



**Accessibility Advisory Committee
Built Environment Sub-Committee Minutes [draft]**

November 25, 2015 at 1:00 p.m.
City Board Room, City Hall

Present:

Leanne Carpenter
Jeff Chalmers
Andrea Dodsworth
Allison Rolph-Seiderer (left at 2:35 p.m.)
Hailey Warmerdam

Regrets/Absent:

Gordon Earle
Ian Guest
Peter Michielsen

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Keith Payne, Urban Design Technician
Mary Gallop, Manager of Facilities and Special Projects
Trish Reed, Accessibility and Communication Specialist

Welcome

Call to Order

Andrea Dodsworth, Chair, called the meeting to order at 1:05 p.m.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Agenda

That the agenda for the AAC Built Environment Sub-Committee meeting dated November 25, 2015 be approved.

“Carried”

Approval of Previous Minutes

That the minutes of the AAC Built Environment Sub-Committee meeting held on October 16, 2015 be approved.

“Carried”

Business Arising from the Previous Minutes

- a) **Access Fund Request for upgrade to water wheel chair at Wellness Centre**
Committee confirmed approval.
- b) **Access Fund Guidelines**
Accessibility office will review and draft updated guidelines. Once complete, guidelines will be presented to the sub-committees and Accessibility Advisory Committee for approval.
- c) **Terms of Reference**
Accessibility office will review and draft updated terms of reference. Once complete, the terms of reference will be presented to the sub-committees and Accessibility Advisory Committee for approval.
- d) **Committee Membership**
A new member is to be recruited for the committee. A diverse skill set and background will be encouraged during recruitment.
- e) **Noise level of hand dryers**
Mark Buffone to continue to investigate if a standard noise limit exists.

Accessibility Reviews

- a) **Peterborough Public Library Renovations and Expansion**
Presented by Mary Gallop, Manager of Facilities & Special Projects and Nicole Crabtree of the Ventin Group (+VG Architects)

Mary Gallop and Nicole Crabtree presented the drawings of the proposed renovation and expansion that will allow the Library to meet the servicing demands of the community. The tender should be issued by May 2016. A temporary space is needed while the project is being completed. An accessible location has been chosen for the temporary Library at the Peterborough Square.

The scope of work includes:

Exterior

- Designated space at the front of the building for Handi-van transfers
- Accessible parking spaces on Aylmer
- Expansion of the front of the building that will bring the entrance to grade
- Possible heated walkways
- Remove existing Aylmer Street sidewalk with brick pavers and reconstruct sidewalk

Main Floor

- Two new elevators
- An opening cut into the centre of the floor with stairs leading to lower level, this will also allow for natural light to reach the lower level
- Improved accessible washroom facilities

Lower Level

- Relocated children's library with added features to improve programming
- An outdoor Courtyard for additional program opportunities
- Improved accessible washroom facilities

Summary of recommendations from the Built Environment Sub-Committee:

1. Ensure there is a barrier free path of travel from the accessible parking spaces located in the Shoppers Drugmart parking lot.
2. Ensure sightlines are available from inside the Library to the exterior Handi-van drop off location.
3. Provide a defined path of travel using different floor types, especially regarding high traffic areas.
4. Ensure tables are accessible including the importance of leaving tables in a permanent location so the floor plan is not changed.
5. Provide good acoustics in the new lower level Boardroom and enhance acoustics in the existing Auditorium.
6. Install LED lighting and consider lighting placement as a means to emphasize task areas such as the circulation desk, washrooms, or cafe.
7. Equip all doors along main Corridors with automatic door openers. (i.e. Boardroom and Administration Area doors). Review if existing doors to Auditorium are equipped with an automatic door opener.

8. Provide accessible workstations at the Public Internet and Laptop Cafe areas.
9. Provide contrast strips on full height glass walls (ie. north Boardroom wall)
10. Explore options to make the Courtyard accessible for a person using a mobility device.
11. Coordinate Aylmer Street tree layout with on-street parking layout to accommodate side entrance ramps on accessible vehicles.

**b) Application for Site Plan Approval
SPC-906, 1600 Sherbrooke Street W.**

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings. There was discussion regarding the need to make as many units as possible accessible or accessible ready to meet the needs of the Peterborough market.

Summary of recommendations from the Built Environment Sub-Committee:

1. Delete ramps protruding into the aisles of the accessible parking spaces and provide depressed curbs or curb ramps as part of the concrete walkway located between the parking spaces and the building.
2. Provide a depressed curb along the entire length of the accessible parking spaces and aisles serving them.
3. Provide one accessible parking space for every accessible unit required by Ontario Building Code (OBC).
4. Install swing doors versus sliding doors on the ground floor patio units, to allow for accessible thresholds.
5. Provide more accessible residential units than required by OBC to meet the needs of Peterborough's population of older adults.
 - Provide accessible door widths throughout the building, not just doors in a barrier-free path of travel, meeting the 860mm clear opening required under OBC 3.8.3.3.(1).
 - Design unit entrance areas to allow for a wheelchair, scooter, walker and storage of such equipment, including a receptacle for equipment charging.
 - Provide stud wall reinforcement (typically plywood backing) to permit the future installation of grab bars for toilets, showers and bathtubs.
 - Increase space within washrooms to allow a person using mobility devices to easily turn in the space.
 - Provide lever style door handles for all doors.
 - Provide adequate clearance at the lever side of all doors. For example, provide 600mm space between edge of a door opening into a washroom to the nose of an adjacent vanity countertop.

- Consider window heights to allow viewing by people in a seating position.
 - Mount light switches at 1100mm above floor (lower than standard) and mount electrical receptacles at 600mm above floor (higher than standard).
 - Provide electrical rough-in at all suite entrance doors to accommodate the future installation of a power operated door.
 - Adjust the tension of all doors equipped with automatic door closers and power door operators to ensure minimal force to open a door manually.
6. Provide an elevator and ensure elevator cab size accommodates wheelchairs, scooters, strollers and bicycles.
 7. Provide some smaller locked storage units for motorcycles, E-bikes and larger scooters, complete with electrical receptacles for charging.
 8. Lighting: Provide high level exterior illumination for all ramps, walkways and parking areas. Use down lights, not flood lights.
 9. The committee emphasizes the need to consider the **marketing value of constructing all units as accessible as possible** to meet the needs of Peterborough's high population of seniors.

New Business

a) Amendments to the Ontario Building Code (OBC)

The Ministry is preparing for the development of the next edition of the OBC and has set November 30, 2015 as the cutoff date for submitting proposed changes to the OBC for consideration in the next edition.

[Guideline for Requesting Changes to the Building Code](http://www.mah.gov.on.ca/Page10704.aspx)

(<http://www.mah.gov.on.ca/Page10704.aspx>)

Proposed changes:

- Maximum noise levels of hand dryers
- Clarify the requirement for a level area adjacent to the entrance doorway as required in OBC 3.8.3.2.(1)(g) and OBC 3.8.3.4.(1)(c). The OBC should clarify that a 0% slope is required. There is currently conflict with OBC requirement to drain water away from a building.
- The requirements vary for stair tread and run between Part 3 and Part 9 of the OBC.

Action: Committee is encouraged to keep a working list of proposed changes. Changes can be submitted after the due date and will be referred to by the Ministry before their next review.

b) Noise level of movies playing at Galaxy Movie Theatre

The committee discussed the noise level of the movies playing at the theatre.
The committee requested information on maximum noise level.

Action: Accessibility Office to research maximum noise levels and determine if there is a recommended standard or legislation in place.

c) Accessibility Certification Program

On November 16, Minister Brad Duguid announced the launch of a public engagement process to support the development of a voluntary third-party accessibility certification program.

Action: Accessibility Office to send information to the Committee regarding the public engagement process.

Next Meeting

The next AAC Built Environment sub-committee meeting is scheduled for Friday January 15, 2016 from 10 a.m. to 12 p.m. at City Hall in the Sutherland Room.

Adjourned

Meeting adjourned at 3:05 p.m.