

Peterborough Public Library Board Minutes

City of Peterborough

June 26, 2018

Present	Leslie Woolcott Paul Stern, Chair Barb Connor Mauro DiCarlo Jayne White Garth Wedlock Dan Moloney Councillor Baldwin Councillor Riel (6:21 p.m.)
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Staff	Natalie Garnett, Deputy Clerk Jennifer Jones, Library CEO
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Call to Order

The meeting was called to order by the Chair at 6:00 p.m.

Confirmation of Minutes

Moved by Councillor Baldwin

That the minutes of the Public Library Board of Trustees meeting on May 29, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Barb Connor

That item 5.5 be approved as part of the Consent Agenda.

Carried

Library CEO Report June 2018

Report PPL18-039

Moved by Barb Connor

That the Library Board approve the recommendation in Report PPL18-039 dated June 26, 2018, of the Library CEO as follows:

That the report be received for information.

Carried

Newspaper Digitization Project

Report PPL18-040

Erik Hanson, Heritage Resources Coordinator and Lisa Oversby, Heritage Intern, provided a presentation on Report PPL18-040.

Moved by Jayne White

That the Peterborough Public Library Board approve the recommendations outlined in Report PPL18-040, dated June 26, 2018 of the Heritage Resources Coordinator, as follows:

- a) **That the Library Board receive for information a presentation on a project to digitize microfilm copies of the various historic city newspapers; and,**
- b) **That the Library Board approve the expenditure of \$42,357 of reserve funds in support of the digitization of microfilmed copies of city newspapers.**
- c) **That an update on the status of the grant application be provided to the Library Board at a future meeting.**

Carried

Auditor's Report

Report PPL18-042

Joanna Park, Collins Barrow Kawarthas, provided a review of the 2017 Audited Financial Statements for the Peterborough Public Library.

Moved by Councillor Riel

That the Library Board approve the recommendation outlined in Report PPL18-042 dated June 26, 2018, of the Library CEO, as follows:

That a verbal report to inform the Library Board of the status of the Library accounts by the Auditor be received for information.

Carried

Updates from the Foundation and Friends of the Library

Report PPL18-038

The Board was advised that the Foundation is working on their donor wall and are seeking two new members.

It was noted that the Friends of the Peterborough Public Library raised \$6,433 at the first book sale at the renovated library. A special children's book sale will be held on July 3, 2018.

Moved by Dan Moloney

That the Library Board approve the recommendations outlined in Report PPL18-038, dated June 26, 2018, of the Library CEO, as follows:

- a) **That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information;**
- b) **That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information.**

Carried

Library Board Legacy Planning

Report PPL18-041

Moved by Councillor Baldwin

That the Library Board approve the recommendations outlined in Report PPL18-041 dated June 26, 2018, of the Library CEO as follows:

That the report be received for information.

Carried

2018 Holiday Operating Hours

Report PPL18-037

Moved by Dan Moloney

That the following motions be deferred to the September 11, 2018 meeting:

- a) **That the Library hours of operation at the Main branch be adjusted to 10:00 a.m. to 5:00 p.m. for December 27, 2018.**
- b) **That the Main branch be closed early, at 1:00 pm on Monday December 24, 2018 and Monday, December 31, 2018, in accordance with the CUPE 1833 collective agreement.**

Carried

Other Business

Library Café

Moved by Councillor Riel

That the verbal update by the Library CEO regarding the Library Café be received for information.

Carried

Strategic Plan - Next Steps

It was noted that the Strategic Plan sub-committee will be meeting over the summer to discuss the next steps.

Moved by Leslie Woolcott

That the verbal update on the Strategic Plan be received for information.

Carried

CEO Performance Review

Moved by Mauro DiCarlo

That a sub-committee consisting of Jayne White, Paul Stern and Dan Moloney be established to work on the Performance review templates; and,

That the sub-committee provide a report at the September 11, 2018 Board meeting.

Carried

Adjournment

Moved by Dan Moloney

That the meeting adjourn at 8:12 p.m.

Carried

Natalie Garnett

Deputy Clerk

Paul Stern, Chair