



City of  
**Peterborough**

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**To:** **Members of the General Committee**

**From:** **W.H. Jackson,  
Commissioner of Infrastructure and Planning Services**

**Meeting Date:** **June 25, 2018**

**Subject:** **Report IPSPW18-007  
Award of RFP P-19-18 for the Supply and Delivery of a CCTV  
Pipeline Inspection Truck**

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## **Purpose**

A report to award Request for Proposals (RFP) P-19-18 for the Supply and Delivery of a CCTV Pipeline Inspection Truck.

## **Recommendation**

That Council approve the recommendation outlined in Report IPSPW18-007 dated June 25, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

That the Supply and Delivery of a CCTV Pipeline Inspection Truck as per RFP P-19-18 be awarded to Cues Canada Inc., 2-1675 Sismet Road, Mississauga, ON, L4W 1P9 at a cost of \$384,310.10 plus HST of \$49,960.32 for a total cost of \$434,270.42.

## **Budget and Financial Implications**

The total net \$391,073.96 requirement, after applicable HST rebates for the Supply and Delivery of a CCTV Pipeline Inspection Truck can be accommodated within the 2018 Capital Budget (Item 5-9.01) in the amount of \$91,073.96 and the 2018 Capital Budget (Item 5-8.03) in the amount of \$300,000.00.

## **Background**

### **Brief Description of the Work**

The City currently uses the pipeline inspection truck for the CCTV pipeline inspection program throughout the City. The inspection truck has a camera that is used to internally inspect pipes (both sanitary and storm) for cracks, breaks, root intrusions, inflow and infiltration areas etc. The City's sanitary sewer system is inspected on a 7 year rotation. This truck is also used on a yearly basis to ensure the leachate system at the County/City landfill is operating properly.

An addition this year to the equipment provided on this truck is a mini camera that can be launched up a lateral connection from the main sewer line for a maximum of almost 50 meters. This will provide accurate identification and location of lateral blockages thereby enabling the most effective repair action to be implemented.

The existing unit has reached its projected life cycle and is experiencing increased maintenance time out and costs. The acquisition of a new unit will reduce operating costs and improve operational efficiencies.

### **RFP Details, Closing, Prepared by, Reviewed by**

City staff prepared and issued P-19-18 on March 23, 2018, with a closing date of April 26, 2018. The RFP was advertised on a Bidding hosted webpage.

Four bids were received and reviewed by the Public Works Fleet Operations Supervisor, the City's Purchasing Administrator and the Supervisor of Sewer and Waste Collection all in accordance with the City's purchasing By-Law 14-127.

### **RFP Statement**

This solicitation process was an RFP where a number of criteria were used to evaluate submissions. The criteria and their relative weighting were clearly set out in the RFP document. Part 6.4.3.i of the City's Purchasing By-law 14-127 states that "as price is only one of the criteria evaluated, the award report will show the rating summary for each proponent and the total points. The award report will disclose the price of the recommended Supplier but not the price submitted by other proponents."

### **RFP Evaluation Chart**

Chart 1 provides a summary of the RFP results.

**Chart 1 - Bidder Submission Evaluation Chart**  
**RFP P-19-18 Supply and Delivery of a CCTV Pipeline Inspection Truck**

<b>Evaluation Criteria</b>	<b>Maximum Score</b>	<b>Cubex (Aries)</b>	<b>Cues Canada</b>	<b>Joe Johnson Equipment</b>	<b>Ratech Electronics</b>
Completeness, Accuracy, and overall presentation	3	3	3	3	2.5
Specifications	35	34.65	34.84	30.05	33.3
Pricing	25	25	21.8	20.4	18.4
Delivery	2	0	1.67	2	2
References	10	8.2	8.5	6.33	5
Warranty, Manufacture, Parts and Technical Assistance	20	9.7	19.5	12.17	15.92
Options	5	2	3.5	0	1
<b>Rating Total</b>	<b>100</b>	<b>82.55</b>	<b>92.81</b>	<b>73.95</b>	<b>78.12</b>
<b>Ranking</b>		<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>

### **Recommended Bidder**

It is recommended that P-18-18 be awarded to Cues Canada Inc. Cues Canada Inc. has satisfactorily provided services to the City over many years.

### **Council Approval Required**

Part 8.2.1 of the Purchasing By-law 14-127 states Council must approve an award where the expenditure is greater than \$100,000 and is not a Request for Tenders awarded to the lowest bidder. RFP P-19-18 for Supply and Delivery of a CCTV Pipeline Inspection Truck meets this requirement and must be approved by Council.

### **Timelines**

If the recommendation is approved, the purchase will be confirmed via a purchase order. The expected delivery date of the equipment is 24 to 32 weeks.

### **Summary**

RFP P-19-18 for the Supply and Delivery of a CCTV Pipeline Inspection Truck has been issued in accordance with the City's Purchasing By-law 14-127 and can be awarded within approved budgets as recommended in this report.

Submitted by,

W. H. Jackson, P. Eng.  
Commissioner of Infrastructure and Planning Services

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