



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
March 16, 2016**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:00 p.m. by Janet Ali in the Doris Room, City Hall.

Present:

Janet Ali (Chair)
Peter Bascan
Marie Bongard
Andrea Dodsworth
Marty Morgan
Lynn Morris
John Morris
Anne Trudel-Inglis

Regrets:

Councillor Don Vassiliadis

Staff:

Brad Appleby (Planner, Subdivision Control & Special Projects)
Mark Buffone (Accessibility Compliance Coordinator)
Kevin Jones (Transportation Manager)
Gary Noakes (Transit Operations Manager)
Trish Reed (Accessibility and Communication Specialist)

Guest:

Leanne Carpenter, CNIB

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

Moved by Andrea Dodsworth

That the agenda for the AAC Transportation Sub-Committee meeting dated March 16, 2016 be approved.

“Carried”

Approval of Previous Minutes

Moved by Marie Bongard

That the minutes of the AAC Transportation Sub-Committee meeting held on January 20, 2016 be approved with the clarification under **Business Arising from the Previous Minutes section a)** that the number at the end of the message to reach an attendant is 745-2897, not extension 2897.

“Carried”

Accessibility Review

a) **Draft Plan of Subdivision Approval – File Nos. Z1410sb, O1403 & 15T-14501 (Appendix A)**

Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby presented the relevant information and drawings relating to the application for a subdivision off Parkhill Road West. The application was previously deferred by council to allow the developer additional time to amend the plan, as staff had recommended the application be denied.

The new applications have incorporated additional housing density mix, street connectivity, walkway connectivity, stormwater management and woodlot preservation.

Council review and decision will be on Monday, March 21, 2016.

Business Arising from the Previous Minutes

a) **Handi-Van reservation software update**

Kevin Jones to coordinate review of script for reservationists – Outstanding
Kevin Jones to complete an additional review of all Handi-Van phone numbers – Outstanding

b) Transit terminal renovation

Kevin Jones reported that the renovation will not be complete until late April or early May. They are currently working on the interior of the building incorporating level floors, accessible counters and barrier free entry to the washrooms.

c) Handi-Van Eligibility Application Package

Kevin Jones to provide an update on the review of the final draft – Outstanding

d) Transit Affordability Program

Kevin Jones reported that the Phase 2 public meeting will be a drop in format at the Peterborough Public Library on Tuesday, March 30, 2016 from 2:00 p.m. to 8:00 p.m.

e) List of accessible pedestrian signals (APS)

Kevin Jones reported that installing APS at the Monaghan and Cameron intersection would be extensive and PDI is still investigating if they are able to install this spring.

Action Item: Kevin Jones to continue to investigate the Monaghan and Cameron intersection to determine if it is feasible to retrofit the signalized intersection with an APS this spring.

Kevin Jones reported that APS at Armour and Parkhill is not a priority at this time because the intersection will be involved in more extensive improvements in the future. APS at Armour and McFarlane look feasible but Armour at Hunter has not yet been investigated.

Action Item: Kevin Jones to report to the Committee when APS can be expected at Armour and McFarlane.

Kevin Jones to investigate the Armour and Hunter intersection to determine if it is feasible to retrofit the intersection with an APS.

Kevin Jones reported that the APS at Monaghan and Lansdowne was not working correctly but has been repaired.

f) Develop a priority rating method for curb cuts and sidewalk improvements in consultation with Leanne Carpenter, CNIB

The Committee decided to book a special meeting in April to create a priority rating but began the discussion with criteria including:

- Volume of street traffic
- Volume of pedestrian traffic
- Proximity to public buildings including libraries, churches and schools

- Proximity to a seniors building
- Proximity to shopping areas
- Connectivity to the bus terminal
- Located downtown
- Proximity to a park
- On a bus route
- Proximity to Del Crary Park
- Proximity to student housing
- Proximity to low income housing

Mark Buffone showed the Committee the criteria developed by the City to prioritize new sidewalks.

Many areas of concern were mentioned including:

- Charlotte and Aylmer
- King and Aylmer
- Brock and George
- Charlotte and Water
- McDonnell and Water
- Simcoe and Stewart
- Reid and Brock

Action Item: The Accessibility Office to schedule a special meeting in April, inviting Leanne Carpenter from CNIB. The Accessibility Office to send the City Sidewalk Priority Criteria to the Committee for reference.

Other Business

a) Train Letter

Trish Reed notified the Committee that the Built Environment Sub-Committee is developing a letter to be sent to Peterborough's MP and MPP in support of passenger rail service connecting Peterborough and the GTA. The letter will be approved and sent by the AAC.

Action Item: Trish Reed will ensure the letter is presented to this group once finalized.

b) Holnbeck Award

Trish Reed notified the Committee that the 2016 Gordon and Arbie Holnbeck Award call for nominations are now open and nominations must be submitted by Friday, April 29, 2016 at 4:30 p.m.

c) Accessible Parking at Showplace

Janet Ali inquired if the parking issue at showplace has been addressed or investigated.

Kevin Jones reported that they are still working on the issue. Parking occupancy counts will be conducted in April which may indicate a solution.

d) Transit availability during delays/shutdowns

Janet Ali inquired about the process of notifying the public during unexpected delays and shutdowns.

Kevin Jones reported that this information is spread through media releases, Twitter updates and service updates on the transit page of the City's website.

e) Handi-Van Booking

Many members of the Committee voiced their frustrations and concerns regarding the handi-van availability including:

- Unavailability
- Available times outside an acceptable window (example. a ride needed for 8:30 a.m. and only able to get a pick up at 6:00 a.m.)

Kevin Jones reported that this is largely a result of an issue with capacity. There are currently 10 new riders registering for the service per week. A review of the service is to be conducted this spring which will hopefully indicate a solution that can be presented to Council.

Kevin Jones also reported that late cancellations/no shows are still at 11%, which creates unused rides. The system does have multiple reminder calls that have the option to cancel the ride at that time. Andrea Dodsworth reported that she did not get a reminder call for a recent ride.

Gary Noakes reported that there has not been an increase in office staff for 9 years, so this may also be a contributing factor.

Action Item: Transit to look into why/how a reminder call would not have been made.
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f) Transit on-board and pre-board announcements

Marie Bongard reported an issue with the pre-board announcements making the on-board announcements cut out.

John Morris reported a 'heart monitor' beeping on one of the buses.

Leanne Carpenter reported an issue with the on-board announcements being drowned out when the heaters are on high in the newer buses.

Action Item: Transit to look into the above noted issues.
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Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, May 18, 2016 from 1:00 p.m. to 3:00 p.m. at City Hall in the Doris Room.

Adjourned

That the meeting of the AAC Transportation Sub-Committee adjourn at 3:06 p.m.

“Carried”