

General Committee Report No. 19
Meeting of August 20, 2018

To the Council of The City of Peterborough for consideration at its meeting held September 10, 2018

The General Committee as a result of its special meeting held on August 20, 2018 recommends as follows:

**1. Amending Agreement Between City and County of Peterborough for Consolidated Municipal Services
Report CAO18-005**

That Council approve the recommendation outlined in Report CAO18-005, dated August 20, 2018, of the Chief Administrative Officers from the City and County of Peterborough, as follows:

That Council approve an amending agreement between the City and County of Peterborough for consolidated municipal services that extends the current agreement for one year until December 31, 2019 and maintains the existing cost sharing formulas.

**2. 2018 to 2022 Accessibility Plan
Report CAO18-006**

That Council approve the recommendation outlined in Report CAO18-006 dated August 20, 2018 of the Chief Administrative Officer as follows:

That the City of Peterborough 2018 to 2022 Accessibility Plan, as set out in Appendix A to Report CAO18-006, be approved.

**3. Manufacturer's Limited Liquor Sales Licence Black's Distillery, 99 Hunter Street East, Peterborough
Report CLSCLK18-016**

That Council approve the recommendation outlined in Report CLSCLK18-016, dated August 20, 2018 of the Commissioner of Corporate and Legislative, as follows:

That The Corporation of the City of Peterborough supports the application of Black's Distillery, for a Manufacture's Limited Liquor Sales Licence (By the Glass).

General Committee Report No. 19
Meeting of August 20, 2018
Page 2

4. Peterborough Downtown Business Improvement Area Interim Appointments Report CLSCLK18-013

That Council approve the recommendation outlined in Report CLSCLK18-013 dated August 20, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That Michael Cherney, Michael Gallant, Paul Bennett, Teagan Moss, Sam Sayer, Jean Grant, Brad Collyer, and Sacha Lai-Svirk be appointed with interim approval to the Peterborough Downtown Business Improvement Area Board of Directors, for a term from October 1, 2018 to March 31, 2019.

5. Citizen Appointments – Extension of Terms Report CLSCLK18-015

That Council approve the recommendation outlined in Report CLSCLK18-015, dated August 20, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That the term of citizen appointments made by Council to various Boards and Committees due to expire on November 30, 2018, be extended to March 1, 2019.

6. Winter Services – Update Report Report IPSPW18-009

That Council approve the recommendation outlined in Report IPSPW18-009 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

That six existing Summer Seasonal Operators and six existing winter seasonal Operators be converted to six Full-Time Operators and that the \$54,774 cost of this action be included in the 2019 operating budget.

7. Delegated Subdivision Approval Authority Activity for 2017 Report IPSPD18-021

That Council approve the recommendations outlined in Report IPSPD18-021 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That By-law 11-082 regarding the Delegated Subdivision Approval Authority be amended by changing the word “Director” to “Commissioner” throughout; and

General Committee Report No. 19
Meeting of August 20, 2018
Page 3

b) That Report IPSPD18-021 be received for information.

**8. Peterborough & the Kawarthas Economic Development 2018 Second Quarter Report
Report PKED18-003**

That Council approve the recommendation outlined in Report PKED18-003 dated August 20, 2018 of the Board Chair and President & CEO of Peterborough & the Kawarthas Economic Development, as follows:

That Report PKED18-003 and supporting presentation, providing the Peterborough & the Kawarthas Economic Development 2018 Second Quarter Report be received.

**9. Low Impact Development Guidelines
Report IPSEC18-014**

That Council approve the recommendations outlined in Report IPSEC18-014 dated August 20, 2018 of the Commissioner of Infrastructure and Planning Services as follows:

- a) That the presentation on the proposed Low Impact Development Guidelines be received; and
- b) That the City of Peterborough Engineering Design Standards be updated to incorporate portions of Low Impact Development practices as described in Appendices A and B of Report IPSIP18-014.

**10. Establishment of a Compliance Audit Committee
Report CLSCLK18-012**

That Council approve the recommendation outlined in Report CLSCLK18-012, dated August 20, 2018, of the City Clerk as follows:

That a by-law be passed to establish a Compliance Audit Committee for the period from December 1, 2018 to November 15, 2022 and be comprised of the following individuals:

Steven Brickell
Mauro DiCarlo
Bob Fisher
Brian Horton

General Committee Report No. 19
Meeting of August 20, 2018
Page 4

Dave McFadden
Sylvia Sutherland

11. Approval of Single Source Consulting Assignment for Design, Tender and Contract Administration Services for the Peterborough Airport Reservoir Expansion
Report IPSAIR18-006

That Council approve the recommendations outlined in Report IPSAIR18-006 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That Council approve the award of a single source consulting assignment for the design, tender and contract administration for expansion of the existing fire water reservoir at the Peterborough Airport to WSP at a cost of \$550,000 plus \$71,500 for a total of \$621,500;
- b) That a contingency fund of \$80,000 be authorized to the Purchase Order and the Commissioner of Infrastructure and Planning Services be delegated authority to adjust the Purchase Order to an upset limit of \$630,000 plus HST of \$81,900 for a total upset limit of \$711,900; and
- c) That \$39,750 be approved to cover project expenses including staff salary.

12. Parking for Visitor Centre and Delegation of Authority to Designate Municipal Law Enforcement Officers
Report IPSTR18-019

That Council approve the recommendations outlined in Report IPSTR18-019 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That the two hour parking on Water Street from Brock Street to Sherbrooke Street, be amended to apply from Brock Street to King Street;
- b) That 30 minutes free parking be implemented;
 - on the west side of Water Street between King Street and Sherbrooke Street; and
 - on the east side of George Street from a point 15 metres south of King Street for a distance of 15 metres further south;

General Committee Report No. 19
Meeting of August 20, 2018
Page 5

- c) That the City Clerk be delegated authority to appoint persons as Municipal Law Enforcement Officers for the purpose of issuing Parking Infraction Notices on private property; and
- d) That the appropriate Schedules and Articles of Parking By-law 09-136 be amended to authorize implementation of Recommendations a) thru c).

13. Award of Request for Proposals P-23-18 for Transit Route Review and Long Term Growth Strategy
Report IPSTR18-020

That Council approve the recommendations outlined in Report IPSTR18-020, dated August 20, 2018 of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That Request for Proposals P-23-18 for Transit Route Review and Long Term Growth Strategy, be awarded to IBI Group, 55 St. Clair Avenue West, 7th Floor, Toronto, ON M4V 2Y7 for an cost of \$353,587.00 plus HST of \$45,966.31 for a total cost of \$399,553.31; and
- b) That a contingency fund of \$60,000.00 be authorized to the Purchase Order and the Commissioner of Infrastructure and Planning Services be delegated authority to adjust the Purchase Order to an upset limit of \$413,587.00 plus HST of \$456,053.31, if required.

14. Traffic Signals at Fairbairn Street and Highland Road
Report IPSTR18-021

That Council approve the recommendation outlined in Report USTR18-021 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

That Traffic Signals be installed at the intersection of Fairbairn Street and Highland Road.

15. Summerhill Drive / Rosehill Drive Traffic Operational Review
Report IPSTR18-022

That Council approve the recommendation outlined in Report IPSTR18-022 dated August 20, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

That Stop Control be implemented on Rosehill Drive at the intersection of Summerhill Drive and Rosehill Drive.

General Committee Report No. 19
Meeting of August 20, 2018
Page 6

Submitted by,

Councillor Beamer
Chair
August 20, 2018