



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Built Environment Sub-Committee
February 18, 2016**

Draft Minutes not Approved

The special meeting of the AAC Built Environment Sub-Committee was called to order at 2:30 p.m. by Andrea Dodsworth in the Sutherland Room, City Hall.

Present:

Leanne Carpenter
Jeff Chalmers
Andrea Dodsworth, Chair
Gordon Earle (arrived at 2:35)
Ian Guest
Peter Michielsen
Allison Rolph-Seiderer

Regrets:

Hailey Warmerdam

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Susan Morrison, Permit Technician/Plans Examiner
Keith Payne, Urban Design Technician
Trish Reed, Accessibility and Communications Specialist

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

Moved by Allison Rolph-Seiderer

That the agenda for the AAC Built Environment Sub-Committee special meeting dated February 19, 2016 be approved.

“Carried”

Accessibility Reviews

a) **Application for Site Plan Approval**

SPC-912, 325 London Street (Hospice Peterborough)

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. The slopes for walkways should be no more than 5% where possible.
2. The Bell pedestal in the drop off location creates a barrier and should be relocated.
3. Ensure a 0% slope at the main entrance.
4. Protect people from the steep slope immediately west of the main entrance.

b) **Application for Site Plan Approval**

SPC-914, 345 Aylmer Street (Library)

Presented by Keith Payne, Urban Design Technician

The Committee did not have comment as recommendations were previously provided to Mary Gallop, Manager of Facilities and Special Projects.

c) **Application for Site Plan Approval**

SPC-781C, 1875 & 1913 Lansdowne Street West

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. Move the accessible parking spaces so they are adjacent to the entrance of building C (Proposed Giant Tiger), similar to Shoppers Drug Mart. Pedestrians using these spaces should not have to cross lanes of traffic.
2. Add at least two (2) additional accessible parking spaces for building C.
3. Ensure the sidewalks have a depressed curb where accessible parking spaces are located.
4. Move the accessible parking spaces for building D to the middle of the building, and ensure the pedestrian walkway crossing the driveway also moves with these spaces.
5. Ensure adequate lighting for the pedestrian walkway once moved.
6. At the walkway in the parking island between building B and D, connect the east end of the walkway to the west end of building A.

Approval of Previous Minutes

Moved by Peter Michielsen

That the minutes of the AAC Built Environment Sub-Committee meeting held on January 15, 2016 be approved.

“Carried”

Business Arising from the Previous Minutes

a) Access Fund Update:

The Chair of the Built Environment Sub-Committee and the Accessibility and Communication Specialist will advise the AAC of the need to incorporate existing barriers into the Access Fund process. A feedback method for members of the community to express areas of concern would also be beneficial.

The Accessibility and Communication specialist will attempt to locate information that was tracked regarding existing barriers approximately 10 years ago. If this is located, a copy will be provided to the Built Environment Sub-Committee at the next meeting.

b) Built Environment Vacancy:

Members will advise interested professional designers or consultants (architect, landscape architect or engineer) to submit a letter of interest to the Accessibility and Communication Specialist at treed@peterborough.ca. The AAC will review the letters of interest and select a new member.

c) Letter of Support for reinstating the Via Rail Train service to Peterborough:

Allison Rolph-Seiderer will submit a draft letter to the Accessibility and Communication Specialist at treed@peterborough.ca to be distributed to all Built Environment Sub-Committee members. Members are to provide feedback to Allison and a final draft will be submitted at the next Built Environment Sub-Committee meeting.

Once a draft is agreed upon, the letter will be submitted to the AAC for final approval.

Next Meeting

The next AAC Built Environment Sub-Committee meeting is scheduled for **Wednesday, March 9, 2016** from 10 a.m. to 12 p.m. at City Hall in the **Doris Room**.

Adjournment

Moved by Peter Michielsen

That the meeting of the AAC Built Environment Sub-Committee adjourn at 3:55 p.m.

“Carried”