

Peterborough Public Library Board Minutes

City of Peterborough

Date: **May 29, 2018**

Present Leslie Woolcott, Vice Chair
Barb Connor
Jayne White
Garth Wedlock
Dan Moloney
Councillor Baldwin
Councillor Riel

Regrets Paul Stern, Chair
Mauro DiCarlo

Staff Natalie Garnett, Deputy Clerk
Jennifer Jones, Library CEO

The meeting was called to order by the Vice Chair at 6:00 p.m.

Confirmation of Minutes

Moved by Councillor Baldwin

That the minutes of the Peterborough Public Library Board of April 24, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Consent Agenda

No items were passed as part of the Consent Agenda.

Reports and Communications

The Agenda was amended to hear the presentation on the Library Strategic Plan first.

Library Strategic Plan - Status Update

Report PPL18-029

TCI provided a PowerPoint presentation on the Library Strategic Plan.

Following discussion the Board elected to alter the wording in the mission statement as follows:

"Our library will inspire our communities to become more engaged and literate."

Moved by Barb Connor

That the Library Board approve the recommendations in Report PPL18-029, dated May 29, 2018, of the Library, as follows:

- a) That the presentation by TCI be received for information; and**
- b) That TCI be given approval to proceed with an informational presentation to Council at an upcoming General Committee meeting.**

Carried

MOU Update

Report PPL18-032

Moved by Dan Moloney

That the Library Board approve the recommendation outlined in Report PPL18-032 dated May 29, 2018, of the Library CEO as follows:

That the report of the Library CEO be received for information.

Carried

Updates from the Foundation and Friends of the Library

Report PPL18-030

Barb Connor, Friends of the Library, advised that the first book sale will be held on June 23rd, and a children's book sale will be held July 3rd.

Jayne White, Library Foundation Board, advised that elections were held and the organization has adopted a new logo.

Moved by Garth Wedlock

That the Library Board approve the recommendations outlined in Report PPL18-030, dated May 29, 2018, of the Library CEO, as follows:

- a) That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information;**
- b) That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information; and,**

- c) That report PPL18-030 be received for information.**

Carried

MOU Property Matters

Report PPL18-036

Moved by Councillor Baldwin

That the Library Board approve the recommendations outlined in Report PPL18-036 dated May 29, 2018, of the Library CEO, as follows:

- a) That the report of the Library CEO be received for information;**
- b) That the Board designate the Chair/Vice Chair as signing authorities for the agreements of purchase and sale and related documentation;**
- c) That the Board approve the sale of the property, subject to clarification regarding the Carnegie Trust, owned by the Library Board at 345 Aylmer Street N (main branch) to the City of Peterborough for \$2;**
- d) That the Board approve the sale of the property owned by the Library Board at 729 Park Street S (DelaFosse branch) to the City of Peterborough for \$2; and,**
- e) That the Board direct the Library CEO to retain a lawyer on its behalf.**

Carried

Advertising Policy

Report PPL18-034

Moved by Jayne White

That Report PPL18-034, Advertising Policy, be deferred to an upcoming meeting.

Carried

Art Policy

Report PPL18-035

Moved by Councillor Riel

That Report PPL18-035, Art Policy, be deferred to a future meeting.

Carried

Security Services - Interim Update

Report PPL18-033

Dan Moloney left the meeting at 7:46 p.m.

Moved by Councillor Riel

That the Library Board approve Report PPL18-033, dated May 29, 2018 of the Library CEO, as follows:

- a) That Report PPL18-033 be received for information; and,**
- b) That the pilot project be extended in the 2019 budget as a below the line request to expand Security Services to full library operating hours.**

Carried

Library CEO Report May 2018

Report PPL18-031

Moved by Barb Connor

That the Library Board approve the recommendation in Report PPL18-031 dated May 29, 2018, of the Library CEO as follows:

That the report be received for information.

Carried

Other Business

The Performance Appraisal Process was added as an item of Other Business.

Correspondence

Holiday Closure

Discussion was held regarding library hours on the Sunday of long weekends. This item will come back to the Board at a future meeting.

Correspondence

Pamphlet Racks

This item was discussed as part of the Advertising Policy (Report PPL18-034).

Moved by Garth Wedlock

That the Performance Appraisal Process for the Library CEO be deferred to permit additional work to be undertaken.

Carried

Next Meeting - June 26, 2018

Adjournment

Moved by Jayne White

That the meeting adjourn at 8:34 p.m.

Carried

Natalie Garnett

Deputy Clerk

Paul Stern, Chair