

Access Fund Request Form – Draft

Part A – Instructions

Step 1	Complete Parts B to D of the Application
Step 2	Attach quotes
Step 3	Submit Application by the first Thursday of the month in which applying <ul style="list-style-type: none"> • By email to treed@peterborough.ca • By mail or in person at: City of Peterborough, Accessibility Office, 500 George St N • Questions: Phone 705-742-7777 extension 1785

Part B – Applicant Information

Name																	
Department																	
Facility (if applicable)																	
Phone Number				-				-					Extension				
Email																	

Part C – Access Fund Request Details

Deadline for Request		
Reason for Request (Include # people who use facility, describe if use is for staff only or for general public)		
Total Cost of Renovation (if applicable)	\$	
Total Cost of Accessibility Upgrade	\$	
Compliance with Purchasing By-law (Yes/No)		

Part D – Photo of Existing Conditions / Product Specifications

Insert photos of Areas Affected or Product Specifications
(ie/ area of renovation, area where equipment will be placed, equipment specifications, etc.)

Part E – Office, Accessibility Advisory Committee (AAC) and AAC Sub-Committees Only	
Date request or presentation received	
Comments	
Name of representative	