

**Accessibility Advisory Committee
City of Peterborough
November 4, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of the Accessibility Advisory Committee held on
November 4, 2015 in the Sutherland Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel in the Sutherland Room, City Hall.

Present:

Amanda Motyer
Andrea Dodsworth
Bob Geddes
Councillor Riel, Chair
Janet Ali
Warren Northcott, Vice Chair

Regrets:

Gordon Earle
Ian Guest
Peter Michielsen

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Trish Reed, Accessibility and Communication Specialist
Kendra Sedgwick, Committee Coordinator

Councillor Riel thanked outgoing members, Ian Guest, Bob Geddes and Gordon Earle for their dedication to the AAC during their terms.

Councillor Riel introduced Patricia Reed, Accessibility and Communications Specialist to the Committee.

Minutes – October 7, 2015

Moved by Bob Geddes

That the minutes of the Accessibility Advisory Committee held on October 7, 2015 be approved as amended.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Andrea Dodsworth

That item 6 be approved as part of the Consent Agenda.

“CARRIED”

**Accessibility Compliance Coordinator
Report AAC15-035
Proposed 2016 Meeting Dates for the Accessibility Advisory
Committee**

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-035, dated November 4, 2015, of the Accessibility Compliance Coordinator as follows:

That Report AAC15-035 with respect to Proposed 2016 meeting dates for the AAC be approved.

“CARRIED”

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Accessibility Compliance Coordinator
Report AAC15-036
Built Environment Sub-Committee Report

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-036, dated November 4, 2015, of the Accessibility Compliance Coordinator as follows:

That Report AAC15-036 with respect to the meeting of the Built Environment Sub-Committee be received for information.

“CARRIED”

Councillor Riel left the meeting at 4:30 p.m.

Warren Northcott assumed the Char.

Accessibility Compliance Coordinator
Report AAC15-037
Accessibility Office Report

Moved by Janet Ali

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-037, dated November 4, 2015, of the Accessibility Compliance Coordinator as follows:

That Report AAC15-037 with respect to the current work of the Accessibility Office be received for information.

“CARRIED”

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Accessibility Compliance Coordinator
Report AAC15-038
Accessible Media Inc. (AMI)

Moved by Janet Ali

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-038, dated November 4, 2015, of the Accessibility Compliance Coordinator as follows:

That Report AAC15-038 with respect to AMI be received for information.

"CARRIED"

Other Business

City Business Cards

Moved by Janet Ali

That the Accessibility Advisory Committee recommend that the City investigate opportunities to improve the accessibility of the City's business cards.

"CARRIED"

Next Meeting

The Chair indicated that the next Committee meeting will be held on January 6, 2016.

Adjournment

Moved by Janet Ali

That this meeting of the Accessibility Advisory Committee adjourn at 5:03 p.m.

"CARRIED"

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Kendra Sedgwick
Committee Coordinator

Warren Northcott
Vice Chair