



Peterborough Public Library

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: September 11, 2018

Subject: Report PPL18-048
Library Café - update

Purpose

A report to inform the Library Board of matters concerning the Library Café.

Recommendations

That the Library Board approve the recommendations outlined in Report PPL18-048, dated September 11, 2018, of the Library CEO, as follows:

- a) That the report be received for information; and,
- b) That an RFP process be followed to retain the services of a cafe vendor.

Budget and Financial Implications

There is no budget or financial implications associated with the recommendations of this report at this time. The result of the proposed RFP may have financial implications in the need to establish infrastructure for the potential vendor.

Background

The Library participated in a competitive RFP process with other City facilities to retain the services of a vendor for a cafe within the Library. This process did not result in any viable options or a solution for the Library Cafe.

The scope of the original project has now changed. There is no longer any major City facilities attached to the RFP as the Memorial Centre and Evinrude requirements have been fulfilled.

The Library location as a standalone is not an ideal business model for any vendor. The Library would be best served as a satellite location or a pop up location for an existing establishment.

The Peterborough Sport & Wellness Centre (PSWC) finds itself in a similar situation and staff at both locations feel that it would be beneficial to work together to acquire the services of a vendor for both of our cafes. The needs and wants for service for both locations are very similar and it would be a beneficial partnership for both the PSWC and the Library.

It is suggested that a new joint RFP process be completed for the two service locations (the PSWC and the Library). This new RFP could also include the seasonal Bower's park canteen located at the Wellness centre, providing an additional service point for the successful vendor.

Submitted by,

Jennifer Jones
Library CEO

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