



City of  
**Peterborough**

**Accessibility Advisory Committee (AAC)  
Built Environment Sub-Committee  
January 15, 2016**

**Draft Minutes not Approved**

The meeting of the AAC Built Environment Sub-Committee was called to order at 10:00 a.m. by Andrea Dodsworth in the Sutherland Room, City Hall

**Present:**

Leanne Carpenter (arrived at 10:07 a.m.)  
Andrea Dodsworth, Chair  
Gordon Earle  
Peter Michielsen  
Allison Rolph-Seiderer  
Hailey Warmerdam

**Regrets:**

Jeff Chalmers  
Ian Guest

**Staff:**

Brad Appleby, Planner, Subdivision Control and Special Projects  
Mark Buffone, Accessibility Compliance Coordinator  
Mary Gallop, Manager of Facilities and Special Projects  
Keith Payne, Urban Design Technician  
Trish Reed, Accessibility and Communications Specialist

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Accessibility Reviews**

- a) **Peterborough Public Library – Access to Outdoor Courtyard**  
Presented by Mary Gallop, Manager of Facilities & Special Projects

Mary Gallop presented three options to provide accessible access to the outdoor courtyard.

- Option 1: A ramp from the outside (not recommended by staff)  
Option 2: A ramp from the inside (staff second choice)

Option 3: A lift from the inside (staff first choice)

Moved by Allison Rolph-Seiderer

That the Committee does not recommend option one, but supports both options two and three with the lift from the inside being the Committee's preference.

**"Carried"**

**b) Application for Site Plan Approval  
SPC-909, 198 Edinburgh Street.**

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings.

The Committee was excited to see that people with disabilities were considered from the onset of the project.

**Summary of recommendations from the Built Environment Sub-Committee:**

1. Two accessible parking spaces are acceptable. However, note: one accessible parking space is required for every accessible unit intended to house people with disabilities.
2. Consider exceeding accessible parking spaces required by the City's zoning by-law and comply with the accessible parking requirements of the Integrated Accessibility Standards, Design of Public Spaces Standards. The standard also requires 2 accessible parking spaces when there are 26 to 50 total spaces, however one space shall be 3.4m wide + a 1.5m wide access aisle adjacent to it and the other space shall be min. 2.4m wide + a 1.5m wide access aisle adjacent to it. The access aisles shall extend the full length of the parking space and be marked with high tonal contrast diagonal lines. Signage shall comply with section 11 of the Regulation 581 (Accessible Parking for Persons with Disabilities) made under the Highway Traffic Act.
3. Ensure the front loaded postal boxes, and the shelf located below, are accessible for all people.
4. Provide front loading washing machines in the laundry room, ideally on a raised platform.
5. Per OBC, only 15% of the units are required to have a barrier-free path of travel from the unit entrance door to at least 1 bedroom, bathroom, kitchen and living room. The committee applauds the effort made to make all units accessible. Note: the visitable bathroom must have a lavatory, toilet, bathtub or shower, wall reinforcement and permit a wheelchair to turn in an open space not less than 1500mm in diameter. Consider other accessible features, such as:
  - Auditory and visual smoke and carbon monoxide alarms

- Provide accessible door widths throughout the building, not just doors in a barrier-free path of travel, meeting the 860mm clear opening required under OBC 3.8.3.3.(1).
- Design unit entrance areas to allow for a wheelchair, scooter, walker and storage of such equipment, including a receptacle for equipment charging.
- Provide stud wall reinforcement (typically plywood backing) to permit the future installation of grab bars for toilets, showers and bathtubs.
- Increase space within washrooms to allow a person using mobility devices to easily turn in the space.
- Provide lever style door handles for all doors.
- Provide adequate clearance at the lever side of all doors. For example, provide 600mm space between edge of a door opening into a washroom to the nose of an adjacent vanity countertop.
- Consider window heights to allow viewing by people in a seating position.
- Mount light switches at 1100mm above floor (lower than standard) and mount electrical receptacles at 600mm above floor (higher than standard).
- Install interior power operated doors, or at minimum provide electrical rough-in at all unit entrance doors to accommodate the future installation of a power operated door.
- Adjust the tension of all doors equipped with automatic door closers and power door operators to ensure minimal force to open a door manually.

**c) Notice of Application for Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision Approval**

Presented by Brad Appleby, Planning

Z1605SB and 15T-16501: 663, 689 and 739 Lily Lake Road

Brad Appleby presented the relevant information and drawings. The subdivision located in the North West Corner of the City will probably start being constructed in 2017 or 2018.

**Summary of recommendations from the Built Environment Sub-Committee:**

1. Add additional commercial space to increase accessible goods and services within the subdivision.
2. Consider people with low or no vision when detailing the roundabouts. Use treatments to help them locate the crosswalk, establish alignment, and decide when it is safe to cross.
3. Expand the trail system to link with the commercial areas as well as to create more links to the Trans Canada Trail running along Jackson Park.

4. Ensure all playgrounds are accessible. Include accessible equipment and use best practice surfacing along access routes within the play zones, such as poured-in-place rubber or bonded wood carpet. Engineered wood fibre is acceptable outside of the access routes, for only a minimal area of the playground.
5. Incorporate rest areas along sidewalks, paths and trails.

## **Approval of Agenda**

That the agenda for the AAC Built Environment Sub-Committee meeting dated January 15, 2016 be approved.

**“Carried”**

## **Approval of Previous Minutes**

Moved by Allison Rolph-Seiderer

That the minutes of the AAC Built Environment Sub-Committee meeting held on November 25, 2015 be approved.

**“Carried”**

## **Business Arising from the Previous Minutes**

- a) Access Fund Update:
  - \$2,275.95 has been transferred to the Wellness Centre for an upgrade to the water wheel chair
  - \$12,553 has been transferred to the Manager of Facilities & Special Projects for the King Edward Park Washroom Building project

**“Deferred until next meeting”**

- b) Access Fund Guidelines to be amended to include policy on number of quotes, clarify committee will not reimburse extra costs and outline the follow up procedure after a purchase is made. The Accessibility Office is working on amending the Guidelines.

**“Deferred until next meeting”**

- c) Accessibility Compliance Coordinator investigated if a standard exists to limit noise level of hand dryers. Maria Shuwer from the Canadian Hearing Society provided a [chart with information regarding noise decibel levels](#). Dangerous exposure to loud decibels is measured in allowable safe time or exposure, so to

calculate the acceptable noise level of a hand dryer we need to know how loud they are and how long they stay on.

**“Deferred until next meeting”**

- d) The Accessibility Office will report the need for a new AAC Built Environment Sub-Committee member at the February 3, 2016 AAC meeting.

**Action:** The Accessibility Office will report the decision of the AAC to the Committee at the March 11, 2016 meeting

## **New Business**

- a) **Letter of Support for reinstating the Via Rail Train service to Peterborough (Appendix A)**

Information provided by Allison Rolph-Seiderer, BEC member

The Committee would support sending a letter to our MP and MPP regarding the support for passenger train service. The service would create additional accessible transportation to and from the City of Peterborough.

**Action:** The Accessibility Office will investigate the correct process for issuing a letter to external organizations and report to the Committee at the March 11, 2016 meeting.

## **Next Meeting**

The next AAC Built Environment Sub-Committee meeting (as amended) is scheduled for **Wednesday, March 9, 2016** from 10 a.m. to 12 p.m. at City Hall in the **Doris Room**.

## **Adjournment**

Moved by Peter Michielsen

That the meeting of the AAC Built Environment Sub-Committee adjourn at 12:10 p.m.

**“Carried”**