



City of
Peterborough

To: **Members of the Joint Services Steering Committee**

From: **Sandra Clancy**
Chief Administrative Officer, City of Peterborough

Troy Speck
Chief Administrative Officer, County of Peterborough

Meeting Date: **June 14, 2018**

Subject: **Report CAOJSSC18-001**
Amending Agreement Between City and County of
Peterborough for Consolidated Municipal Services

Purpose

A report to recommend approval of an amending agreement between the City and County of Peterborough for consolidated municipal services for 2019 based on the same cost sharing formulas as the current agreement.

Recommendation

That the Joint Services Steering Committee approve the recommendation outlined in Report CAOJSSC18-001, dated June 14, 2018, of the Chief Administrative Officers from the City and County of Peterborough, as follows:

That Joint Services Steering Committee approve an amending agreement between the City and County of Peterborough for consolidated municipal services, that extends the current agreement for one year until December 31, 2019 and maintains the existing cost sharing formulas.

Budget and Financial Implications

The 2018 gross operating budget, of the services that fall within the scope of the Consolidated Municipal Services Management Agreement (CMSM), were \$105.4M and \$26.6M net expenditures with the City's share being \$16.1M and the County's share being \$10.5M.

Background

In 1998, City and County Councils approved a CMSM agreement between the parties respecting the provincial delegation that the City would be the Service Delivery Manager of Provincial Offences, Ontario Works, Child Care and Social Housing and the County would be the Service Delivery Manager for Land Ambulance, now termed Paramedic Services. The CMSM agreement set out how the various services would be cost shared and established a Joint Services Steering Committee. The term of the original agreement was for the five-year period 1999-2003. The agreement has been extended for further four year terms since the initial agreement with the formulas for cost sharing remaining the same throughout.

Status Quo Recommended

The existing agreement expires December 31, 2018. Based on the timing of the municipal election this fall and the current level of comfort both municipalities have with their respective roles, staff recommend an amending agreement to extend the term for one year until December 31, 2019 that maintains the existing cost sharing formulas for all of the services being delivered. This approach will provide staff at both the City and County sufficient time to do a fulsome review of the present agreement. The amending agreement has several minor housekeeping changes to reflect changes that occurred between 2014-2018 necessitating wording changes (Appendix A).

Summary

Staff are recommending an amending agreement for consolidated municipal services to extend the agreement for one year until December 31, 2019. The amendment has several minor housekeeping changes, and it maintains the existing cost sharing formulas for all of the services being delivered.

Submitted by,

Sandra Clancy
Chief Administrative Officer
City of Peterborough

Troy Speck
Chief Administrative Officer
County of Peterborough

Appendix A – Amending Agreement Between the City and County of Peterborough

Contact Name:

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This Amending Agreement made this 31st day of December, 2018

Between:

The Corporation of the City of Peterborough

(hereinafter called the "City")

-and-

The Corporation of the County of Peterborough

(hereinafter called the "County")

Whereas the City and the County entered into a Consolidated Municipal Service Management Agreement on May 29, 1998, as amended in 2008 and 2013;

And Whereas the parties wish to amend the 2013 Consolidated Municipal Service Management Agreement (the "Agreement");

Now Therefore in consideration of the mutual covenants herein contained and the provision of other good and valuable consideration (the receipt and adequacy of which is acknowledged) the parties hereto have agreed as follows:

1. References to "Land Ambulance Services" shall be deleted in their entirety and replaced with "Paramedic Services", where applicable, throughout the Agreement.
2. Section 3.0 shall be amended by deleting the references to "Affordable Housing Action Committee" and replacing with "Housing and Homelessness Advisory Committee".
3. Section 5.1 of the Agreement shall be deleted in its entirety and replaced with the following:

5.1 The term of this agreement will be January 1, 2019 to December 31, 2019.

4. A new Section 4 shall be inserted as follows and the remaining sections of the Agreement shall be renumbered accordingly:

4. AGE-FRIENDLY PETERBOROUGH ADVISORY COMMITTEE

4.1 The Age-Friendly Peterborough Advisory Committee is considered to be an Advisory Committee to the Joint Services Steering Committee.

4.2 Staff Members from the City and/or County will support the advisory committees and report regularly to Joint Services.

4.3 Recommendations can be submitted to the Joint Services Steering Committee by Age-Friendly Peterborough Advisory Committee through a covering report prepared by the City Commissioner of Community Services.

4.4 Minutes of the Age-Friendly Peterborough Advisory Committee will be placed on the Joint Services agenda as an information item.

5. Schedule A of the Agreement shall be deleted in its entirety and replaced with Schedule A attached.

6. Continuation of Terms and Provisions

All other respects of the Agreement remain in full force and effect according to all of the terms and conditions thereof, except as modified or amended by this Amending Agreement.

In Witness Whereof the parties hereto have hereunto affixed their corporate seals attested to by the hands of their respective proper signing officers in that behalf duly authorized.

The Corporation of the City of Peterborough
Per:

Daryl Bennett, Mayor

John Kennedy, Clerk

The County of Peterborough
Per:

Joe Taylor, Warden

Lynn Fawn, Acting Clerk

We have the authority to bind the corporation

Schedule A To Consolidated Municipal Service Management Agreement Covering the period January 1, 2019 to December 31, 2019		
Ref	Description	Allocation Basis
C1	C2	C3
City Provided Services		
<u>Provincial Offences</u>		
1.0	POA	Previous Year Weighted Assessment 2
<u>Social Services</u>		
2.0	Ontario Works - Administration and Employment, Addiction	Budgeted OW Caseload Split
3.0	Ontario Works - Mandatory Benefits	Actual Costs Incurred 1
4.0	Ontario Works - Discretionary Benefits	Actual Costs Incurred 1
5.0	Homemakers and Nurses	Actual Costs Incurred 1
6.0	Homelessness - including Emergency Shelters and Housing Stabilization (eg. rent supplements and housing stability fund)	Net municipal cost beyond the 100% Provincial Funding allocation is shared as follows: County portion is capped at \$204,000; City funds remaining balance.
7.0	Children's Services	Budgeted Formal Child Care Spaces
8.0	Community Development Program	Shared 50% County, 50% City 1
<u>Housing</u>		
9.0	Housing	Previous Year Weighted Assessment 2
County Provided Service		
<u>Paramedic Services</u>		
11.0	Paramedic Services	Population (Based on latest available Census) - 2019 allocation based on 2016 Census; City = 81,032 County - 57,204 Total = 138,236
Notes 1 Budgeted allocation based on estimated cost to be incurred by each municipality. Actual allocation based on costs incurred for year. 2 Previous year's weighted assessment is used rather than current year's because current year's is not typically established until tax ratios are established which can be as late as April 30 of the current year.		