



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
May 18, 2016**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:00 p.m. by Marty Morgan in the Doris Room, City Hall.

Present:

Marie Bongard
Andrea Dodsworth
Marty Morgan
Lynn Morris
John Morris
Anne Trudel-Inglis

Regrets:

Janet Ali (Chair)
Peter Bascan
Councillor Don Vassiliadis

Staff:

Mark Buffone (Accessibility Compliance Coordinator)
Kevin Jones (Manager of Transportation)
Kristine Muma (GIS Technologist)
Trish Reed (Accessibility and Communication Specialist)

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

Moved by Anne Trudel-Inglis

That the agenda for the AAC Transportation Sub-Committee meeting dated May 18, 2016 be approved.

“Carried”

Approval of Previous Minutes

Moved by Anne Trudel-Inglis

That the minutes of the AAC Transportation Sub-Committee meeting held on March 9, 2016 be approved.

“Carried”

Approval of Previous Minutes

Moved by Marie Bongard

That the minutes of the AAC Transportation Sub-Committee meeting held on April 20, 2016 be approved.

“Carried”

Business Arising from the Previous Minutes

a) Handi-Van review

Kevin Jones reported that it has been decided that a script will not be developed or used for reservationists. There is concern that with a script individual customer needs may not be heard/met. Transit has stressed with staff the importance of appropriate customer service.

Kevin Jones to complete an additional review of all Handi-Van phone numbers.

Outstanding

Kevin Jones reported that the Handi-Van review is in progress to evaluate capacity, customer service and administration. This review will hopefully go before Council with cost options before the budget. Kevin Jones will notify the Accessibility and Communication Specialist once a Council date is established.

b) **Transit terminal renovation**

Kevin Jones reported that the terminal renovation is complete.

c) **Handi-Van Eligibility Application Package**

Kevin Jones to provide an update on the review of the final draft. **Outstanding**

d) **Transit Affordability Program**

Kevin Jones reported that the Phase 2 public meeting was attended by 25-30 people. Comments and feedback are now being reviewed and a report will go to Council in the fall of 2016.

e) **List of accessible pedestrian signals (APS)**

Kevin Jones to continue to investigate the Monaghan/Cameron intersection to determine if it is feasible to retrofit the signalized intersection with APS. **Review still in progress**

Kevin Jones to report when APS can be expected at Armour/Hunter. **Review still in progress**

Kevin Jones reported there are going to be school changes near Armour/McFarlane so this review will hold off until changes are finalized.

John Morris reported the APS at Monaghan/Lansdowne were not working properly again, it only gave him about 3 minutes to cross. The Committee also mentioned the button at Park/Albert is not working.

The Committee would like to have audible signals installed at Hilliard/Towerhill.

The Committee would like to have APS installed at Brock/Water. Kevin Jones reported that sewer repairs/replacements will force this intersection to be upgraded.

Action Item: Kevin Jones to continue to investigate the installation of APS at:

- Monaghan/Cameron
- Armour/Hunter
- Hilliard/Towerhill

Kevin Jones to also check the button at Park/Albert.

Action Item: Trish Reed will coordinate a time with the Transportation Service Coordinator and John Morris to review the APS at Monaghan/Lansdowne.

f) **Transit on-board and pre-board announcements**

Kevin Jones to provide information regarding pre-board announcements making the on-board announcements cut out, a 'heart monitor' beeping on one of the buses and the on-board announcements being drowned out when the heaters are on high in the newer buses. **Outstanding**

Action Item: Kevin Jones to check if there is an ambient volume setting.

g) **Bus Hailing Kits**

Action Item: Trish Reed to continue to check if Bus Hailing kits are still being used/distributed.

h) **Letter of Support for Passenger Rail Service**

Trish Reed reported that a letter was sent by the AAC to our MP and MPP in support of bringing passenger rail service to Peterborough.

i) **Priority Rating**

Kristine Muma from the GIS Division presented the Committee with a list of questions. Additional information would be required for GIS to assign a rating to the locations on the Committee's list of priorities using the criteria the Committee has developed.

The Committee decided they will manually rate the locations using the criteria they have developed. Kristine Muma will provide a map for each location for the September meeting.

Action Item: Trish Reed to coordinate with Kristine Muma to ensure maps of the locations on the priority list are available for the September meeting.

New Business

a) **Homeguard Program**

Trish Reed reported that the AAC received a presentation on the Peterborough Police Service Homeguard Inspection Program. The program is a community-based crime prevention initiative of the Auxiliary officers. Auxiliary officers serve the community in a volunteer capacity. The home security audits can be done on

apartments as well. The Committee can contact Trish Reed if they require additional information.

b) Access Awareness Week

The Committee supported the idea of developing a YouTube Video that showcases the accessibility features of conventional transit.

The Committee supported the idea of developing a buddy system for new users of conventional transit.

Other Business

a) Animal Control incident report

John and Lynn Morris updated the committee on an incident report they have filed with Animal Control. The incident involved another service animal showing aggression towards John and Lynn Morris's service animals. John and Lynn will keep the Committee informed about what happens with Animal Control.

Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, September 21, 2016 from 1:00 p.m. to 3:00 p.m. at City Hall in the **City Board Room**.

Adjourned

Moved by Anne Trudel-Inglis

That the meeting of the AAC Transportation Sub-Committee adjourn at 2:55 p.m.

"Carried"