

**Accessibility Advisory Committee  
City of Peterborough  
April 6, 2016  
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee held on April 6, 2016 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel, Chair in the Doris Room, City Hall.

**Present:**

Andrea Dodsworth  
Councillor Riel, Chair  
Janet Ali  
Don Parnell  
Erica Richmond  
Andrea Walsh  
Amanda Motyer  
Peter Michielsen

**Regrets:**

Warren Northcott

**Staff:**

Mark Buffone, Accessibility Compliance Coordinator  
Natalie Garnett, Deputy City Clerk  
Phil Jacobs, Supervisor of Parks/Forestry  
Susan Sauvé, Transportation Demand Management Planner  
Mary Gallop, Manager of Facilities and Special Projects

**Minutes – March 2, 2016**

Moved by Andrea Dodsworth

**That the minutes of the Accessibility Advisory Committee held on March 2, 2016 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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**Consent Agenda**

No items were moved as part of the Consent Agenda.

**Accessibility and Communication Specialist  
Report AAC16-024  
WALK Friendly Ontario Feedback Report**

Susan Sauvé, Transportation Demand Management Planner, provided a presentation on the WALK Friendly Ontario Feedback Report.

Moved by Janet Ali

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-024 dated April 6, 2016 of the Accessibility and Communication Specialist as follows:**

**That the presentation of the Transportation Demand Management Planner regarding the WALK Friendly Ontario Feedback Report be received for information.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC16-025  
Access Fund Request 001-16**

Mary Gallop, Manager of Facilities and Special Projects provided an overview of the planned Library renovation and her request for Access Funding for a snow/ice melt system on the Library pathway.

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Moved by Erica Richmond

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-025 dated April 6, 2016, of the Accessibility and Communication Specialist as follows:**

- a) That Report AAC16-025 of the Accessibility and Communication Specialist be received for information.**

“CARRIED”

Moved by Peter Michielsen

**That the AAC approve Access Fund Request 001-16 submitted by the Manager of Facilities and Special Projects relating to the Peterborough Public Library renovation and expansion project, for Item 1 (snow/ice melt system for walkway), in the amount of \$53,302.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Report AAC16-023**  
**Accessible Pathways to Playgrounds**

Phil Jacobs, Supervisor of Parks/Forestry, provided a presentation on a project to install accessible pathways to some City playgrounds.

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-023 dated April 6, 2016, of the Accessibility and Communication Specialist as follows:**

- a) That the presentation of the Supervisor of Parks and Forestry with respect to the prioritization and placement of installing accessible pathways to playgrounds be received for information; and**
- b) That the AAC provide input regarding the prioritization and placement of installing accessible pathways to playgrounds at an upcoming meeting.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC16-020**  
**Access Fund Guidelines**

Moved by Peter Michielsen

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-020 dated April 6, 2016 of the Accessibility and Communication Specialist as follows:**

**That the AAC approve the revisions to the Access Fund Guidelines, as amended.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Report AAC16-019**  
**2016 Accessibility Advisory Committee Brochure**

Following discussion the Committee requested that the “AAC Accomplishments” section of the brochure include reference to the 2014 Municipal Election, Handi-van level of service, Provision of Sidewalks Policy, Fire Code requirements for buildings with vulnerable occupancies and the AODA training session for Councillors, Committees of Council and Special Boards.

Moved by Peter Michielsen

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-019 dated April 6, 2016, of the Accessibility and Communication Specialist as follows:**

**That the AAC approve the revisions to the 2016 Accessibility Advisory Committee Brochure, as amended.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC16-022**  
**Transportation Sub-Committee Report**

Moved by Janet Ali

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC16-022, dated April 6, 2016 of the Accessibility and Communication Specialist as follows:**

- a) That Report AAC16-022 with respect to the meeting of the Transportation Sub-Committee be received for information; and**
- b) That the verbal update by the Chair of the Transportation Sub-Committee be received for information.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Accessibility Compliance Coordinator**  
**Report AAC16-021**  
**Accessibility Office Report**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-021 dated April 6, 2016, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:**

**That Report AAC16-021 with respect to the current work of the Accessibility Office be received for information.**

“CARRIED”

Andrea Dodsworth left the meeting at 6:00 p.m.

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**Other Business**

Moved by Janet Ali

**That the Accessibility Advisory Committee request the Arenas, Parks and Recreation Advisory Committee to consider the installation of accessible washrooms at the Knights of Columbus Park and at any other park location where portable washrooms are made available.**

“CARRIED”

Moved by Don Parnell

**That staff prepare a report on the provision of accessible beach routes at Rogers Cove and Beavermead; and**

**That the report be forwarded to the Arenas, Parks and Recreation Advisory Committee requesting that they consider making the City beaches accessible.**

“CARRIED”

**Next Meeting**

The Chair indicated that the next Committee meeting will be held on May 4, 2016.

**Adjournment**

Moved by Janet Ali

**That this meeting of the Accessibility Advisory Committee adjourn at 6:08 p.m.**

"CARRIED"

Natalie Garnett  
Deputy City Clerk

Councillor Riel  
Chair