



City of  
**Peterborough**

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**To:** **Members of the Accessibility Advisory Committee**

**From:** **Trish Reed, Accessibility and Communication Specialist**  
**Mark Buffone, Accessibility Compliance Coordinator**

**Meeting Date:** **March 2, 2016**

**Subject:** **Report AAC16-016**  
**Accessibility Office Report**

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## **Purpose**

A report to advise the Accessibility Advisory Committee (AAC) on the current work of the Accessibility Office.

## **Recommendation**

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-016 dated March 2, 2016, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:

That Report AAC16-016 with respect to the current work of the Accessibility Office be received for information.

## **Budget and Financial Implications**

There are no budgetary or financial implications associated with the recommendation.

## **Background**

### **Council for Persons with Disabilities**

The Accessibility and Communication Specialist was unable to attend the February 18, 2016 meeting, but did give information to another member regarding concerns about priority accessible seating at Galaxy Cinemas Peterborough.

### **Accessibility Training**

Invitations have been sent to all members of Council, Committees of Council, and AAC Sub-Committees for a basic accessibility training session to be held on March 30, 2016. The Accessibility Office also provided accessible document training to the Manager of Court Services and 5 key administrative staff at Police Services.

### **Holnbeck Award**

Nominations for the 2016 Gordon Arbie Holnbeck Award opened on March 1, 2016 and will continue until Friday, April 29, 2016 at 4:30 p.m. This is an excellent opportunity to recognize the achievements of volunteers who have enhanced the quality of life for people with disabilities. The [2016 Holnbeck Award Nomination Form](#) can be found on the City's website.

([www.peterborough.ca/City\\_Hall/Committees/Accessibility\\_Advisory\\_Committee/Documents](http://www.peterborough.ca/City_Hall/Committees/Accessibility_Advisory_Committee/Documents))

### **Employers Forum**

The Accessibility Office has partnered with the Peterborough DBIA and Andrea Dodsworth to host an Employers Forum as part of the Ontario Business Improvement Area Association's Accessibility Smart Businesses Project. The forum will serve as a conduit for business peers to connect, share, inspire and transfer best practices around accessible employment and build disability diversity confidence. A date for the forum has not yet been set.

### **Accessibility Reviews**

The best way to remove barriers is to prevent them. The Accessibility Office provides formal reviews during the planning and design stages of all City projects, including projects related to buildings, public spaces, services, documents, websites, by-laws, plans and policies. Recent reviews include:

- City Hall, various meeting rooms: review FM listening device noise interference issue
- Parkhill Road West reconstruction: review final design drawings
- Downtown Parking Management Study: incorporated accessibility wording in the request for proposal document to retain the services of a consultant to study downtown parking needs
- Participatory Budgeting: create fillable pdf forms for Registration and Submission
- Riverview Park & Zoo washroom retrofit: provide resources on adult change tables

- Replacement of HVAC Systems at 5 Community Housing Sites: incorporated accessibility wording in the request for proposal document to retain the services of a consultant to design HVAC systems
- Bethune Street reconstruction: participated in a 3 day design workshop to ensure accessibility is incorporated into the project design

## Resources

The Accessibility Office actively monitors accessibility resources to assist in research, implementation and education:

- [Urban Street Design Guide developed by the National Association of City Transportation Officials](http://www.nacto.org/publication/urban-street-design-guide)  
([www.nacto.org/publication/urban-street-design-guide](http://www.nacto.org/publication/urban-street-design-guide))

Submitted by,

Trish Reed  
Accessibility and Communication Specialist

Contact Names:  
Trish Reed  
Accessibility and Communication Specialist  
Phone: 705-705-742-7777 extension 1785  
Toll Free: 1-855-738-3755  
Fax: 705-876-4607  
E-mail: [treed@peterborough.ca](mailto:treed@peterborough.ca)

Mark Buffone  
Accessibility Compliance Coordinator  
Phone: 705-742-7777 extension 1630  
Toll Free: 1-855-738-3755  
Fax: 705-876-4607  
E-mail: [mbuffone@peterborough.ca](mailto:mbuffone@peterborough.ca)