiderer

That the Accessibility Compliance Coordinator begin the process for submitting suggested changes to the OBC for item 2 (define level area) on their list.

“Carried”

e) List of City Facilities

Moved by Jeff Chalmers

That the Accessibility and Communication Specialist update the list for the September meeting.

“Carried”

New Business

Allison Rolph-Seiderer expressed the need for a fence at the Kinsmen park/splash pad.

Andrea Dodsworth inquired about accessible washrooms at Beavermead Campground. The Accessibility Coordinator explained that there are no accessible washrooms in the campground, but a reconstruction of the washroom facilities should be done in the next few years. Allison Rolph-Seiderer suggested using an accessible portable washroom as a temporary solution.

Action Item: Accessibility and Communication Specialist to contact public works regarding the fence and portable washroom.

Next Meeting

The next AAC Built Environment Sub-Committee meeting is scheduled for **Friday, September 16, 2016** from 10:00 a.m. to 12:00 p.m. at City Hall in the **Doris Room**.

Adjournment

Moved by Jeff Chalmers

That the meeting of the AAC Built Environment Sub-Committee adjourn at 12:00 p.m.

“Carried”