



City of
Peterborough

To: **Members of the General Committee**

From: **Allan Seabrooke, Commissioner of Community Services**

Meeting Date: **June 25, 2018**

Subject: **Report CSD18-008
Increase to Contract Agreement with The Ventin Group for
Peterborough Public Library Project**

Purpose

A report to seek approval on an amendment to an agreement with The Ventin Group for the design and contract administration of the renovations and expansion of the Peterborough Public Library.

Recommendation

That Council approve the recommendation outlined in Report CSD18-008 dated June 25, 2018, of the Commissioner of Community Services, as follows:

That the contract with The Ventin Group for the design and contract administration for the renovation and expansion of the Peterborough Public Library be increased by \$110,000 from \$619,000 to \$729,000 plus HST of \$94,770 for a total cost of \$823,770.

Budget and Financial Implications

A net increase of \$111,936 to the contract of The Ventin Group can be accommodated within the uncommitted balance of the miscellaneous contingency budget of the Library renovations and expansion capital budget. (Budget reference number 6-4.01).

Background

Council awarded P-08-14 to The Ventin Group for the design and contract administration of the main branch of the Peterborough Public Library in report CSD14-015 dated June 23, 2014 at a cost of \$525,000 + HST.

Administrative Staff Committee approved a net increase of \$51,000 + HST to the agreement in report CSD16-017 dated May 4, 2016. Section 17.4.5 (c) of Purchasing By-law 14-127 delegates authority to the Administrative Staff Committee to approve amendments to agreements provided that the original award was approved by Council and the value of the proposed amendment is less than 10% of the original agreement. This increase covered changes in the architect's scope of work, prior to the project being tendered for construction, which went beyond the requirements of the original terms of reference for the project and resulted in new work.

Through Report CSD17-018 dated June 19, 2017 Council approved a further net increase of \$43,000 to the fee agreement to cover additional work for site interferences coordination, minor redesign and unknown structural steel site conditions that were identified to the mid point of the project. In that same report Council further approved an additional provisional amount of \$24,000 that could be approved by the Administrative Staff Committee. The \$24,000 has not been disbursed.

The current agreement with the Ventin Group is at net value of \$619,000.

Current Project Status

The Peterborough Public Library renovation and expansion project is now complete with substantial performance certified February 07, 2018. The Ventin Group and sub consulting teams were required to extend their contract administration commitment to the project by an additional seven months due to the unforeseen schedule extension on the project.

Staff believes the increase of \$110,000 is fair given the additional time and effort required to undertake the continued site review and administration caused by the extension to the schedule. The consulting team was highly responsive to the ongoing schedule issues experienced on the project and worked hard to accommodate the work scheduled on site and provide the administrative service required to achieve occupancy.

Council Approval Required

Section 17.4.6 (a) of Purchasing By-law 14-127 delegates authority to Council to approve amendments to agreements where the original award was approved by Council, additional Council approval is required for expenditures that exceed the original price by more than 10% or \$100,000.

Summary

The agreement increase requested exceeds 10% of the original price. Approval of the increase to The Ventin Group's agreement on a fee percentage of the construction costs is 9% which falls within the current percentage fee guideline of the Ontario Association of Architects for Assembly Group A construction.

Submitted by,

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Commissioner of Community Services

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