

**Accessibility Advisory Committee
City of Peterborough
March 2, 2016
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee held on
March 2, 2016 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:10 p.m. by Kendra Sedgwick, Committee Coordinator in the Doris Room, City Hall.

Present:

Andrea Dodsworth
Janet Ali
Don Parnell
Erica Richmond
Andrea Walsh
Amanda Motyer

Regrets:

Councillor Riel, Chair
Peter Michielsen
Warren Northcott, Vice Chair

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Patricia Reed, Accessibility and Communication Specialist
Kendra Sedgwick, Committee Coordinator

Moved by Janet Ali

That Don Parnell act as Chair for the meeting.

“CARRIED”

Minutes – February 3, 2016

Moved by Janet Ali

That the minutes of the Accessibility Advisory Committee held on February 3, 2016 be approved.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Andrea Dodsworth

That item 7 be approved as part of the Consent Agenda.

“CARRIED”

Accessibility and Communication Specialist
Accessibility Compliance Coordinator
Report AAC16-016
Accessibility Office Report

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-016 dated March 2, 2016, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:

That Report AAC16-016 with respect to the current work of the Accessibility Office be received for information.

“CARRIED”

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Accessibility and Communication Specialist
Report AAC16-017
Handi-Van Update

Kevin Jones, Manager of Transportation provided a presentation to Report AAC16-017.

Moved by Erica Richmond

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-017 dated March 2, 2016, of the Accessibility and Communication Specialist as follows:

That the presentation by the Manager of Transportation be received for information.

“CARRIED”

Accessibility and Communication Specialist
Report AAC16-014
Access Fund Guidelines

Moved by Janet Ali

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC16-014 dated March 2, 2016 of the Accessibility and Communication Specialist as follows:

That the AAC provide feedback on the Draft Access Fund Guidelines (Appendix A).

“CARRIED”

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Accessibility and Communication Specialist
Report AAC16-018
Accessibility Advisory Committee Brochure

Moved by Amanda Motyer

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-018 dated March 2, 2016, of the Accessibility and Communication Specialist as follows:

- a) **That Report AAC16-018 with respect to the Accessibility Advisory Committee Brochure be received for information;**
- b) **That the AAC provide input regarding the development of a new Accessibility Advisory Committee Brochure.**

"CARRIED"

Accessibility and Communication Specialist
Report AAC16-015
Built Environment Sub-Committee Report

Moved by Erica Richmond

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-015 dated March 2, 2016 of the Accessibility and Communication Specialist as follows:

That the verbal update by the Chair of the Built Environment Sub-Committee be received for information.

"CARRIED"

Other Business

2016 Gordon and Arbie Holnbeck Award Nominations

Nominations for the 2016 Gordon and Arbie Holnbeck Award have opened and will continue until Friday, April 29, 2016 at 4:30 p.m. Nomination packages were provided to Committee members, and are also available on the City's website.

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A concern was raised regarding the removal of many garbage receptacles in the City during winter months. Staff will discuss this concern with Public Works staff and report back to the Committee on the matter.

Next Meeting

The Chair indicated that the next Committee meeting will be held on April 6, 2016.

Adjournment

Moved by Janet Ali

That this meeting of the Accessibility Advisory Committee adjourn at 5:42 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Don Parnell
Acting Chair